

**STATE OF ARKANSAS**  
DEPARTMENT OF HUMAN SERVICES  
OFFICE OF PROCUREMENT  
700 Main Street  
Little Rock, Arkansas 72201

***RESPONSE PACKET***  
***Intensive In-Home Services***  
***710-19-1010***

**CAUTION TO VENDOR**

Vendor's failure to submit required items and/or information as specified in the *Bid Solicitation Document* **shall** result in disqualification.



**STATE OF ARKANSAS**  
 DEPARTMENT OF HUMAN SERVICES  
 OFFICE OF PROCUREMENT  
 700 Main Street  
 Little Rock, Arkansas 72201

**SIGNATURE PAGE**

Type or Print the following information.

PROSPECTIVE CONTRACTOR'S INFORMATION			
Company:	Southwest Arkansas Counseling and Mental Health Center, Inc.		
Address:	2904 Arkansas Blvd.		
City:	Texarkana	State:	AR Zip Code: 71854
Business Designation:	<input type="checkbox"/> Individual <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Public Service Corp. <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input checked="" type="checkbox"/> Nonprofit		
Minority and Women-Owned Designation*:	<input checked="" type="checkbox"/> Not Applicable <input type="checkbox"/> American Indian <input type="checkbox"/> Asian American <input type="checkbox"/> Service Disabled Veteran <input type="checkbox"/> African American <input type="checkbox"/> Hispanic American <input type="checkbox"/> Pacific Islander American <input type="checkbox"/> Women-Owned		
	AR Certification #: _____ * See Minority and Women-Owned Business Policy		
PROSPECTIVE CONTRACTOR CONTACT INFORMATION			
Provide contact information to be used for bid solicitation related matters.			
Contact Person:	Van M. Morris, LSW	Title:	Assistant Clinical Director
Phone:	870.773.4655, ext. 2247	Alternate Phone:	903.824.5594
Email:	vhall@swacmhc.org		
CONFIRMATION OF REDACTED COPY			
<input type="checkbox"/> YES, a redacted copy of submission documents is enclosed. <input checked="" type="checkbox"/> NO, a redacted copy of submission documents is <u>not</u> enclosed. I understand a full copy of non-redacted submission documents will be released if requested.			
Note: If a redacted copy of the submission documents is not provided with Prospective Contractor's response packet, and neither box is checked, a copy of the non-redacted documents, with the exception of financial data (other than pricing), will be released in response to any request made under the Arkansas Freedom of Information Act (FOIA). See Bid Solicitation for additional information.			
ILLEGAL IMMIGRANT CONFIRMATION			
By signing and submitting a response to this Bid Solicitation, a Prospective Contractor agrees and certifies that they do not employ or contract with illegal immigrants. If selected, the Prospective Contractor certifies that they will not employ or contract with illegal immigrants during the aggregate term of a contract.			
ISRAEL BOYCOTT RESTRICTION CONFIRMATION			
By checking the box below, a Prospective Contractor agrees and certifies that they do not boycott Israel, and if selected, will not boycott Israel during the aggregate term of the contract.			
<input type="checkbox"/> Prospective Contractor does not and will not boycott Israel.			

An official authorized to bind the Prospective Contractor to a resultant contract must sign below.

The signature below signifies agreement that any exception that conflicts with a Requirement of this Bid Solicitation will cause the Prospective Contractor's bid to be disqualified:

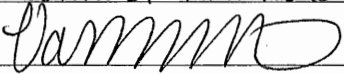
Authorized Signature:  Title: Assistant Clinical Director  
Use Ink Only.

Printed/Typed Name: Van M. Morris Date: 11-2-18

**SECTION 1 - VENDOR AGREEMENT AND COMPLIANCE**

- Any requested exceptions to items in this section which are NON-mandatory **must** be declared below or as an attachment to this page. Vendor **must** clearly explain the requested exception, and should label the request to reference the specific solicitation item number to which the exception applies.
- Exceptions to Requirements **shall** cause the vendor's response to be disqualified.


By signature below, vendor agrees to and **shall** fully comply with all Requirements as shown in this section of the bid solicitation. **Use Ink Only**

Vendor Name:	Southwest Arkansas Counseling +MH	Date:	11-2-18
Authorized Signature:		Title:	Assistant Clinical
Print/Type Name:	Van M. Morris		Director

**SECTION 2 - VENDOR AGREEMENT AND COMPLIANCE**

- Any requested exceptions to items in this section which are NON-mandatory **must** be declared below or as an attachment to this page. Vendor **must** clearly explain the requested exception, and should label the request to reference the specific solicitation item number to which the exception applies.
- Exceptions to Requirements **shall** cause the vendor's response to be disqualified.

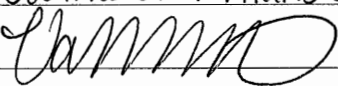
By signature below, vendor agrees to and **shall** fully comply with all Requirements as shown in this section of the bid solicitation. **Use Ink Only**

Vendor Name:	Southwest Arkansas Counseling & MH	Date:	11-2-18
Authorized Signature:		Title:	Assistant Clinical
Print/Type Name:	Van M. Morris		Director

**SECTIONS 3, 4, 5 - VENDOR AGREEMENT AND COMPLIANCE**

- Exceptions to Requirements **shall** cause the vendor's response to be disqualified.

By signature below, vendor agrees to and **shall** fully comply with all Requirements as shown in this section of the bid solicitation. **Use Ink Only**

Vendor Name:	Southwest Arkansas Counseling + MH	Date:	11-2-18
Authorized Signature:		Title:	Assistant Clinical
Print/Type Name:	Van M. Morris		Director

**PROPOSED SUBCONTRACTORS FORM**

- Do not include additional information relating to subcontractors on this form or as an attachment to this form.

PROSPECTIVE CONTRACTOR PROPOSES TO USE THE FOLLOWING SUBCONTRACTOR(S) TO PROVIDE SERVICES.

Type or Print the following information

Subcontractor's Company Name	Street Address	City, State, ZIP

PROSPECTIVE CONTRACTOR DOES **NOT** PROPOSE TO USE SUBCONTRACTORS TO PERFORM SERVICES.

## CONTRACT AND GRANT DISCLOSURE AND CERTIFICATION FORM

Failure to complete all of the following information may result in a delay in obtaining a contract, lease, purchase agreement, or grant award with any Arkansas State Agency.

SUBCONTRACTOR: \_\_\_\_\_ SUBCONTRACTOR NAME: \_\_\_\_\_

Yes  No

IS THIS FOR:

TAXPAYER ID NAME: \_\_\_\_\_

Goods?

Services?  Both?

YOUR LAST NAME: \_\_\_\_\_

FIRST NAME: \_\_\_\_\_

M.I.: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_

STATE: \_\_\_\_\_

ZIP CODE: \_\_\_\_\_

COUNTRY: \_\_\_\_\_

**AS A CONDITION OF OBTAINING, EXTENDING, AMENDING, OR RENEWING A CONTRACT, LEASE, PURCHASE AGREEMENT, OR GRANT AWARD WITH ANY ARKANSAS STATE AGENCY, THE FOLLOWING INFORMATION MUST BE DISCLOSED:**

### FOR INDIVIDUALS \*

Indicate below if: you, your spouse or the brother, sister, parent, or child of you or your spouse is a current or former: member of the General Assembly, Constitutional Officer, State Board or Commission Member, or State Employee:

Position Held	Mark (√)		Name of Position of Job Held <small>[senator, representative, name of board/ commission, data entry, etc.]</small>	For How Long?		What is the person(s) name and how are they related to you? <small>[i.e., Jane Q. Public, spouse, John Q. Public, Jr., child, etc.]</small>	
	Current	Former		From MM/YY	To MM/YY	Person's Name(s)	Relation
General Assembly							
Constitutional Officer							
State Board or Commission Member							
State Employee							

None of the above applies

### FOR AN ENTITY (BUSINESS) \*

Indicate below if any of the following persons, current or former, hold any position of control or hold any ownership interest of 10% or greater in the entity: member of the General Assembly, Constitutional Officer, State Board or Commission Member, State Employee, or the spouse, brother, sister, parent, or child of a member of the General Assembly, Constitutional Officer, State Board or Commission Member, or State Employee. Position of control means the power to direct the purchasing policies or influence the management of the entity.

Position Held	Mark (√)		Name of Position of Job Held <small>[senator, representative, name of board/commission, data entry, etc.]</small>	For How Long?		What is the person(s) name and what is his/her % of ownership interest and/or what is his/her position of control?		
	Current	Former		From MM/YY	To MM/YY	Person's Name(s)	Ownership Interest (%)	Position of Control
General Assembly								
Constitutional Officer								
State Board or Commission Member	✓		Senator	present		Larry Teague	0%	Board Member
State Employee								

None of the above applies

## Contract and Grant Disclosure and Certification Form

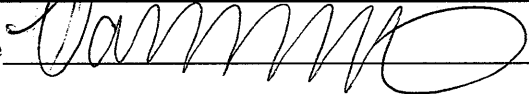
Failure to make any disclosure required by Governor's Executive Order 98-04, or any violation of any rule, regulation, or policy adopted pursuant to that Order, shall be a material breach of the terms of this contract. Any contractor, whether an individual or entity, who fails to make the required disclosure or who violates any rule, regulation, or policy shall be subject to all legal remedies available to the agency.

