

STATE OF ARKANSAS Department of Human Services

Department of Human Services
Office of Procurement

For

Division of Aging, Adult and Behavioral Health Services Division of Developmental Disabilities Services Division of Medical Services West 7th and Main Street Little Rock, Arkansas 72201

FINAL TECHNICAL PROPOSAL PACKET 0710-19-1001

Prior Authorizations and Retrospective Reviews

CAUTION TO VENDOR

Vendor's failure to submit required items and/or information as specified in the *Bid Solicitation Document* **shall** result in disqualification.

STATE OF ARKANSAS PROPOSAL SIGNATURE PAGE

	PF	Type or Print the f	ollowing information. ACTOR'S INFO	yould be to be a series		
Company:	eQHealth Solut	du Die District de met suit de central de				Wilk English Higher
Address:		son Hwy. Suite 101				
City:			State:	LA	Zip Code:	70809
Business	Baton Rouge ☐ Individual	☐ Sole Pro			☐ Public Serv	
Designation	☐ Partnership	☐ Corporat	•		☑ Nonprofit	
Minority and Women-Owned	M Not Applicable ☐ American Indian ☐ Asian American ☐ African American ☐ Pacific Islander ☐ ☐ Pacific Islander ☐ ☐ Pacific Islander ☐ ☐ Pacific Islander ☐ ☐			☐ Service Disabled Veteran an ☐ Women-Owned		
Designation*	AR Certification #: _		* See Mii	nority and Wo	men-Owned Bus	siness Policy
		PECTIVE CONTRACT contact information to be us				
Contact Person:	Mayur Yermane	eni	Title:	Chief	Strategy and G	Growth Officer
Phone:	1-225-248-7021		Alternate Phone: 1-513		3-295-2490	
Email:	myermaneni@	eqhs.org				
		CONFIRMATION O	F REDACTED C	OPY	Land Salakyi	
will be releas Note: If a redac box is che	sed if requested. Ited copy of the submis ecked, a copy of the no se to any request made	documents is <u>not</u> enclosed. sion documents is not proving redacted documents, with a under the Arkansas Freedoc	ided with Prospective h the exception of fin	e Contractor's	s response pack other than pricing	et, and neither n), will be released
		ILLEGAL IMMIGRA	NT CONFIRMA	TION		
contract with ille		o this <i>Bid Solicitation</i> , a Proceed, the Prospective Control of a contract.				
	ISR	AEL BOYCOTT REST	RICTION CONF	IRMATION		
	box below, a Prospect	ive Contractor agrees and on the contract.	certifies that they do	not boycott Is	rael, and if selec	ted, will not
Prospective C	Contractor does not and	d will not boycott Israel.				
he signature	below signifies agr	he Prospective Contractor that any exceptective Contractor's p	otion that conflicts proposal to be d	s with a Reisqualified	quirement of	
uthorized Si	gnature: 🗡	· / who	Title	see 7:	notes	y CED

Use Ink Only.

Printed/Typed Name: Glen Golemi

Date: <u>August 10, 2018</u>

SECTION 1 - VENDOR AGREEMENT AND COMPLIANCE

- Any requested exceptions to items in this section which are <u>NON-mandatory</u> must be declared below or as an attachment to this
 page. Vendor must clearly explain the requested exception, and should label the request to reference the specific solicitation item
 number to which the exception applies.
- Exceptions to Requirements shall cause the vendor's proposal to be disqualified.

eQHealth does not request any exceptions.

Vendor Name:	eQHealth Solutions, Inc.	Date:	August 10, 2018
Signature:	J. J. Jomi	Title:	President and CEO
Printed Name:	Glen Golemi		

SECTION 2 - VENDOR AGREEMENT AND COMPLIANCE

- Any requested exceptions to items in this section which are <u>NON-mandatory</u> must be declared below or as an attachment to this
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 number to which the exception applies.
- Exceptions to Requirements shall cause the vendor's proposal to be disqualified.

eQHealth does not request any exceptions.

Vendor Name:	eQHealth Solutions, inc.		Date:	August 10, 2018
Signature:	A. H.	mi .	Title:	President and CEO
Printed Name:	Glen Golemi	220000		

SECTIONS 3, 4, 5 - VENDOR AGREEMENT AND COMPLIANCE

eQHealth agrees to fully comply with all requirements as shown in the solicitation.

