

Individual Score Worksheet

710-19-1043 Child Care Resource and Referral (Child Care Aware)

Prospective Contractor Name: Early Education and Care Connections, Inc.

Key for Assignment of Points:

0 = Unacceptable 1 = Poor 2 = Marginal 3 = Acceptable 4 = Good 5 = Excellent

Criteria		Points Awarded	This column can be used for recording reasons for assigning a score.
E.1	Executive Summary/Description of Project		
A.	How well does the respondent summarize the full proposals? Is it clear?	4	
B.	Are there clear objectives or indicators of success?	3	
C.	How clearly does the respondent identify plans for meeting the objective and method to measure success?	34	
Total Points for E.1			

E.2	Technical Approach to Scope of Work/Viable Implementation Plan		
A.	How well does the proposal indicate how the requirements will be met?	3	
B.	Is there a specific, attainable plan that addresses how the respondent will provide trainings and technical assistance that includes clear objectives and goals for each of the following:		
	1. parents and families	3	
	2. family engagement	3	
	3. business management and on-site consultation	23	
	4. emergency preparedness	3	
	5. physical and mental health	23	
C.	Are the early care and education core competencies, target audience, training length, and PDR level identified?	5	
D.	Is there a clear method for evaluating training and services?	24	
E.	Are there a minimum of three (3) partnership agreements included that outline responsibilities?	24	
F.	Is there a specific, attainable plan that addresses how the respondent will promote and support infant/toddler quality?	5	
G.	Is the implementation plan for delivery included?	3	
Total Points for E.2			

E.3	Project Organization, Staffing and Experience		
A.	Does the proposal have an overall organizational chart and a project-specific organization chart showing proposed staff by job title and lines of supervision that are sufficient to meet objectives?	5	
B.	Are all staff identified as well as staff proposed to meet the requirements of the RFP?	4	

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C.	Are the backgrounds and experience listed for key staff indicating an ability to successfully perform the work?	4	
D.	Does the proposal indicate that trainers be verified in the PDR system?	04	
E.	Are agency locations with business hours identified? Are the hours listed sufficient to meet the needs of the project?	5	
F.	Does the respondent show a clear understanding of the requirement and needs of the contract?	4	
G.	Does the respondent give background information of ownership (whether public, partnership, subsidiary or specified other) and date of establishment?	5	
H.	Are three (3) letters of recommendation included?	84	
Total Points for E.3			

E.4 Management Plan/Financial Disclosure			
A.	Is there a clear ability to manage and control projects activities, report progress and coordinate with DHS?	5	
B.	Is there a reliable method for collecting, tracking, and reporting data that is relevant to the project and DCCECE requests?	5	
C.	Does the respondent show complete financial disclosure with the ability to carry out the project?	2	
D.	Does the respondent have diverse sources of funding?	01	
E.	Did respondent include a line item budget and budget justification?	0	
F.	Are the respondent's financial statements and most recent audit enclosed or available electronically?	0	
Total Points for E.4			

Signature: Rebecca Milet
 Printed Name: Rebecca Milet
 Date: 5/7/19

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E.1 Executive Summary/Description of Project			
A.	How well does the respondent summarize the full proposals? Is it clear?	4	
B.	Are there clear objectives or indicators of success?	4	
C.	How clearly does the respondent identify plans for meeting the objective and method to measure success?	5	
Total Points for E.1			

E.2 Technical Approach to Scope of Work/Viable Implementation Plan			
A.	How well does the proposal indicate how the requirements will be met?	53	
B.	Is there a specific, attainable plan that addresses how the respondent will provide trainings and technical assistance that includes clear objectives and goals for each of the following:		
	1. parents and families	54	
	2. family engagement	4	
	3. business management and on-site consultation	43	
	4. emergency preparedness	4	
	5. physical and mental health	54	
C.	Are the early care and education core competencies, target audience, training length, and PDR level identified?	4	
D.	Is there a clear method for evaluating training and services?	4	
E.	Are there a minimum of three (3) partnership agreements included that outline responsibilities?	54	
F.	Is there a specific, attainable plan that addresses how the respondent will promote and support infant/toddler quality?	5	
G.	Is the implementation plan for delivery included?	3	
Total Points for E.2			