As an additional condition of obtaining, extending, amending, or renewing a contract with a state agency I agree as follows:

1. Prior to entering into any agreement with any subcontractor, prior or subsequent to the contract date, I will require the subcontractor to complete a **CONTRACT AND GRANT DISCLOSURE AND CERTIFICATION FORM**. Subcontractor shall mean any person or entity with whom I enter an agreement whereby I assign or otherwise delegate to the person or entity, for consideration, all, or any part, of the performance required of me under the terms of my contract with the state agency.
  
2. I will include the following language as a part of any agreement with a subcontractor:  

*Failure to make any disclosure required by Governor's Executive Order 98-04, or any violation of any rule, regulation, or policy adopted pursuant to that Order, shall be a material breach of the terms of this subcontract. The party who fails to make the required disclosure or who violates any rule, regulation, or policy shall be subject to all legal remedies available to the contractor.*
  
3. No later than ten (10) days after entering into any agreement with a subcontractor, whether prior or subsequent to the contract date, I will mail a copy of the **CONTRACT AND GRANT DISCLOSURE AND CERTIFICATION FORM** completed by the subcontractor and a statement containing the dollar amount of the subcontract to the state agency.

I certify under penalty of perjury, to the best of my knowledge and belief, all of the above information is true and correct and that I agree to the subcontractor disclosure conditions stated herein.

Signature  Title Assistant Clinical Director Date 10/31/2018  
Vendor Contact Person Van M. Morris, LCSW Title Assistant Clinical Director Phone No. 870.773.4655

Agency use only  
Agency Number \_\_\_\_\_ Agency Name \_\_\_\_\_ Agency Contact Person \_\_\_\_\_ Contact Phone No. \_\_\_\_\_ Contract or Grant No. \_\_\_\_\_



**SW ARKANSAS COUNSELING AND MENTAL HEALTH CENTER, INC.**

<b>Policy Area:</b> <i>Human Resources</i>	<b>Subject:</b> <i>Equal Employment Opportunity</i>
<b>Effective Date:</b> <i>1-21-16</i>	<b>Policy #:</b> <i>HR-1</i>
<b>Revision Date:</b> <i>1-21-16</i>	<b>Page #</b> <i>1 of 1</i>
<b>Additional Authority:</b> <i>CARF 1.1, EEOC</i>	<b>Review Date:</b> <i>1-21-16</i>

The Center is an Affirmative Action/Equal Opportunity Employer and its personnel are governed by the following:

- Civil Rights Act of 1964
- Occupational Safety and Health Act of 1970
- The Americans with Disabilities Act of 1990
- Equal Employment Opportunity Act of 1972
- Fair Labor Standards Act, 1974 Amended
- The Age Discrimination in Employment Act of 1967
- An Affirmative Action Plan
- Rehabilitation Act of 1973, Amended 1976
- Vietnam Era Veteran Assistance Act of 1974
- Presidential Executive Order, 1928
- Equal Pay Act of 1963
- Family and Medical Leave Act of 1993

Implicit in the Center's Equal Employment Opportunity Policy is the Center's right to disregard race, color, sex, creed, age, national origin, sexual preference and handicap in requiring employees to meet satisfactory performance standards.

# Background Information

Southwest Arkansas Counseling and Mental Health Center is a non-profit 501(c) organization that originated in 1967 as the Greater Texarkana Mental Health and Mental Retardation Center. The name was changed to Southwest Arkansas Counseling and Mental Health Center, Inc. in 1974. The mission of the Southwest Arkansas Counseling and Mental Health Center, Inc. is to prevent, treat, and cure mental illnesses and related disorders regardless of an individual's ability to pay for such services.

The Center's philosophy is that services should be provided to individuals and families in a way which promotes the rights, dignity, health and safety of the clients through enhancement of their independence (financial and emotional), self-sufficiency, and quality of life; that the likelihood of achieving the goals of treatment is enhanced by having clients and their families actively participate in all phases of treatment; and that the quality of services is improved by the utilization of the collective expertise of staff members representing various disciplines, working toward goals which are attainable and measurable.

It is also the philosophy of the Center that clients should be served in the least restrictive environment possible. Further, it is the Center's philosophy that comprehensive mental health services include not only treatment and therapeutic efforts by the clinical staff, but also preventative efforts through public education and dissemination of information that promotes positive mental health in individuals and families throughout the areas served by the Center.

The Center provides mental health services to Arkansas residents residing in Hempstead, Howard, Lafayette, Little River, Miller and Sevier Counties regardless of age, gender, sexual orientation, social preferences, cultural orientation, race, color, physical status/disability, spiritual beliefs/religion, ability to pay for services, nation of origin, psychological characteristics, or involvement in the adult or juvenile criminal justice system. We have approximately 240 employees center wide that provide a variety of services to our community. Youth Services are also provided in Pike and Nevada Counties. Substance abuse services are provided to residents of Columbia, Calhoun, Dallas, Hempstead, Howard, Lafayette, Little River, Miller, Nevada, Ouachita, Sevier, and Union Counties.

It is the policy of the Center to provide services to clients in a way that protects their rights and respects their dignity. To this end, the Center has adopted a set of rights and responsibilities for clients as well as a grievance procedure designed to safeguard these rights. These rights are intended to ensure Center clients receive the highest quality of care in an atmosphere that is characterized by professionalism, ethical practice, dignity, and respect.

# Similar Projects

Southwest Arkansas Counseling and Mental Health Center, Inc. has participated in several projects over the years. A description of each can be found below.

## ***DCFS Counseling Contract***

We currently have a contract with the Division of Children and Family Services (DCFS) to provide Counseling services for DCFS clients in order to prevent out-of-home placement of children and to promote reunification of families. We are providing these services to individuals residing in Miller, Lafayette, Little River, Hempstead, and Sevier Counties. We have a total of 7 therapists who provide these services and approximately 8 staff members that help to set up appointments and complete billing.

Services provided include diagnostic assessment, treatment planning, individual therapy, and family therapy as needed.

Aquonette White, Area 4 Director DCFS  
Phone: 870.773.0563  
Email: Aquonette.white@dhs.arkansas.gov

## ***Therapeutic Foster Care***

In 1981, the Arkansas Department of Human Services, Division of Children and Family Services contracted with the Center to establish a therapeutic foster care program. The Therapeutic Foster Care Program of Southwest Arkansas Counseling and Mental Health Center (SWACMHC) is an intensive program designed to address the needs of children 3 to 21 years of age in DCFS custody, who have been classified as having behavioral and/or emotional disturbance. Clients that reside in the Center's catchment area are given priority. The catchment area counties include Hempstead, Howard, Lafayette, Little River, Miller and Sevier Counties.

Treatment for the children is provided within a structured home environment by trained therapeutic foster parents, who are supervised by the TFC Program Director, or his/her designee. SWACMHC'S TFC program currently has 17 Therapeutic homes and 20 children placed with the capacity to house 23 children.

Each child placed in SWACMHC's TFC program is provided the following services:

- Mental Health Initial Diagnostic Evaluation
- Treatment Planning
- Psychiatric Evaluation
- Therapeutic Services (including individual therapy, family therapy, multi-family therapy, group therapy, and psychoeducation)
- Paraprofessional services
- Crisis Interventions

In addition, each child will also be offered the following additional services as outlined in their individual treatment plan:

- Medication Management
- Group Therapy
- After-School Group
- Summer Programs
- Spiritual Activities
- Transportation
- Court Attendance
- Extracurricular Activities
- Medical Appointments (as needed, as required)
- Community Activates
- Parent Support Group
- Respite
- Psycho-educational Testing (if indicated)

Staff delivering services to TFC children will work closely with the foster families and schedule appointments convenient for the child and the family. We provide services in the clinic, in the home, and in the school. In addition our staff work very closely with DCFS, CASA, Attorney Ad-Litem, and PASSE Care Coordinators to ensure our children receive the best care possible. We are committed to working as a team and believe everyone needs to work together to help these children and their families stabilize. We have 7 full-time staff members that work with the Therapeutic Foster Care Program: the Children's Services Director, TFC Secretary, Therapeutic Foster Care Program Director who also serves as the TFC primary therapist, two Mental Health Paraprofessionals, a Behavioral Specialist, and our Director of TFC Recruitment.

