

Attachment B
710-19-1026R DASEP
Written Questions with Answers

Instructions

This Response Template must be used for submission of written questions. All questions should provide the requested information. Those that do not, may not be answered by DHS. The Vendor may add as many lines as needed. DHS would strongly prefer the Vendor to ask multi-part questions as individual questions on separate lines.

Instructions: Complete all cells of each question asked in the Table below. Clearly identify the referenced section or text.

Question ID	RFP Reference (page number, section number, paragraph)	Specific IFB Language	Question	Answer
<i>Example</i>	<i>Page 20, Desk Reviews</i>	<i>Desk Review</i>	<i>Where are the Desk Review Specifications?</i>	
1	bid application	qualifying factors	Have there been any changes from the initial bid to the qualifying factors?	There have been no changes to the minimum qualifications laid out in Section 2 of the Bid Solicitation Document. All vendors must meet the minimum qualifications to be awarded the contract.
2	bid application	terms and conditions	Have there been any changes from the initial bid to the terms and conditions?	There have been no changes to the terms and conditions from the initial bid solicitation.
3	court coverage	grid for court coverage	Bid price should be based on estimated staff coverage required to meet need of all applicable courts for counties in region, correct?	Correct. A bid price should include all estimated costs associated with performing the duties and obligations laid out in the bid facilitation documents.
4	Official Bid Price Sheet (Page 8 of 8 in the Bid Response Packet: 710-19-1026R).	Maximum Annual/Monthly Rate	What was the formula or logic used to determine the maximum rates for each region?	The formula and logic used to determine the rates for each region was based on the amount of funding available at DAABHS for the DASEP Program. Each region's maximum monthly rate was determined after analyzing the comparative amount providers in that region were given the past fiscal year.
5	Section 2.4 Scope of Work/ Section 2. 7 Performance Standards	Vendor Responsibilities & Expected Deliverables	What will the process be for eliminating some vendor responsibilities and expected deliverables since funding is again being reduced?	The Bid Price does not affect the responsibilities or deliverables for each provider. All bidders are expected to perform all of the duties, responsibilities, deliverables, and obligations laid out in the bid facilitation document and performance indicators. If a bidder doesn't believe it is capable of performing the duties and obligations laid out in the solicitation documents it should not submit a bid.
6	Bid Response Packet Page 8, Region 1	Region 1 Maximum Annual Rate	The official bid price sheet indicates that there is over a 33% decrease in funding for Region 1 from the current reimbursement. I am wanting to confirm that there is not a mistake in the identification of the Region or the calculations.	There has been no mistake. The Maximum Annual Rate for Region 1 is \$233,885.84. The Maximum Monthly Rate is \$19,490.48.
7	Bid Response Packet Page 8, Region 1	Region 1 Maximum Annual Rate	How will the reduction in funding effect deliverables for Region 1 and who will communicate this information to area courts?	See answer to Question 5.
8	Bid Response Packet Page 8	Official Bid Price Sheet	Please describe the funding formula that is used to determine the rates for each of the 8 regions.	See answer to question 4 above.
9	IFB Page 11 Section 2.5 Staff Requirements 2.	Attend an annual conference hosted by DAABHS	Will the state offer a teleconference option for attendance to reduce the travel, lodging and per diem expenses for the annual conference?	No. As of now, there is no teleconference option for the annual conference. If we receive additional funding or that option becomes available we will let vendors know.

10	IFB Page 2, Section 1.1 Purpose First paragraph	The vendors shall provide educational services according to DASEP guidelines for the awarded catchment area and within a fifty mile radius.	We would like to confirm that if we are providing services outside of our catchment area that services would be reimbursed separately and not be drawn down from the contracted dollars.	There is no separate billing for providing services for those in the vendor's catchment area and within a fifty mile radius. Reimbursement will be drawn from contracted dollars.
11	Page 8, Official Bid Price Sheet, Region 7	Monthly Maximum Rate	How did they come up with monthly maximum rates? We cover 12 counties and 16 courts.	See answer to question 4 above.