Exceptions to Requirements shall cause the vendor's proposal to be disqualified.

Vendor Name:	eQHealth Solutions, Inc.	Date:	August 10, 2018
Signature:	I for from	Title:	President and CEO
Printed Name:	Glen Golemi		

PROPOSED SUBCONTRACTORS FORM

☐ **Do not** include additional information relating to subcontractors on this form or as an attachment to this form.

Subcontractor's Company Na	me Street	Address	City, State, ZIP
			11-11
VENDOR DOES NO	T PROPOSE TO USE	SUBCONTRACT	ORS TO PERFORMSERVICES.
W VENDOR DOES IV	JI FROPOSE TO USE	. SOBCONTINACT	JRS TO FERI ORMSERVICES.
y signature below, vendor agrees e bid solicitation.	to and shall fully comply to	with all Requirements	related to subcontractors as shown
e bia solicitation.		/	
		/	2.6
endor Name:	QHealth Solutions, Inc/	∕ Date:	August 10, 2018
gnature:		Title:	President and CEO

Information for Evaluation Sub-Sections

Provide a response to each item/question in this section. Vendor may expand the space under each item/question to provide a complete response.

	Do not include additional information if not pertinent to the itemized request.	Maximum RAW Score Available
Back E.1	reground & Qualifications Provide a detailed narrative on past experience implementing similar IT buildouts along with corroborating references.	5 points
Proje E.2	ect Organization. Staffing and Key Personnel Provide an Organization chart showing proposed staffing, including experience, education level, for each function. This should also identify "core staff" who will be housed in Arkansas office	5 points
Tech E.3	nical Solutions and Scope of Work Describe your Notifications, due process and reconsideration, data corrections and maintenance plans of action.	5 points
E.4	Describe fully your proposed Implementation Timeline (note: See section 2.21 in Final RFP)	5 points
E.5	Provide your proposed Provider Training	5 points
E.6	Describe your proposed method of providing a Secure Portal – does bidder propose "off-the-shelf" or "from scratch" approach	5 points
E.7	Describe your proposed Records Retention and Maintenance	5 points
E.8	Describe your proposed plan of action to Transition of appeals functions from existing vendors	5 points
E.9	Describe your proposed complaint Resolution Process	5 points
E.10	Describe your proposed Business Continuity and Recovery Plan	5 points
E.11	Describe the various reports your proposal would include, give an example of Sample reporting, including trend reporting to identify outlier providers and other trends proposed by bidder and to inform DHS referrals for "desk reviews."	5 points
E.12	Describe your proposed complaint resolution process.	5 points
E.13	Bidder with a current certification or accreditation from the National Committee for Quality Assurance (NCQA) or Utilization Review Accreditation and Certification (URAC) with a health utilization management designation.	5 points

State of Arkansas DEPARTMENT OF HUMAN SERVICES 700 South Main Street P.O. Box 1437 / Slot W345 Little Rock, AR 72203 501-682-6327

ADDENDUM 1

DATE: June 20, 2018 SUBJECT: 710-19-1001 Prior Authorization and Retrospective Reviews The following change(s) to the above referenced Invitation for Bid for DHS has been made as designated below: Change of specification(s) Additional specification(s) Change of bid opening date and time Cancellation of bid Other **BID OPENING DATE AND TIME** Bid opening date and time will be changed: August 17, 2018 at 11:00a.m. BIDS WILL BE ACCEPTED UNTIL THE TIME AND DATE SPECIFIED. THE BID ENVELOPE MUST BE SEALED AND SHOULD BE PROPERLY MARKED WITH THE BID NUMBER. DATE AND HOUR OF BID OPENING AND BIDDER'S RETURN ADDRESS. IT IS NOT NECESSARY TO RETURN "NO BIDS" TO THE DEPARTMENT OF HUMAN SERVICES. If you have questions, please contact the buyer at chorsie.burns@dhs.arkansas.gov or 501-682-6327 August 10, 2018 Vendor Signature Date

eQHealth Solutions, Inc.