Maya Mason, LMSW – Current TFC Program Director  
Phone: 870.773.4655, ext 2227  
Email: mmason@swacmhc.com

Carly Rhyne, LAC – former TFC Program Director  
Phone: 903.701.7214  
Email: carlyrhyne@cactexarkana.org

Megon Bush, DCFS – Assistant Director of Placement Support and Community Outreach  
Phone: 501.682.8433  
Email: megon.bush@dhs.arkansas.gov

### ***Therapeutic Day Treatment (TDT)***

Southwest Arkansas Counseling and Mental Health Center worked in tandem in 2018 with the Texarkana Arkansas School District to provide Therapeutic Day Treatment (TDT) to Texarkana, Arkansas students (grades K-12) in need of a more structured environment. The program was

designed to help students and families reduce barriers to learning while improving the emotional and behavioral development of students. The T ASD school district collaborated efforts with Southwest Arkansas Counseling and Mental Health Center, Inc. to ensure the best treatment is provided to the students.

The TDT program was structured to resemble the regular classroom as much as possible with the addition of mental health experts in order to help the students learn to adjust to a structured classroom setting while receiving the necessary support to keep them stabilized. While in the TDT program, students received education from highly trained and certified special education teachers. In addition, students received one-on-one therapy from a licensed Mental Health Professional as well as group therapy, family therapy, and paraprofessional services. SWACMHC strongly believes in the healing power of the family unit and structured the program to encourage families to be involved in their child's educational and therapeutic journeys.

Tammy Crawford, LPC – Former TDT Program Coordinator  
Phone: 903.280.1257  
Email: crawford92920@gmail.com

Nicki Gray, Director of Special Education, T ASD  
Phone: 870.772.9815  
Email: melissa.gray@tasd7.net

### ***Infant Mental Health***

Southwest Arkansas Counseling and Mental Health Center, Inc. is a certified Infant-Mental Health Agency with the Department of Human Services. We currently have 6 certified Infant-Mental Health (IMH) therapists that provide treatment for children 0-47 months and their families. Our IMH therapists are trained in evidence-based treatments specifically designed to improve the social and emotional foundation of these young children. The therapies used focus on treating the whole family, not just the infant. They work on improving the relationship between the adult and infant by focusing on strengthening the parent-child relationship and improving the parenting skills by increasing the levels of attunement.

### ***Lewisville Juvenile Detention Center***

In ??? of 2017, Southwest Arkansas Counseling and Mental Health Center contracted with the state to provide therapeutic services to juveniles at the Juvenile Detention Center in Lewisville, AR. The complex can house up to 32 juveniles who have been charged with crimes and have mental health issues. We have a therapist that provides individual therapy, group therapy, and family therapy as well as a substance abuse counselor who provides substance abuse groups for those with co-occurring mental health and substance abuse issues.

Miranda Buffington, LPC – Current therapist at the center  
Phone: 870.397.2746  
Email: mbuffington@swacmhc.com

## ***Youth Services***

Southwest Arkansas Counseling and Mental Health Center's (SWACMHC) Youth Services program provides Probation and Case Management services to adjudicated youth through the Juvenile Courts in our area. The goal of the Youth Services Program is to reduce juvenile delinquency. To accomplish this goal, the Youth Services Program serves delinquent and high-risk youth that reside in an 8-county catchment area of Southwest Arkansas. One or more full-time Case Managers serve each county. Most youth served by the Program are Juvenile Court referrals, but referrals may come from any source. The four Judicial districts served are 9 West, 8 South, 8 North and the 13th. These Districts encompass 13 counties with approximately 300-350 young people and their families being served at any one time.

It is our job to ensure all Court orders are followed by the juvenile and parent(s)and/or guardians, along with maintaining personal contact and supervision to ensure a successful outcome for each case. Also, our agency provides Diversion services and supervision programs to non-adjudicated young people who, at the request of a parent or guardian, may require minimal services or supervision without going through formal juvenile court proceedings.

Bubba Powers, Youth Services Director  
Phone: 870.774.4485  
Email: dpowers@swacmhc.com

## ***Substance Abuse***

Substance abuse services through Southwest Arkansas Counseling and Mental Health Center were established in 1999. This included a residential program, River Ridge Treatment Center, outpatient services, and intensive outpatient services through the offices in Texarkana and Hope, and detox services (contracted through River Ridge). Substance Abuse Outpatient Services became accredited through CARF in 2009 (Integrated AOD/MH for Adults, Adolescents and Children) and Residential Services in 2012 (Adults).

We currently have a contract with the Division of Behavioral Health Services (DBHS) to provide substance abuse treatment to individuals in a 12 county area (Columbia, Calhoun, Dallas, Hempstead, Howard, Lafayette, Little River, Miller, Nevada, Ouachita, Sevier, and Union Counties). This contract allows us to provide outpatient services, intensive outpatient services, partial-day, and residential services to individuals struggling with substance abuse. Residential services are provided 24/7 at River Ridge Treatment Center. Outpatient services are provided Monday-Thursday between the hours of 8am and 5pm with aftercare classes occurring after 5pm. Currently we provide residential, partial-day, and outpatient services to adults over the age of 18yo and juvenile substance abuse outpatient services.

River Ridge Treatment Center opened September 11, 2000. The programs capacity is 8 female clients and 15 male clients. Residential treatment is provided in accordance with DBHS guidelines and Rules of Practice. River Ridge Treatment Center currently has ten full time employees. This includes the Director of Substance Abuse Services, a clinical supervisor, three

counselors, three house managers, an administrative assistant and a cook/facility manager. Through the contract we serve on average 16 individuals a month at River Ridge.

Outpatient and Intensive Outpatient services were established in July of 1999, when SWACMHC assumed responsibility for substance abuse services in Catchment Area 10. Initially these services were offered in Hope and Texarkana. In 2014, services were expanded to include DeQueen, Magnolia and El Dorado. Each of these offices employs one full-time counselor to provide needed services. Through the contract, we are able to serve approximately 50 people a month on an outpatient basis.

Detoxification services have been provided for Catchment Area 10 since July of 1999. These services are provided under contract with Ouachita County Medical Center in Camden. SWS services have been offered since 2014, via contract with OMART in Gassville, Arkansas Cares in Little Rock and New Beginnings in Warren.

Mitch Frances, Director of Substance Abuse  
Phone: 870.773.4655  
Email: [mfrances@swacmhc.com](mailto:mfrances@swacmhc.com)

# Key Personnel

## Family Intervention Specialists

- Bianca Kisselburg, LAC
- Ana Figueroa, QBHP

## Clinical Supervisor

- Rebecca Liles, LMSW

## Clinical Consultant

- Van M. Hall, LCSW



# Bianca R. Kisselburg, M.S., L.A.C., R.I.S.T

2904 Arkansas Blvd, Texarkana, AR 71854

bkisselburg@swacmhc.com

870-292-7784

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## Professional Licensure and Memberships

Licensed Associate Counselor in the State of Arkansas  
Member of ACA (American Counseling Association)  
Member of ArCA (Arkansas Counseling Association)  
Member of AAIMH (Arkansas Association for Infant Mental Health)  
Member of APT (Association for Play Therapy)  
Member of ArAPT (Arkansas Association for Play Therapy)

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## Education

**Master of Science in Counseling** **May 2016**

Historian of Delta Gamma Sigma Counseling Honor Society  
*Texas A&M University- Texarkana, Texas*  
GPA: 3.9

**Bachelor of Science in Psychology** **May 2013**

Minor in Sociology, University's Honors, President's Honors  
*Texas A&M University-, Texarkana, Texas*  
GPA: 3.4

**Associate of Art**

Dean's List, Chancellor's List, Student Government, Phi Theta Kappa **May 2004**  
*University of Arkansas Community College at Hope- Hope, Arkansas*  
GPA: 3.5

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## Professional Work Experience

**Southwest Arkansas Counseling and Mental Health Center, AR** **January 2017 to Present**  
**Therapist**

- Provide mental assessments of clients of all ages and prepare clinical reports on client status and progress
  - Utilize psychotherapy for individuals, families, and groups to assist clients in stabilizing mood, behavior, and affect
  - Maintain treatment and administrative records for all clients
-

## Specialized and Professional Training

### **Trained in Theraplay® Techniques, Level 1 Theraplay, MIM and Group Theraplay – July 2017**

- Theraplay® is a short-term, attachment-based intervention utilizing non-symbolic, interactional play to re-create experiences of secure attachment formation between parent and child. It is intended for use with children and their parents/caregivers to enhance attachment, self-esteem and trust in others and is based on the natural patterns of healthy interaction between parent and child. Theraplay's core concepts consist of interaction, here and now experience, adult guidance, attunement, right brain language, multisensory experience, and playfulness as well as the Theraplay dimensions of structure, engagement, nurture, and challenge.

### **Certified Infant Mental Health Therapist- April 2018**

#### **Initial training for Child-Parent Psychotherapy – June 2018 to Present**

- Child-Parent Psychotherapy is a dyadic intervention model for children aged 0-5 who have experienced at least one traumatic event and/or are experiencing mental health, attachment, and/or behavioral problems. This modality is facilitated with a child and one caregiver with the main goal to strengthen the relationship between them thus fostering the child's cognitive, behavioral, and social functioning.