E.3 Project Organization, Staffing and Experience			
A.	Does the proposal have an overall organizational chart and a project-specific organization chart showing proposed staff by job title and lines of supervision that are sufficient to meet objectives?	5	
B.	Are all staff identified as well as staff proposed to meet the requirements of the RFP?	5	

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C.	Are the backgrounds and experience listed for key staff indicating an ability to successfully perform the work?	4	
D.	Does the proposal indicate that trainers be verified in the PDR system?	5	
E.	Are agency locations with business hours identified? Are the hours listed sufficient to meet the needs of the project?	5	
F.	Does the respondent show a clear understanding of the requirement and needs of the contract?	5	
G.	Does the respondent give background information of ownership (whether public, partnership, subsidiary or specified other) and date of establishment?	5	
H.	Are three (3) letters of recommendation included?	5	
Total Points for E.3		24	

E.4 Management Plan/Financial Disclosure			
A.	Is there a clear ability to manage and control projects activities, report progress and coordinate with DHS?	3	
B.	Is there a reliable method for collecting, tracking, and reporting data that is relevant to the project and DCCECE requests?	4	
C.	Does the respondent show complete financial disclosure with the ability to carry out the project?	3	
D.	Does the respondent have diverse sources of funding?	2	
E.	Did respondent include a line item budget and budget justification?	0	
F.	Are the respondent's financial statements and most recent audit enclosed or available electronically?	0	
Total Points for E.4			

Signature: Amber Harris
 Printed Name: Amber Harris
 Date: 5/7/19

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E.1	Executive Summary/Description of Project		
A.	How well does the respondent summarize the full proposals? Is it clear?	3	
B.	Are there clear objectives or indicators of success?	3	
C.	How clearly does the respondent identify plans for meeting the objective and method to measure success?	4	
Total Points for E.1			

E.2	Technical Approach to Scope of Work/Viable Implementation Plan		
A.	How well does the proposal indicate how the requirements will be met?	3	
B.	Is there a specific, attainable plan that addresses how the respondent will provide trainings and technical assistance that includes clear objectives and goals for each of the following:		
	1. parents and families	3	
	2. family engagement	4	
	3. business management and on-site consultation	4	
	4. emergency preparedness	4	
	5. physical and mental health	4	
C.	Are the early care and education core competencies, target audience, training length, and PDR level identified?	5	
D.	Is there a clear method for evaluating training and services?	5	
E.	Are there a minimum of three (3) partnership agreements included that outline responsibilities?	5	
F.	Is there a specific, attainable plan that addresses how the respondent will promote and support infant/toddler quality?	4	
G.	Is the implementation plan for delivery included?	3	
Total Points for E.2			

E.3	Project Organization, Staffing and Experience		
A.	Does the proposal have an overall organizational chart and a project-specific organization chart showing proposed staff by job title and lines of supervision that are sufficient to meet objectives?	4	
B.	Are all staff identified as well as staff proposed to meet the requirements of the RFP?	4	

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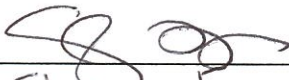
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C.	Are the backgrounds and experience listed for key staff indicating an ability to successfully perform the work?	4	
D.	Does the proposal indicate that trainers be verified in the PDR system?	5	
E.	Are agency locations with business hours identified? Are the hours listed sufficient to meet the needs of the project?	5	
F.	Does the respondent show a clear understanding of the requirement and needs of the contract?	4	
G.	Does the respondent give background information of ownership (whether public, partnership, subsidiary or specified other) and date of establishment?	4	
H.	Are three (3) letters of recommendation included?	4	
Total Points for E.3			

E.4 Management Plan/Financial Disclosure			
A.	Is there a clear ability to manage and control projects activities, report progress and coordinate with DHS?	4	
B.	Is there a reliable method for collecting, tracking, and reporting data that is relevant to the project and DCCECE requests?	4	
C.	Does the respondent show complete financial disclosure with the ability to carry out the project?	4 3	
D.	Does the respondent have diverse sources of funding?	3 2	
E.	Did respondent include a line item budget and budget justification?	1 4 2	
F.	Are the respondent's financial statements and most recent audit enclosed or available electronically?	4 1	
Total Points for E.4			

Signature: 
 Printed Name: Sherree Fagan
 Date: 5/7/19