Company

State of Arkansas DEPARTMENT OF HUMAN SERVICES 700 South Main Street P.O. Box 1437 / Slot W345 Little Rock, AR 72203 501-682-6327

ADDENDUM 2

DATE: June 26, 2018

SUBJECT: 710-19-1001 Prior Authorization and Retrospective Reviews
The following change(s) to the above referenced Invitation for Bid for DHS has been made as designated below:
Change of specification(s) X Additional specification(s) Change of bid opening date and time Cancellation of bid Other
Correcting language in Section 2.2 Minimum Qualifications to include attachment I.
For verification purposes, bidder must provide an overview of prior work meeting this requirement, including scopes of work, review volumes (attachment I), contract amounts, and contact information for contract managers who can verify experience.
BID OPENING DATE AND TIME Bid opening date and time will not be changed:
BIDS WILL BE ACCEPTED UNTIL THE TIME AND DATE SPECIFIED. THE BID ENVELOPE MUST BE SEALED AND SHOULD BE PROPERLY MARKED WITH THE BID NUMBER, DATE AND HOUR OF BID OPENING AND BIDDER'S RETURN ADDRESS. IT IS NOT NECESSARY TO RETURN "NO BIDS" TO THE DEPARTMENT OF HUMAN SERVICES. If you have questions, please contact the buyer at nawania.williams@dhs.arkansas.gov or 501-320-6511 August 10, 2018 Date
eQHealth Solutions, Inc. Company

SECTION 1 - VENDOR AGREEMENT AND COMPLIANCE

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- Exceptions to Requirements shall cause the vendor's proposal to be disqualified.

eQHealth does not request any exceptions.

Vendor Name:	eQHealth Solutions, Inc.	Date:	August 10, 2018
Signature:	J. J. Jomi	Title:	President and CEO
Printed Name:	Glen Golemi		

SECTION 2 - VENDOR AGREEMENT AND COMPLIANCE

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Vendor Name:	eQHealth Solutions, inc.		Date:	August 10, 2018
Signature:	A. H.	mi .	Title:	President and CEO
Printed Name:	Glen Golemi	2225000		

SECTIONS 3, 4, 5 - VENDOR AGREEMENT AND COMPLIANCE

eQHealth agrees to fully comply with all requirements as shown in the solicitation.

Exceptions to Requirements shall cause the vendor's proposal to be disqualified.

Vendor Name:	eQHealth Solutions, Inc.	Date:	August 10, 2018
Signature:	I for from	Title:	President and CEO
Printed Name:	Glen Golemi		

Information for Evaluation Sub-Sections

Provide a response to each item/question in this section. Vendor may expand the space under each item/question to provide a complete response.

	Do not include additional information if not pertinent to the itemized request.	Maximum RAW Score Available
Back E.1	reground & Qualifications Provide a detailed narrative on past experience implementing similar IT buildouts along with corroborating references.	5 points
Proje E.2	ect Organization. Staffing and Key Personnel Provide an Organization chart showing proposed staffing, including experience, education level, for each function. This should also identify "core staff" who will be housed in Arkansas office	5 points
Tech E.3	nical Solutions and Scope of Work Describe your Notifications, due process and reconsideration, data corrections and maintenance plans of action.	5 points
E.4	Describe fully your proposed Implementation Timeline (note: See section 2.21 in Final RFP)	5 points
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E.6	Describe your proposed method of providing a Secure Portal – does bidder propose "off-the-shelf" or "from scratch" approach	5 points
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E.13	Bidder with a current certification or accreditation from the National Committee for Quality Assurance (NCQA) or Utilization Review Accreditation and Certification (URAC) with a health utilization management designation.	5 points

PROPOSED SUBCONTRACTORS FORM

☐ **Do not** include additional information relating to subcontractors on this form or as an attachment to this form.

Subcontractor's Company Na	me Street	Address	City, State, ZIP
			1-1
			<u> </u>
			Р
VENDOR DOES NO	T PROPOSE TO USE	SURCONTRACT	ORS TO PERFORMSERVICES.
W VENDOR DOES IV	JI FROPOSE TO USE	. SOBCONTINACT	ORS TO PERI ORMSERVICES.
y signature below, vendor agrees e bid solicitation.	to and shall fully comply t	with all Requirements	s related to subcontractors as shown
e bia solicitation.		/	
		/	2.0
endor Name:	QHealth Solutions, Inc	∕ Date:	August 10, 2018
gnature:		Title:	President and CEO