### **Registered Integrative Sandtray Therapist- April 2018-October 2018**

- Sandtray therapy is an expressive and projective treatment modality that provides an important medium to reaching hurting clients of all ages. This technique gives expression to nonverbalized emotional issues, creates a safe place for abreaction to occur, speaks right brain language, has a unique kinesthetic quality, naturally provides boundaries and limits (which promote safety for the client), provides a needed and effective communication medium for the client with poor verbal skills, and helps access deeper intrapsychic issues more thoroughly and more rapidly.

### **Additional specific training addressing mental health needs of young children**

- Play Therapy: Helping Children Deal with Grief- Hot Springs, AR – 2015-1 hour
- Family Play Therapy with Military Families, Pre- and Post-Deployment- Hot Springs, AR- 2015-1 hour
- Play Therapy for Children, Adolescents, and Adults- Little Rock, AR- 2015-6.5 hours
- Play Therapy for Trauma: Brain-Based Strategies for Children and Adolescents- Little Rock, AR – 2017-6 hours
- Parenting and Surviving Reactive Attachment- Searcy, AR- 2017-6.5 hours
- Children with Problematic Sexual Behaviors- Jonesboro, AR-2017-6 hours
- Behavior Management for Children with Traumatic Stress – 2018-1 hour
- DC:0-5 Diagnostic Classification of Mental Health & Developmental Disorders of Infancy and Early Childhood-Jonesboro, AR-2018- 12 hours
- Differentiation of Attachment Disorders from Other Diagnosis- 2018-1 hour

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## Professional References

### Rachel Olienyk, MS, LPC-S, RPT-S, DCC

- Licensed Professional Counselor
- 479-739-0009
- [ROlienyk@methodistfamily.org](mailto:ROlienyk@methodistfamily.org)

### Toni Hagins, MS, LAC, RIST

- Licensed Associate Counselor
- 903-733-3870
- [THagins@methodistfamily.org](mailto:THagins@methodistfamily.org)

### Rebecca Liles, MS, LMSW

- Licensed Master Social Worker
- 870-773-4655
- [rliles@swacmhc.com](mailto:rliles@swacmhc.com)

# License Search



Arkansas State Board of Examiners in Counseling  
(501) 683-5800

## Bianca Kisselburg

LICENSE #: A1612155 | TYPE: LAC | STATUS: ACTIVE

### ADDITIONAL INFO (88)

Date of Issue: 12/19/2016

Date of Expiration: 6/30/2020

Standing: Good Standing

# Arkansas Board of Examiners in Counseling

Certifies That

Bianca Renai Kisselburg

Has complied with the requirements in accordance with the laws of the State of Arkansas and is hereby granted a license as a

Licensed Associate Counselor

To practice counseling in the State of Arkansas this 19<sup>th</sup> day of December, 2016 by the authority of Act 593 of 1979 and Act 244 of 1997. License No. A1612155

Board of Examiners in Counseling

Clementine Kelley

M. Carroll Pro

Rick L. Grace

Diana G. Livingston

Carol E. Edwards

Genora Erickson

William Pro

Rollie Cline

Charmaine Caldwell, PhD, LPCS



# Ana Figueroa

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2488 North 9<sup>th</sup> Street ☐ De Queen, AR 71832 ☐ (870)-784-4004 ☐ [afigueroa@swacmhc.com](mailto:afigueroa@swacmhc.com)

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## Objective: Family Intervention Specialist

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### CAREER OBJECTIVE

To obtain a challenging and rewarding position that is suitable to my skills, knowledge and education as a responsible Family Intervention Specialist. To become a dedicated communicator that will facilitate a close working relationship between the families and the community resources. As a Family Intervention Specialist I will ensure that the child and caregiver follow through the plan that has been provided to improve their lifestyle and prevent the child from being placed in foster care. Will reinforce positive coping skills and provide as much support and motivation to the families.

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### EDUCATION

#### **Texas A&M- Texarkana, TX**

Bachelor of Science in Psychology

#### **University of Arkansas at Cossatot - De Queen, AR**

Associate of Arts

Associate of General studies

#### **De Queen High School-De Queen, AR**

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### SKILLS

- Bilingual- Spanish and English
  - Possess great communication skills with a strong customer focus.
  - Strong interpersonal
  - Technically proficient in Microsoft Office (Word, Excel, Outlook, Power point, Publisher)
  - Positive work ethics
  - Ability to learn quickly, master new concepts, and multitask
  - Ability to work quickly and efficiently
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### WORK EXPERIENCE

#### **Mental Health Para-Professional**

**August 2017- Current**

Coordinate client services with therapists to meet treatment plan goals. Provide great communication skills with therapist and client. Build rapport with clients through mutual exchange. Provide support and encouragement to clients. Reinforce and practice healthy coping skills with clients. Link clients with community resources. Provide parents, teachers and Paras skills and education to assist client in managing SXs at home and school.

#### **Assistant Manager**

**March 2008- August 2017**

Handle clerical tasks (data entry, filing, scanning, faxing, copying) Software competence (Agemni and Retailer Caresite) to inquire and update customer information. Ensure quality service to all

existing and new customers. Communicate effectively with other companies to activate new partnerships.

**PEP Mentor**

**August 2015-December 2015**

Established strong relationships with economically-disadvantaged students to encourage the application and enrollment in higher education. Scheduled and accompanied students on college tours at their potential colleges. Guided students through ACT prepping and testing. Created educational degree paths and mapped out prospective careers.

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**ADDITIONAL TRAININGS**

- Nonviolent Crisis Intervention (CPI)
- Cardiopulmonary resuscitation (CPR)

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**REFERENCES**

Tammy Williams	summit community care	Care coordinator supervisor	(501) 773-6808
Nikki Evans	UA Cossatot	Admissions & Post-Secondary Advisor	(870) 784-1401
Valerie Erby	State of Oklahoma	Child Welfare Specialist III	(580)212- 9714
Mandy Chaviers	SWACMHC	Therapist	(307) 689-6202



**Texas A&M University Texarkana**  
**OFFICE OF THE REGISTRAR**  
 7101 University Ave.  
 Texarkana, Texas 75503

Issued To: Ana Figueroa  
 2488 N 9th St Apt Q  
 De Queen, AR 71832-9259  
 United States

**ISSUED TO STUDENT**

**ACADEMIC RECORD**

Page: 1  
 Date Issued: 27-SEP-2016  
 Level: Undergraduate

Record of: Ana Karen Figueroa

Student ID: 80017793

SSN: \*\*\*-\*\*-9488

Date of Birth: 02/09/1991

Course Level: Undergraduate

SUBJ NO. COURSE TITLE CRED GRD PTS R

Degree Awarded Bachelor of Science 11-DEC-2015  
 Primary Degree

College : Education and Liberal Arts  
 Major : Psychology  
 Minor : Sociology

SUBJ NO. COURSE TITLE CRED GRD PTS R

Transfer Information continued:

201120 Cossatot Community College

ENGL 1302	Composition	3.00	C	I
ENGL 2333	World Lit. II(2nd sem;2 se	3.00	C	
PSYC 2301	Intro to Psy	3.00	A	
SPAN 1412	Beg. Span. II	4.00	B	
Ehrs: 13.00 GPA-Hrs: 13.00 Qpts: 36.00 GPA: 2.77				

TRANSFER CREDIT ACCEPTED BY THE INSTITUTION:

201180 Cossatot Community College

200980	Cossatot Community College			
BCIS 1305	Business Computer Applicat	3.00	CR	
GSTD 0XXX	0103-Col Reading I	3.00	AE	
GSTD 0XXX	0433-Intermed Algebra	3.00	AE	
HIST 2311	West. Civ. I	3.00	A	
PHED 1304	Personal/Com I	3.00	A	
SPAN 1411	Beg. Span. I	4.00	A	
SPD 0XXX	1003-Success Strategies	3.00	AE	
Ehrs: 13.00 GPA-Hrs: 10.00 Qpts: 40.00 GPA: 4.00				

HIST 1301	U.S. History I	3.00	A	
PHYS 1415	Physical Sci I	4.00	C	
Ehrs: 7.00 GPA-Hrs: 7.00 Qpts: 20.00 GPA: 2.86				

INSTITUTION CREDIT:

201020	Cossatot Community College			
ARTS 1301	Art Appreciation	3.00	C	
BIOL 1408	Gen. Biol I	4.00	B	
ENGL 1301	Composition	3.00	A	
HIST 1302	U.S. History II	3.00	A	
PHED 1XXX	Walking For Fitness	1.00	A	
Ehrs: 14.00 GPA-Hrs: 14.00 Qpts: 46.00 GPA: 3.29				

Fall 2012				
PSY 316	Abnormal Psychology	3.00	C	6.00
PSY 426	Intro to Clinical & Coun Psy	3.00	B	9.00
PSY 445	Human Sexual Behavior	3.00	D	3.00
PSYC 2317	Statistical Methods in Psych	3.00	D	3.00
Ehrs: 12.00 GPA-Hrs: 12.00 Qpts: 21.00 GPA: 1.75				
Good Standing				

