

BEST & FINAL OFFER

OFFICIAL BID PRICE SHEET

Do not amend or alter any item(s) on the Official Bid Price Sheet

All activities associated with completing the home study which includes, but not limited to, interviews, home visits, contact with collateral witnesses/referenced, court appearances, paper work, travel, etc. must be included in the rate.

SERVICE	PROPOSED RATE
Home Study	\$650.00
Home Study Update	\$300.00

AUTHORIZATION SIGNATURE

By my signature below, I certify that the aforementioned statements are true and correct and that I accept the Terms and Conditions as presented in this bid, and that I am authorized by the respondent to submit this bid on his/her behalf.

Vendor Name: Winn Counseling, PA	Date: March 10, 2020
Signature: <i>Lyndon Winn, LCSW</i>	Title: President, Winn Counseling
Printed Name: Lyndon Winn, LCSW	

Lyndon Winn, Winn Counseling P A
16861 School House Road, Siloam Springs, AR 72761
Phone # 479-549-7733
Fax # 479-248-7015

BEST & FINAL OFFER
RFP 710-20-0011; Home Study Contract
Bid Clarification (Home Study Rate Justification)
\$650.00 per Home Study & \$300.00 per Home Study Update

Average time for my SAFE Trained Home Study Specialists to complete a **home study**:

- Travel time = **3.1-hrs.** (low 2.5-hrs. high 4-hrs.)
- Time for face-visits & phone/internet contact = **4.5 hrs.** (low 3-hrs. high 6-hrs.)
- Reading materials & writing document = **13.2-hrs.** (low 11-hrs. high 16-hrs.)
- Editing completed documents = **2.3 hrs.** (low 2-hrs. high 3-hrs.)

Total hrs. = 23.1 hrs. Amount paid for completion = \$500.00 (\$21.65 per hr.)

- Average time needed by SAFE Trained Supervisors per home study (2-hrs.)

Amount paid SAFE Trained Supervisors per home study = \$50.00 (\$25.00 per hr.)

The remaining \$100.00 is used to pay for office & clerical (4-hrs. \$25.00 per hr.):

Receiving & printing material, creating & maintaining client file, assigning & overseeing responsibility for completion, submitting completed documents & dialoguing regarding resultant issues, maintaining an office complete with necessary machinery, submitting billing, payroll, court appearances, audits, etc.

Time for SAFE Trained Home Study Specialists to complete **home study update**:

- Travel time = **3-hrs.** (low 3-hrs. high 3-hrs.)
- Time for face-visits & other contacts = **2.5 hrs.** (low 2.5-hrs. high 2.5-hrs.)
- Reading materials & writing document = **3-hrs.** (low 2-hrs. high 4-hrs.)
- Editing completed documents = **2 hrs.** (low 1-hrs. high 3-hrs.)

Total = 10.5 hrs. Amount paid for completion = \$200.00 (\$19.05 per hr.)

- Average time needed by SAFE Trained Supervisors per home study (2-hrs.)

Amount paid SAFE Trained Supervisor per update = \$50.00 (\$25.00 per hr.)

The remaining \$50.00 is used to pay for office & clerical (2-hrs. \$25.00 per hr.):

Receiving & printing material, creating & maintaining client file, assigning & overseeing responsibility for completion, submitting completed documents & dialoguing regarding resultant issues, maintaining an office complete with necessary machinery, submitting billing, payroll, court appearances, audits, etc.

Lyndon Winn, LCSW

Lyndon Winn, LCSW
President: Winn Counseling, PA

March 10, 2020