SUBCONTRACTOR:	SUBCO	NTRACTO	OR NAME:				Contra	ctor for wh	ich thi	s is a subc	ontractor:	
YES X NO								Estimated	dollar a	amount of	subcontrac	t:
							-	Louinatoa	uonui i	uniouni or	ouboont do	
				is ·	THIS FOR:	Good	-2 E	Services		Both?		
LEAGUE AND AMERICAN AND AND ADDRESS.		olutions, I			'		S? X	Services	, ,	BOth?		
YOUR LAST NAME: Golemi	i		FIRST NAME:	Glen		MI:						
ADDRESS: 8440 Jefferson	Hwy Su	ite 101	_									
CITY: Baton Rouge			STATE: LA	ZIP CODE: 70				COUNTRY:	_	ED STATES C	OF AMERICA	
AS A CONDITION OF OB										EMENT,		
OR GRANT AWARD WITH	ANY ARI	KANSAS.	STATE AGENCY	, THE FOLLOWING	INFORM	ATION N	IUST BE L	DISCLOSED) <u>:</u>			
				FOR INDIVIDU	ALS*							
Indicate below if: you, your s					our spouse	is a cun	ent or form	ner: Membe	r of the	General Ass	sembly, Cons	stitutional
Officer, State Board or Comm		- v			I		What is t	he person(s) name	e and how	are they rela	ated to you?
Position Held				ame of Position of Job Held [senator, representative, name of		Long?	(i.e., Jane Q. Public, spouse, John Q. Public, Jr., child, etc.)			nild, etc.)		
, 54,44,7,74	Current	Former		sion, data entry, etc.]	From MM/YY	To MM/YY	ĺ	Pers	on's nar	me(s)		Relation
General Assembly	Г	Г					ĺ					
Constitutional Officer	Г	Г										
State Board or Commission	_											
Member State Employee	<u>'</u>	 	-								-	
None of the above applies]]	1	1				<u> </u>					
			FOR	A VENDOR	Busin	ESS)						
Indicate below if any of the folio Assembly, Constitutional Officer Constitutional Officer, State Boathe entity.	r, State Bo	oard or Co	mmission Member	, or State Employee, or	r the spous	e, brother	, sister, par	ent, or child o	of a mem	nber of the G	eneral Assem	bly,
Position Held			Name of Position of Job Held (senator, representative, name of		For How Long?		What is the person(s) name and what is his/her % of ownership interwhat is his/her position of control?			ership interest and/		
rostion red	Current	Former		ssion, data entry, etc.	From MM/YY	To MM/YY		Person's r	name(s)		Ownership Interest (%)	Position of Control
General Assembly	Г	Г	Ì									
Constitutional Officer	Г	Г										
State Board or Commission Member	Г	F										
State Employee		Г										
None of the above applies * Note: PLEASE LIST ADDITIONAL C	DISCLOSURE	S ON SEPAR	ATE SHEET OF PAPER	IF MORE SPACE IS NEEDED)					Pa	age 1 of 2	08/20/07

CONTRACT AND GRANT DISCLOSURE AND CERTIFICATION FORM F-2

Failure to make any disclosure required by Governor's Executive Order 98-04, or any violation of any rule, regulation, or policy adopted pursuant to that Order, shall be a material breach of the terms of this contract. Any contractor, whether an individual or entity, who fails to make the required disclosure or who violates any rule, regulation, or policy shall be subject to all legal remedies available to the agency.

As an additional condition of obtaining, extending, amending, or renewing a contract with a state agency I agree as follows:

- 1. Prior to entering into any agreement with any subcontractor, prior or subsequent to the contract date, I will require the subcontractor to complete a **CONTRACT AND GRANT DISCLOSURE AND CERTIFICATION FORM**. Subcontractor shall mean any person or entity with whom I enter an agreement whereby I assign or otherwise delegate to the person or entity, for consideration, all, or any part, of the performance required of me under the terms of my contract with the state agency.
- 2. I will include the following language as a part of any agreement with a subcontractor:

Failure to make any disclosure required by Governor's Executive Order 98-04, or any violation of any rule, regulation, or policy adopted pursuant to that Order, shall be a material breach of the terms of this subcontract. The party who fails to make the required disclosure or who violates any rule, regulation, or policy shall be subject to all legal remedies available to the contractor.