201080	Cossatot Community College			
ENGL 1302	Composition	3.00	D	
GOVT 2305	Am Govn I (Federal)	3.00	A	
MATH 1314	College Algebra	3.00	C	
PSYC 2314	Human Growth & Dev	3.00	A	
SPAN 1412	Beg. Span. II	4.00	W	
SPCH 1311	Intro to Speech Comm	3.00	A	
Ehrs: 12.00 GPA-Hrs: 12.00 Qpts: 42.00 GPA: 3.50				

Spring 2013				
PSY 320	Psy of Interpersonal Interact	3.00	D	3.00
PSY 325	Sport Psychology	3.00	B	9.00
PSY 403	History of Psychology	3.00	C	6.00
PSY 443	Psy of Death and Dying	3.00	B	9.00
Ehrs: 12.00 GPA-Hrs: 12.00 Qpts: 27.00 GPA: 2.25				
Good Standing				

\*\*\*\*\* CONTINUED ON NEXT COLUMN \*\*\*\*\*

E Fall 2013				
PSY 402	Experimental Psychology	3.00	C	6.00
PSY 465	Psychology of Aging	3.00	B	9.00
SOC 423	Health and Society	3.00	B	9.00

\*\*\*\*\* CONTINUED ON PAGE 2 \*\*\*\*\*

OFFICIAL TRANSCRIPT



*Ana Figueroa*





Record of: Ana Karen Figueroa

Student ID: 80017793

SSN: \*\*\*-\*\*-9488

Date of Birth: 02/09/1991

SUBJ NO. COURSE TITLE CRED GRD PTS R

**Institution Information continued:**

Ehrs: 9.00 GPA-Hrs: 9.00 QPts: 24.00 GPA: 2.67  
 Good Standing

**Spring 2014**

PSY 466 Cognitive Psychology 3.00 B 9.00  
 SOC 314 Social Psychology 3.00 A 12.00  
 SOC 380 Ethnic & Cultural Minorities 3.00 A 12.00  
 Ehrs: 9.00 GPA-Hrs: 9.00 QPts: 33.00 GPA: 3.67

**University Honors**  
 Good Standing

**Fall 2014**

BIOL 1308 Biol for Non-Science Majors I 3.00 B 9.00  
 GOVT 2301 American Govt: Fed & TX Const 3.00 D 3.00  
 SOCI 1301 Introduction to Sociology 3.00 A 12.00  
 Ehrs: 9.00 GPA-Hrs: 9.00 QPts: 24.00 GPA: 2.67

**Good Standing**

**Spring 2015**

PSY 317 Psychology of Personality 3.00 A 12.00  
 SOC 323 Social Stratification 3.00 A 12.00  
 SOC 485 Religion and Society 3.00 A 12.00  
 Ehrs: 9.00 GPA-Hrs: 9.00 QPts: 36.00 GPA: 4.00

**President's Honors**  
 Good Standing

**Fall 2015**

PSY 455 Brain & Behavior 3.00 C 6.00  
 SOC 320 Deviance & Deviant Behav 3.00 B 9.00  
 Ehrs: 6.00 GPA-Hrs: 6.00 QPts: 15.00 GPA: 2.50

**Good Standing**

\*\*\*\*\* CONTINUED ON NEXT COLUMN \*\*\*\*\*

\*\*\*\*\* TRANSCRIPT TOTALS \*\*\*\*\*

	Earned Hrs	GPA Hrs	Points	GPA
TOTAL INSTITUTION	66.00	66.00	180.00	2.73
TOTAL TRANSFER	59.00	56.00	184.00	3.29
OVERALL	125.00	122.00	364.00	2.98

**TSI Information:**

TSI AREA	TSI STATUS	EXPLANATION
All	Exempt	Exempted Out-of-State/Private

**Core Curriculum:**

010	ENGL 1301	A	Spring 2010	022209
010	ENGL 1302	C	Spring 2011	022209
020	MATH 1314	C	Fall 2010	022209
040	ENGL 2333	C	Spring 2011	022209
050	ARTS 1301	C	Spring 2010	022209
060	HIST 1302	A	Spring 2010	022209
060	HIST 1301	A	Fall 2011	022209
080	PSYC 2301	A	Spring 2011	022209

**CORE CURRICULUM COMPLETED**

TEC 51.907 Undergraduate Course Drop Counter - 0

\*\*\*\*\* END OF TRANSCRIPT \*\*\*\*\*

OFFICIAL TRANSCRIPT



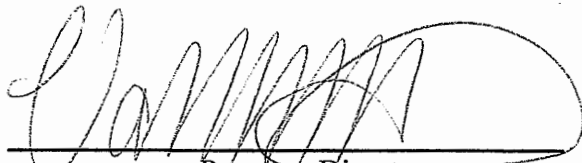
*Ana Karen Figueroa*

# Southwest Arkansas Counseling & Mental Health Center, Inc.

Presents This Certificate To:

Ana Figueroa

For the Completion of 40 hours of Educational Training in the  
Mental Health Service Provision and is therefore Certified as a  
Mental Health Para-Professional.

  
Program Director

8/25/2017  
Date

  
Executive Director

# Rebecca Liles

## EXPERIENCE

### **Southwest Arkansas Counseling and Mental Health Center;** Texarkana, AR – *Therapist*

March 2018 – Present

- Develop and lead group therapy sessions for appropriate age groups to establish emotional stability.
- Emphasize evidenced based practices within families to help increase attachment and emotional stability within home environment.
- Utilize multiple modalities for individual therapy in treatment of attachment, trauma, and behavioral issues.
- Complete documentation in concise and efficient manner.
- Work within a team setting to ensure therapeutic consistency across client's environment.
- Approach treatment from holistic perspective to ensure family orientated treatment that is guided by individual client's need.

### **Stockton Medical Group;** Texarkana, AR – *Lead Counselor and Outreach Coordinator*

September 2017- March 2018

- Develop and lead group therapy sessions surrounding topics in addiction, mental health, and overall wellness
- Complete individual counseling sessions as needed. Compose and track individualized treatment plans for all clients and follow up with community resources
- Outreach into the community through mental health education and a awareness of addiction resources available.

### **Texas Health Presbyterian Behavioral Health Center Glen Lakes;** Dallas, TX – *Advanced Graduate Social Work Intern*

January 2017- August 2017

- Facilitate therapy and psychoeducation groups in Intensive Outpatient Program and Partial Hospital Program
- Utilize CBT/DBT, Motivational Interviewing, Trauma Informed Care, Strength Based, Solution Focused Therapy Modalities
- Document Psychosocial Assessments and Intake Assessments in a timely manner and effectively
- Create individualized Treatment Plans and update as needed
- Helped Improve Chemical Dependency Intensive Outpatient Program Curriculum.

### **Project Transformation North Texas;** Dallas, TX – *Partnership Associate*

May 2016 - July 2017

- Data Entry
- Public Speaking Engagements to Partner Churches, Organizations, and Corporations
- Creating and Implementing efficient processes for donations and volunteer registration
- Focus on gaining family involvement within program and organization

809 Diane Dr.

Wake Village, TX 75501

(580) 504-4305

[lilesr.25@gmail.com](mailto:lilesr.25@gmail.com)

## SKILLS

Community Based Support  
Group Facilitator  
Microsoft Office Proficient  
Motivational Interviewing  
Salesforce Proficient  
Crisis Intervention  
Techniques  
Knowledgeable of Microsoft  
Access  
Trauma – Informed Care  
Adaptable  
Dependable  
Creative  
Theraplay techniques  
PCIT Trained  
IMH Certified  
Family Therapy Oriented

## AWARDS & MEMBERSHIPS

**Ima Hogg Foundation  
Scholarship Recipient 2016**

**Phi Alpha Honor Society  
2016**

Sigma Alpha Iota Vice  
President of Membership  
2013

Color Guard Member  
2011-2014

Color Guard Captain  
2013-2014

**Center for Addiction and Recovery Studies; Dallas, TX –**

*Micro/Macro Graduate Student Intern*

January 2016 - May 2016

- Create Family Connections Program Curriculum
- Increased attendance in parenting and drug education classes through case management and motivational interviewing
- Increased intakes for services through crisis intervention and motivational interviewing
- Facilitate 1 CBSG Group with 4th graders to provide them with positive life skills to help achieve their goals and document reports in a timely and detailed manner.

**Family Gateway, INC.; Dallas, TX – Weekday Night**

*Community Living Assistant*

November 2014 - May 2016

- Maintaining evening activities, monitoring dinner, and providing a safe environment for all residents by decreasing conflicts throughout the evening.
- Coordinate volunteer activities throughout the week
- Created an inventory of all donations, maintained and organized the spaces donations were kept.
- Provide age appropriate group activities when needed for children, adolescents, and adults

**EDUCATION**

**University of Texas at Arlington; Arlington, TX –**

*Masters of Science in Social Work*

January 2015 - August 2017

GPA: 4.0

Concentration of Mental Health and Substance Abuse. Some of my most influential classes include: Intimate Partner Violence, Brain and Behavior, and Micro/Macro practice.

