

Technical Evaluation Summary Score Sheet

Bid No: 710-20-0018R

Description: Specialized Private License Placement Agency-Sebastian County

Agency: Department of Human Services

Prospective Contractor Name	Averaged Weighted Technical Proposal Score
Free Will Baptist Famialy Ministries	441.13

The evaluation committee has completed the technical evaluation and has scored the prospective contractor's as shown above.

The Committee recommends award to:

_____ on the basis of

Chairperson: _____

Signature: _____

Date: _____

Key for Assignment of Points:

0 = Unacceptable 1 = Poor 2 = Marginal 3 = Acceptable 4 = Good 5 = Excellent

Criteria		Evaluator 1 LM	Evaluator 2 BW	Evaluator 3 LL	Average of Raw Points for Category
E.1	MINIMUM QUALIFICATIONS				
A.	Provide information regarding staffing. Identify key personnel that will execute the requirements of this RFP. Include name, status (full time employee or part-time employee), title, role, responsibility and credentials. 2.2C	3	4	3	
B.	Provide an organizational chart displaying the overall business structure. 2.2D	3	4	3	
C.	Describe how the vendor proposes to maintain sufficient staffing levels to ensure successful implementation of the Scope of Work. 2.2D	2	3	2	
D.	Submit a brief history, including the number of years, of experience in providing social work or work in a child welfare related field. 2.2E	3	3	3	
E.	Submit a minimum of three (3) letters of recommendation, from three (3) different sources, describing the work performed relative to the Scope of Work. Letters must be dated within the last six (6) months and meet the following criteria: <ul style="list-style-type: none"> • Must be on official letterhead of the party submitting the recommendation. • Must be from individuals who can directly attest to the respondent's qualifications relevant to the Scope of Work in this RFP. • Must include current phone numbers, mailing address, email address, printed name and title. • Must contain the signature of the individual party submitting the recommendation. • Must not be from current DHS employees. 2.2F 	3	4	3	
Total Points for E.1		14	18	14	15.33

Criteria		Evaluator 1	Evaluator 2	Evaluator 3	Average of Raw Points for Category
E.2	APPROACH TO SCOPE OF WORK				
A.	Describe your ability to provide the services described in this RFP statewide. 2.3A	3	3	3	
B.	Describe how vendor plans to comply with DCFS policy and procedures. 2.3A, 3-4	3	3	3	
C.	Describe in detail how the vendor plans to execute the Scope of Work independent of DCFS. 2.3A,5	3	3	3	
D.	Describe vendor's admission criteria. 2.3A, 8	3	3	2	
E.	Describe how you will work with DCFS to achieve reunification and permanence for children and youth. 2.3A, 9	3	4	3	
F.	State your plan for continued placement support and crisis intervention surrounding placement disruption. 2.3A, 11	3	4	3	
G.	Explain how you will work with DCFS to achieve visitation. 2.3B	3	3	3	
Total Points for E.2		21	23	20	21.33

Criteria		Evaluator 1	Evaluator 2	Evaluator 3	Average of Raw Points for Category
E.3	ADDITIONAL CONTRACT REQUIREMENTS				
A.	State how the vendor proposes to ensure all employees have required background checks. 2.4C	3	4	3	
B.	Describe how you will comply with the reporting and billing requirements stated in this RFP, 2.4 F, G, H.	3	4	3	
C.	Describe your record retention and confidentiality policies. 2.4I	3	4	4	
Total Points for E.3		9	12	10	10.33

Signature	Print Name	Date
Evaluator 1	Lindsay McCoy	
Evaluator 2	Bridgett Williams	
Evaluator 3	Laci Lawlis	