3. No later than ten (10) days after entering into any agreement with a subcontractor, whether prior or subsequent to the contract date, I will mail a copy of the CONTRACT AND GRANT DISCLOSURE AND CERTIFICATION FORM completed by the subcontractor and a statement containing the dollar amount of the subcontract to the state agency.

certify under penalty of periury, to the best of my knowledge and belief, all of the above information is true and correct and that Lagree to the subcontractor disclosure conditions stated herein.									
Signature	•	President and CEO Chief Strategy & Growth Officer	Date August 10, 2018 Phone No. 225-248-7021						

AGENCY USE	ONLY				
Agency Number	0710	Agency Name Department of Human Services	Agency Contact Person	Contact Phone No. 0710-19-1001	Contract or Grant No. 0710-19-1001

Please see below eQHealth Solutions' Equal Opportunity Policy taken from our Employee Guide to Human Resource Policy and Procedures:

Equal Employment Opportunities

eQHealth is an Equal Opportunity/Affirmative Action employer. In the administration of its employment policies and practices, eQHealth does not discriminate against employees or applicants for employment because of race, color, national origin, sex, sexual orientation, religion, age, veteran status or disability. We take affirmative steps to ensure that applicants are hired, and employees are treated in a nondiscriminatory manner. Our commitment to equal opportunity principles applies to all aspects of employment, including recruitment, retention, promotion, compensation, benefits and training.

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State of Arkansas Bid Number 0710-19-1001 Prior Authorization and Retrospective Reviews



Other Documents and/or Information Required in Bid Solicitation

1.8.B Other documents and/or information as may be expressly required in this Bid Solicitation. Label documents and/or information so as to reference the Bid Solicitation's item number.











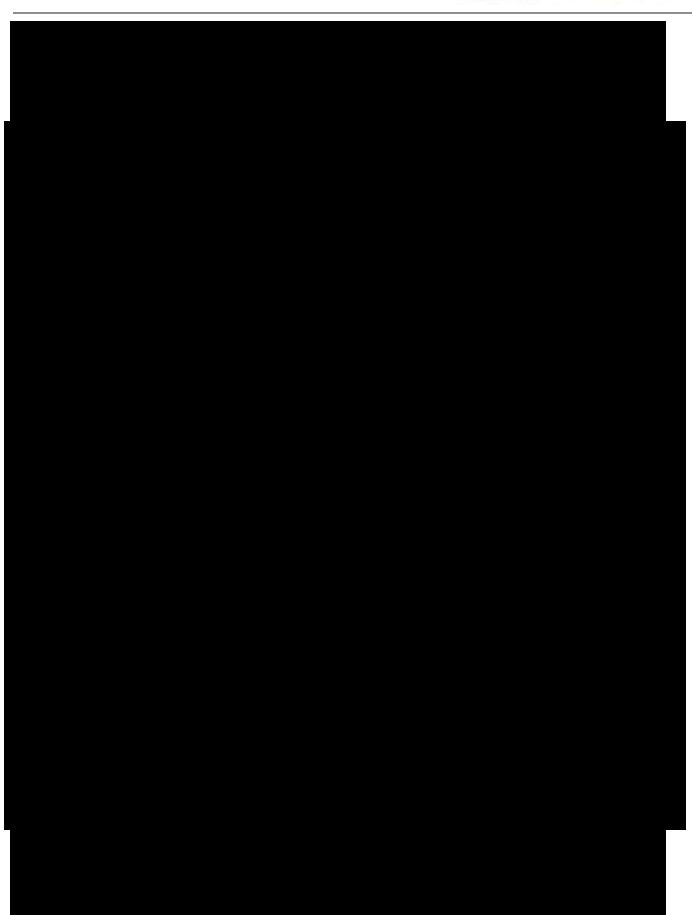
State of Arkansas Bid Number 0710-19-1001 Prior Authorization and Retrospective Reviews





State of Arkansas Bid Number 0710-19-1001 Prior Authorization and Retrospective Reviews