**Louisiana Tech University; Ruston, LA –**

*Bachelors of Arts in Psychology*

June 2011 - November 2014

GPA: 3.2

Some of my most influential classes included: Industrial Psychology, Abnormal Psychology, and Research.

# The University of Texas at Arlington

This Certifies that

**Rebecca Ann Liles**

has completed the required course of study and is therefore awarded  
the degree of

**Master of Social Work**

with all the rights and privileges thereunto appertaining.  
In witness thereof this diploma is granted by the Board of Regents  
upon recommendation of the faculty.  
Conferred at Arlington, Texas  
on the nineteenth day of August, two thousand and seventeen.

Chairman of the Board of Regents  
The University of Texas System

Chancellor of the University of Texas System



President of the University of Texas at Arlington

Dean of the School of Social Work



Arkansas  
Social Work License Card

License No.

8653-M

Rebecca Ann Liles, LMSW

809 Diane Dr.

Wake Village TX 75501

Expiration Date:

11/30/2019

Card bearer is licensed and in good standing with the Arkansas  
Social Work Licensing Board.

Chairman

STATE OF ARKANSAS  
SOCIAL WORK LICENSING BOARD

Mailing Address:

PO Box 251965 Little Rock, AR 72225-1965

Physical Address:

2020 W. Third, Suite 518 Little Rock, AR 72205

Phone: 501-372-5071 [www.arkansas.gov/swlb](http://www.arkansas.gov/swlb)

Fax: 501-372-6301 Email: [swlb@arkansas.gov](mailto:swlb@arkansas.gov)



Texas State Board of  
Social Worker Examiners

certifies that the person identified below is a

Licensed Master Social Worker  
Rebecca Ann Liles

License Number 64819  
Control Number 159917

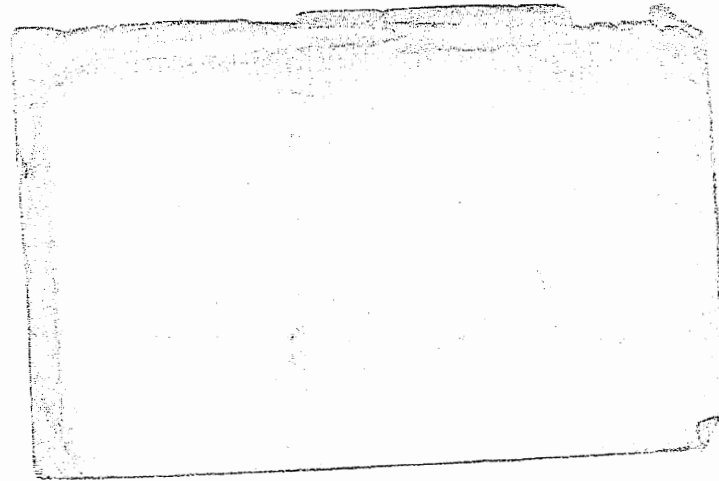
Expires 2/28/2019

A handwritten signature in cursive script that reads "Rebecca Ann Liles".

Cardholder Signature

Dr. M. Brown, LCSW

Presiding Officer



# Van M. Hall, LCSW

2904 Arkansas Blvd, Texarkana, AR 71854

903.748.1523

[vhall@swacmhc.com](mailto:vhall@swacmhc.com)

**Professional Licensure and Memberships** Licensed Certified Social Worker in the State of Arkansas  
Member of AAIMH (Arkansas Association for Infant Mental Health)  
Member of FFTA (Foster Family Treatment Association), President of Arkansas FFTA Chapter 2013-Dec. 2015

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**Education** **Master of Social Work** with a concentration in Physical and Mental Health *August 2006 – May 2008*  
*Baylor University, Waco, Texas*  
GPA: 3.96

**Master of Theological Studies** *August 2004 – May 2008*  
*Truett Seminary, Waco, Texas*  
GPA: 3.89

**Bachelor of Arts in English** *August 1997 – Dec. 2003*  
*Texas A&M University, Corpus Christi, Texas*  
GPA: 4.0, Summa Cum Laude

*Academic Achievements:* Dean's List, Sigma Tau Delta, Golden Key Honor Society, Phi Alpha Honor Society

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**Professional Work Experience** **Southwest Arkansas Counseling & Mental Health Center, Texarkana, Arkansas** *March 1, 2016 – Present*  
**Assistant Clinical Director**

- Assists in the planning, coordination, and administration of clinical operations
- Responsible for planning, coordination, and administration of goals and services provided by all programs relating to children services
- Attends state meetings concerning children's system of care
- Oversees provision of afterhours services

**Southwest Arkansas Counseling & Mental Health Center, Texarkana, Arkansas**  
**Therapeutic Foster Care Program Manager**

- Oversee the Therapeutic Foster Care Program including training of staff and parents and ensuring homes remain in compliance with state and local licensing requirements *December 2011-*
- Provide specialized training to potential Therapeutic Foster parents to care for emotionally and behaviorally disruptive children and adolescents *March 1, 2016*
- Provide foster care consultative services to surrounding communities, agencies, and individuals and assist in disseminating information regarding foster care programs
- Coordinate with referral agencies and / or families in the development of individual treatment goals for youth

**Southwest Arkansas Counseling & Mental Health Center, Texarkana, Arkansas** *June 2008 - Present*  
**Therapist**

- Provide mental assessments of clients of all ages and prepare clinical reports on client status and progress
- Utilize psychotherapy for individuals, families, and groups to assist clients in stabilizing mood, behavior, and affect
- Maintain treatment and administrative records for all clients
- Assist in providing education and consultation services to surrounding communities, agencies, and individuals



**Specialized  
and  
Professional  
Training**

- **Certified TF-CBT Therapist – April, 2010**

TF-CBT (Trauma-Focused Cognitive Behavior Therapy) is an effective mental health treatment for youth who have experienced trauma, including sexual and physical abuse. TF-CBT is a model of psychotherapy that combines trauma-sensitive interventions with cognitive behavioral therapy. The goal of TF-CBT is to help address the bio-psycho-social needs of children and their parents or primary caregivers.

- **Advanced training for TF-CBT – April, 2011**

- **Trained in Theraplay® Techniques, Level 1 Theraplay and MIM – October, 2012**

Theraplay® is a short-term, attachment-based intervention utilizing non-symbolic, interactional play to re-create experiences of secure attachment formation between parent and child. It is intended for use with children and their parents/caregivers to enhance attachment, self-esteem and trust in others and is based on the natural patterns of healthy interaction between parent and child. Theraplay's core concepts consist of interaction, here and now experience, adult guidance, attunement, right brain language, multisensory experience, and playfulness as well as the Theraplay dimensions of structure, engagement, nurture, and challenge.

- **TF-CBT training for CTG – July, 2014**

Childhood Traumatic Grief (CTG) is a condition believed to develop in some children following the traumatic death of a significant person in their lives. Children with CTG develop some symptoms which resemble those seen in Posttraumatic Stress Disorder (PTSD). CTG treatment addresses both the trauma and grief symptoms, with resolution of the traumatic aspects first.

- **Parenting the Love and Logic Way Facilitator (7yo and up)**

Many parents want their kids to be well prepared for life, and they know this means kids will make mistakes and must be held accountable for those mistakes. But these parents often fail to hold the kids accountable for poor decisions because they are afraid the kids will see their parents as being mean. The result is they often excuse bad behavior, finding it easier to hold others, including themselves, accountable for their children's irresponsibility.. This curriculum teaches parents how to hold their kids accountable. The Love and Logic method causes the child to see their parent as the "good guy" and the child's poor decision as the "bad guy." When done on a regular basis, kids develop an internal voice that says, "I wonder how much pain I'm going to cause for myself with my next decision?" Kids who develop this internal voice become more capable of standing up to peer pressure.

- **Love and Logic Early Childhood Parenting Made Fun Facilitator (birth-6yo)**

A parenting class based on the Parenting the Love and Logic Way curriculum but designed to teach parents with kids ranging from birth to 6 years old. When parents start Love and Logic® early in their children's lives, they dramatically up the odds that the teenage years will be fun...instead of frantic. They also create kids who'll begin school ready to learn...instead of ready to drive their teachers batty. With this curriculum, you will have an easy-to-teach, powerfully practical set of tools for helping parents of infants, toddlers and preschoolers raise super kids.

- **Completed basic training in EMDR (Eye Movement Desensitization and Reprocessing) – February, 2016**

EMDR is an evidence-based psychotherapy for Posttraumatic Stress Disorder (PTSD). In addition, successful outcomes are well-documented in the literature for EMDR treatment of other psychiatric disorders, mental health problems, and somatic symptoms. The model on which EMDR is based, Adaptive Information Processing (AIP), posits that much of psychopathology is due to the maladaptive encoding of and/or incomplete processing of traumatic or disturbing adverse life experiences. This impairs the client's ability to integrate these experiences in an adaptive manner. The eight-phase, three-pronged process of EMDR facilitates the resumption of normal information processing and integration. This treatment approach, which targets past experience, current triggers, and future potential challenges, results in the alleviation of presenting symptoms, a decrease or elimination of distress from the disturbing memory, improved view of the self, relief from bodily disturbance, and resolution of present and future anticipated triggers.