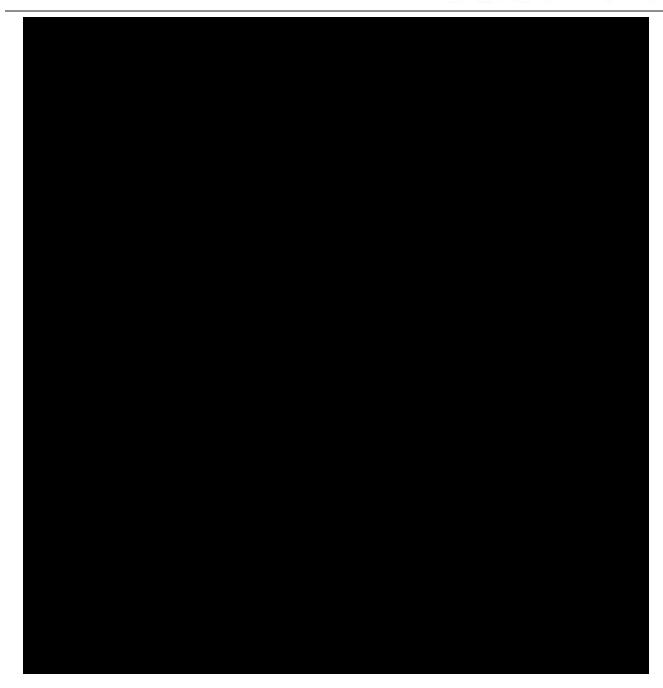


Disease Management







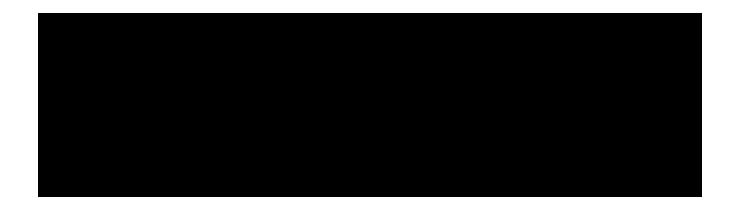




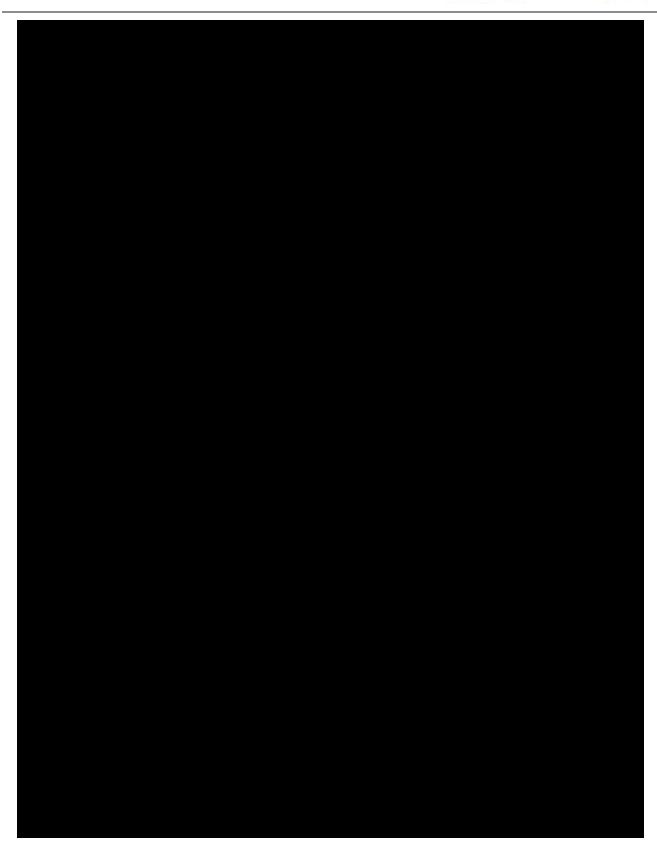
- C. Vendor must provide at least three (3) letters of reference that must attest to Vendor's prior authorization, retrospective review and medical review/consultation experience.
- 1. Two (2) letters of reference must be from public or private entities other than the Arkansas Department of Human Services (DHS); and
- 2. An additional letter of reference must be from any state Medicaid division, which may include the Division of Medical Services (DMS) within Arkansas DHS.