- **Additional specific training addressing mental health needs of young children:**

Play Therapy and Beyond: Treatment Techniques and Strategies with Children and pre-Adolescents – Little Rock, AR – 2009 – 6 hours

Parent Empowerment: Counseling Parents in Positive Child-Rearing Practices – Shreveport, LA – 2009 – 6 hours

Infant and Toddler Behavioral Issues and Mental Health: Making a Lifelong Impact through Early Identification and Intervention – Shreveport, LA – November, 2009 – 6 hours

Overindulged Children and Conduct Disorder: Treating Overindulgent Families – Little Rock, AR – February, 2010 – 6 hours

Sexual Abuse Management Team Training – Presented by University of Arkansas for Medical Science – Texarkana, AR – August 2010 – 18hours

**Specialized  
and  
Professional  
Training  
(CONT.)**

• **Additional specific training addressing mental health needs of young children:**

Sexual Abuse Management Team Training – Presented by University of Arkansas for Medical Science –  
Texarkana, AR – September 2010 – 12 hours

Arkansas Conference on Child Abuse and Neglect – Workshop Series – Hot Springs, AR – September, 2010 –  
10.5 hours

Through the looking glass, down the rabbit hole, into the upside down world of the RAD child – Hot Springs, AR  
– August, 2011 – 3 hours

Association for Play Therapy Conference – Fayetteville, Arkansas – March, 2012 – 12 hours

Theraplay International Conference – Evanston, Illinois – July, 2013 – 18 hours

Conference on Infant / Toddler Mental Health – Little Rock, Arkansas – June, 2014 – 6 hours

Parent-Child Interaction Therapy – MHCA Institute – Hot Springs, Arkansas, August 5, 2015 – 1.5 hours

## **Psycho-educational Groups**

### **Parenting the Child with ADHD**

- Weekly educational group designed to increase positive parenting skills for foster parents looking after children diagnosed with Attention-Deficit/Hyperactivity Disorder. Foster parents learned about cause and treatment of ADHD, medications, how to help children with homework, behavior modification techniques, school improvement, as well as common co-morbid disorders associated with ADHD.
- Audience: Foster Parents through Area 4 of Department of Human Services: Miller, Hempstead, Howard, Union, and Sevier Counties
- Dates: May 17, 2010; May 24, 2010; June 7, 2010; and June 14, 2010

### **Managing the Defiant and Oppositional Child**

- Weekly educational group designed to train parents in child management skills. Many children entering foster care can be difficult to manage. Foster parents learned about the cause of misbehavior and defiance in children, how to anticipate and take control of problems in public places, improving school behavior, and handling future behavior problems. Foster parents were also taught six parenting skills to use at home in order to decrease oppositional behavior in children.
- Audience: Foster Parents through Area 4 of Department of Human Services: Miller, Hempstead, Howard, Union, Little River, and Sevier Counties
- Dates: April 25, 2011; May 2, 2011; May 9, 2011; May 16, 2011; May 30, 2011; June 6, 2011

### **Becoming A Love and Logic Parent Curriculum**

- A four to six-week parenting program designed by the Love and Logic Institute to assist parents in raising respectful and responsible children. Parents will learn the answers to: How do I get my kids out of bed in time to catch the school bus? How can I stop my children from bickering and fighting? How do I get my children to help with the chores without an argument? Is there a way to discipline my toddler in public without an argument? How can I get my teenage daughter to come home at the agreed-upon time? How do I get him to stop spitting his peas and whining at dinner? And many other day-to-day parenting challenges!
- Audience: Parents involved in WRAP program, foster parents, house parents with local area Baptist Orphanage
- Dates: May 23, 2012; May 30, 2012; June 6, 2012; June 13, 2012; June 20, 2012; June 27, 2012
- Dates: November 6, 2012; November 13, 2012; November 27, 2012; December 4, 2012
- Audience: Parents involved in DHS services
- Dates: June 11, 2013; June 18, 2013; June 25, 2013; July 2, 2013; July 18, 2013
- Audience: Parents involved in DHS services
- Dates: October 1, 2013; October 8, 2013; October 15, 2013; October 22, 2013; October 29, 2013; November 5, 2013
- Audience: Parents involved in DHS services
- Dates: July 14, 2014; July 21, 2014; July 28, 2014; August 11, 2014
- Audience: Parents involved in DHS services

### **Love and Logic Early Childhood Parenting Made Fun!**

- A four to six-week parenting program designed by the Love and Logic Institute to assist parents of young children in raising respectful and responsible children. Parents will learn the answers to: How to handle disruptions during meal times. How to get children to stay in their own bed. How to end temper tantrums. How to discipline your toddler in public without creating a scene. How to get children up and about in the mornings. How to stop whining and bickering. And many other day-to-day parenting challenges
- Audience: Parents of children who are currently in foster care throughout Area IV
- Date: April 11, 2015, July 18, 2015
- December 1, 8, 15, 22, 2015

## **Professional Presentations**

### **Facilitating Support Groups for Victims of Domestic Violence – June 22, 2010**

- Domestic Violence is the most common cause of serious injury among women in the United States, accounting for more injuries than car accidents, muggings, and rapes combined and can have detrimental effects on those who experience it including depression, psychological distress, low self-esteem, posttraumatic stress disorder, anxiety, substance abuse, and sleeping problems. In addition, research shows that as many as 17.8 million children witness some form of domestic violence in their lifetime. The results on children of witnessing this abuse have effects on their physical, biological, emotional, social, and cognitive development and place these children at a higher risk of hyperactivity, posttraumatic stress, and impulsive and violent behaviors. Research shows that counseling and support groups can be effective in improving self-esteem, affect, social support, focus of control, coping abilities, and self-efficacy for women and children exposed to domestic violence. This training equips individuals with the tools and knowledge necessary to confidently lead and facilitate a support group for women who have been abused sexually, emotionally, and/or physically and assist individuals in supporting children who have been affected by abuse.
- Audience: Program Directors and Employees of the Domestic Violence Shelter in DeQueen, Arkansas

### **TF-CBT: Trauma Focused Cognitive Behavioral Therapy for Children who have Experienced Trauma – June 28, 2010**

- TF-CBT is the most rigorously tested treatment for traumatized children. It addresses all types of trauma including sexual abuse, physical abuse, traumatic grief, domestic violence, natural disasters, terrorist acts, and accidents. The goal of TF-CBT is to help address the bio-psycho-social needs of children and their parents or primary caregivers. TF-CBT is a model of psychotherapy that combines trauma-sensitive interventions with cognitive behavioral therapy. Children and parents are provided knowledge and skills related to processing the trauma including managing distressing thoughts, feelings, and behaviors; enhancing safety, parenting skills, and family communication.
- Audience: Therapeutic Foster Parents in Miller County, Howard County, Hempstead County, and Sevier County

### **Mental Health in the Preschool Classroom – October 22, 2010**

- Research on brain development shows that a child's environment is crucial during the infant and toddler years. Contrary to popular belief, young children can suffer from clinical depression, anxiety, traumatic stress disorder, and a variety of other mental health problems. The early years of an individual's life are key to success in adulthood. The experiences children have during the first three years of life can lay the foundation for healthy development or it can lay the foundation for intergenerational cycles of abuse, violence, dysfunction, and mental illness. Many of these problems can be prevented if social-emotional development during infancy and early childhood is understood and fostered, and if we have programs and services within the preschool classroom that support children and their families during this crucial period.
- Audience: Southwest Arkansas Development Council: Headstart staff and administrators in Hempstead, Howard, Miller, Lafayette, Little River, Nevada, and Sevier counties.

### **TF-CBT: A Treatment Modality for Childhood Trauma – November 16, 2010**

- Trauma occurs when a child experiences an intense event that threatens or causes harm to his or her emotional and physical well-being. Traumatic experiences in childhood can have both short-term and long-term effects on children including depression, anxiety, PTSD, low self-esteem, anger, aggression, and irrational beliefs. Children who have been traumatized often see the world in a negative light. If their issues are not processed and resolved, this sense of fear carries over into adulthood affecting their ability to function in a healthy manner. Trauma-focused Cognitive Behavioral Therapy (TF-CBT) addresses the trauma children experience and provides them with the coping skills necessary for them to overcome the traumatic event and develop healthy relationships with those around them. This presentation will outline the types of trauma children experience and the effects traumas have on their everyday life. You will learn how TF-CBT works and gain knowledge in skills you can use to assist children who have been traumatized.
- Audience: Area 4 foster parents with DHS: Miller, Little River, Hempstead, Howard, Sevier, Union, and Polk counties

**Professional Presentations**  
(continued)

**The Impact of Abuse and Neglect on the Brain Development of Young Children**

**April 9, 2011**

- In recent years, there has been a surge of research into early brain development. New technologies have provided increased insight into how the brain develops and how early experiences affect that development. One area that has been receiving increasing research attention involves the effects of abuse and neglect on the developing brain, especially during infancy and early childhood. Research has shown that environment has a significant impact on children's development. Children who are victims of abuse and/or neglect may suffer damage to their brains which may affect their ability to learn, form healthy relationships, and lead stable, productive lives.
- Audience: DHS Foster parents in Miller, Hempstead, Sevier, Howard, Little River, Union, and Polk counties

**June 10, 2011**

- Audience; Therapeutic Foster parents in Miller, Hempstead, Sevier, and Howard counties

**How Children Develop: The Impact of Attachment and the Role of Caregivers – September 6, 2011**

- What we have learned from research about the process of brain development has helped us understand better the roles both genetics and the environment play in the overall development of children. Research shows many characteristics and capacities thought to be fixed at birth are actually dependent on a sequence of events and experiences with our primary caregiver(s) combined with heredity. This presentation discusses the critical role attachment has in the development of the brain and the role primary caregivers play in the healthy or unhealthy development of children.
- Audience: Southwest Arkansas Development Council: Headstart staff and administrators in Hempstead, Howard, Miller, Lafayette, Little River, Nevada, and Sevier counties.

**Handling Difficult Children in the Classroom – August 14, 2012**

- What makes one child bully, argue, yell, or withdraw and another have lots of friends, respect authority figures, and be fun to be around? Self-concept – how they view themselves. Children with a good self-concept tend to have a lot of friends, follow rules at home and school, and don't get into trouble – they are responsible. Although this may seem simplistic, there is a direct correlation between self-concept and performance in school, at home, on the playground, or wherever children may be. Kids learn best and are responsible when they feel good about themselves. This presentation will provide educators with five key techniques to implement in the classroom to help deter negative behavior and build self-concept in young children.
- Audience: Southwest Arkansas Development Council: Headstart staff and administrators in Hempstead, Howard, Miller, Lafayette, Little River, Nevada, and Sevier counties.

**Ethics in the Classroom – August 13, 2013**

- We all tend to make ethical judgments based on conditioned and subjective views of what is right and proper. And we all tend to make snap decisions in assessing whether something is right or wrong, before seeking the full story. Our thought process is often: If no one gets hurt, then what's the harm? This presentation focuses on ethical decisions made everyday by teachers of young children and provides tips on how to avoid ethical dilemmas..
- Audience: Southwest Arkansas Development Council: Headstart staff and administrators in Hempstead, Howard, Miller, Lafayette, Little River, Nevada, and Sevier counties.

**How Theraplay Can Improve Your Relationship with Foster Children – October 12, 2013**

- The children that are often referred to Therapeutic Foster Care are children diagnosed with a Serious Emotional Disturbance. They come to us having experienced trauma in their lives – most prevalent is the removal from the only home they have ever known. Underlying this experience are often multiple traumatic experiences including sexual abuse, physical abuse, neglect, and loss. At the core of everything is attachment – the loss of trust in that special person to totally care for you. Theraplay helps to intervene at the appropriate physiologic level to connect with this type of child and capture the “attention” of his right brain improving the development of the brain in children with attachment issues thus improving their overall stability.
- Audience: Therapeutic Foster Care parents in Miller County, Sevier County, Hempstead County, and Howard County

**Professional Presentations**  
(continued)

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**Professional  
Presentations  
(continued)**

**Withstanding the Test of Time: What we know about Therapeutic Foster Care - May 9, 2018**

- Therapeutic Foster Care is an evidence-based, family-focused, strengths-based program designed to help children in foster care that have been diagnosed with a serious emotional disturbance. This panel presentation provided an overview of the Therapeutic Foster Care program including what it is for and what distinguishes it from a “regular” foster home. Expectations of therapeutic foster parents and the training they received was also discussed as well as why TFC is critically important for many children. Discussion will also ensue on how to improve interactions between courts and families.
- Audience: Attorneys and Judges in the State of Arkansas
- Children and the Courts Conference – Little Rock, Arkansas May 7-9, 2018

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**Professional  
References**

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# Baylor University

Chartered in 1845 by the Republic of Texas

School of Social Work

hereby confers upon

Sam Michelle Morris

the degree of

Master of Social Work

with all the rights, privileges, and honors thereto appertaining.

Given under the seal of Baylor University at Waco, Texas

under the authority of the Board of Regents and upon recommendation of the Faculty  
this seventeenth day of May in the year of our Lord two thousand and eight.

Harold R. Cunningham

Chair, Board of Regents

J. Radell O'Grine  
Executive Vice President and Provost



Dianna Harland  
President of the University  
Dean of the School of Social Work





**Arkansas  
Social Work License Card**

**License No.**

2512-C

**Expiration Date:**

9/30/2020

Van Michelle Hall, LCSW  
2700 Woodland Apt 407  
Texarkana AR 71854

Card bearer is licensed and in good standing with the Arkansas  
Social Work Licensing Board

*Sigfrid Hudson, LCSW*

Chairman

**DIVISION OF CHILDREN AND FAMILY SERVICES (DCFS)  
INTENSIVE IN-HOME SERVICES  
AREAS/COUNTIES**

- Please check each county in which you are willing to provide the service.
- Do not include additional information if not pertinent to the itemized request.
- Please return with your response packet.

**AREA 4**

- Columbia
- Lafayette
- Little River
- Miller
- Ouachita
- Union

**AREA 5**

- Baxter
- Boone
- Marion
- Newton

**AREA 7**

- Bradley
- Cleveland
- Lincoln

**AREA 8**

- Fulton
- Izard
- Lawrence
- Mississippi
- Randolph
- Sharp

**Area 9**

- Cleburne
- Crittenden
- Cross
- Independence
- Jackson
- Poinsett
- Stone
- White
- Woodruff

**Area 10**

- Arkansas
- Ashley
- Chicot
- Desha
- Drew
- Lee
- Monroe
- Phillips
- St. Francis

**INFORMATION FOR EVALUATION**

Attached is the Minimum Qualification Checklist that your RESPONSE will be checked against. You must submit all information requested so the below information can be verified. Failure to submit the requested information may cause your response to be disqualified. **Do not complete and return this form with your response.** It is for information only.

Vendor must submit satisfactory documentation in response to the request below to be considered.

**REQUEST FOR QUALIFICATIONS  
710-19-1010  
INTENSIVE IN-HOME SERVICES**

**MINIMUM QUALIFICATION CHECK LIST**

<b>Vendor:</b>		
<b>Reviewer:</b>		<b>Date:</b>

<b>MINIMUM QUALIFICATIONS 2.2</b>	<b>YES</b>	<b>NO</b>	<b>COMMENTS</b>
<p><del>A. Bidder's program must meet the standards for a "well-supported practice" as defined by the Family First Prevention Services Act.</del></p> <p><del>For verification purposes, bidder must submit documentation of bidder's inclusion on the Federal Clearinghouse's current register of well-supported practices.</del></p>			
<p>BA. Bidder or must have a minimum of two (2) years' experience in crisis intervention, individual, family, and/or group therapy. Bidder must also have additional experience providing counseling in home, school, community and office environments.</p> <p>For Verification purposes, Bidder must submit the following:</p> <ul style="list-style-type: none"> <li>Copies of curricula vitae (CVs) or resumes for Vendor's key personnel detailing all experience relevant to the scope of work for this RFQ; Vendors who do not currently have the required positions may submit job descriptions in lieu of CV's or resumes.</li> <li>A narrative detailing Vendor's prior experience providing services similar to those specified in the scope of work, including without limitation the specific services provided and the contracting organization on behalf of which the services were provided; narrative should include phone numbers and e-mail addresses for previous employers and/or contract managers who can verify qualifying experience.</li> </ul>			

<p>ⒸB. Bidder's key personnel must possess, at minimum, a bachelors' degree; however, masters' degrees are preferred. Qualifying degrees need not be in social work.</p> <p>For verification purposes, Vendor must provide the following with its RFQ submission for all key personnel proposed to meet the requirements specified in this RFQ: documentation including without limitation copies of diplomas or transcripts verifying, at minimum, attainment of a bachelor's degree in any discipline.</p>			
<p>ⒹC The Bidder must certify that the Bidder has not received any sanctions or corrective actions by a state or Federal government within the last ten (10) years. Bidder's signature on Section 2: Vendor Agreement and Compliance in the attached response packet shall serve as certification under this requirement. However, failure to certify may not disqualify a bidder's submission if Bidder declares such failure in Section 2: Vendor Agreement and Compliance and provides additional detailed documentation of each sanction and any corresponding corrective action received from a state or Federal government within the last ten (10) years. Documentation must include status of all corrective actions within the last ten (10) years, including corrective actions completed to the satisfaction of the issuing government agency.</p>			

Passed \_\_\_\_\_

Failed \_\_\_\_\_