All letters of reference must meet the following criteria:

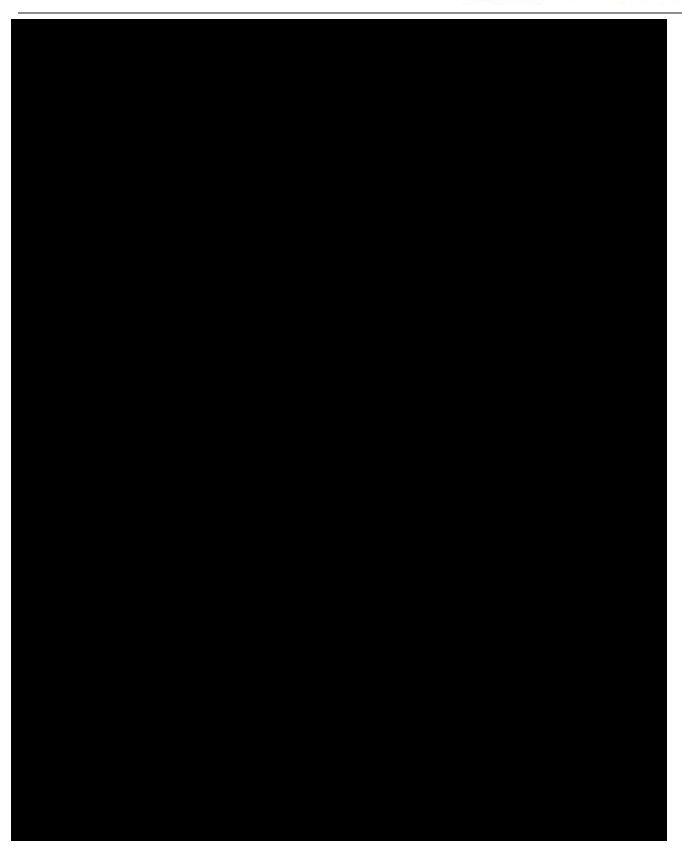
- They shall be on official letterhead of the party submitting reference;
- They shall be from entities with recent (within the last three (3) years) contract experience with the respondent;
- They shall be from individuals who can directly attest to the respondent's qualification(s) relevant to this RFP;
- They shall be limited to organizational references, not personal references;
- They shall be dated not more than six (6) months prior to the proposal submission date;
- They shall include the current phone number, mailing address, email address, title, printed name, and signature of the individual of the party submitting the reference.



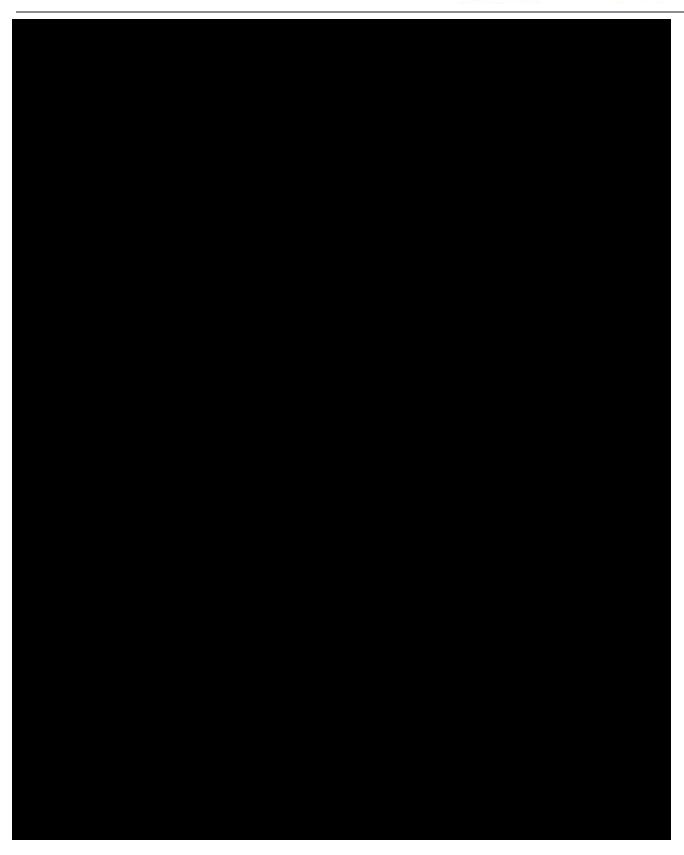




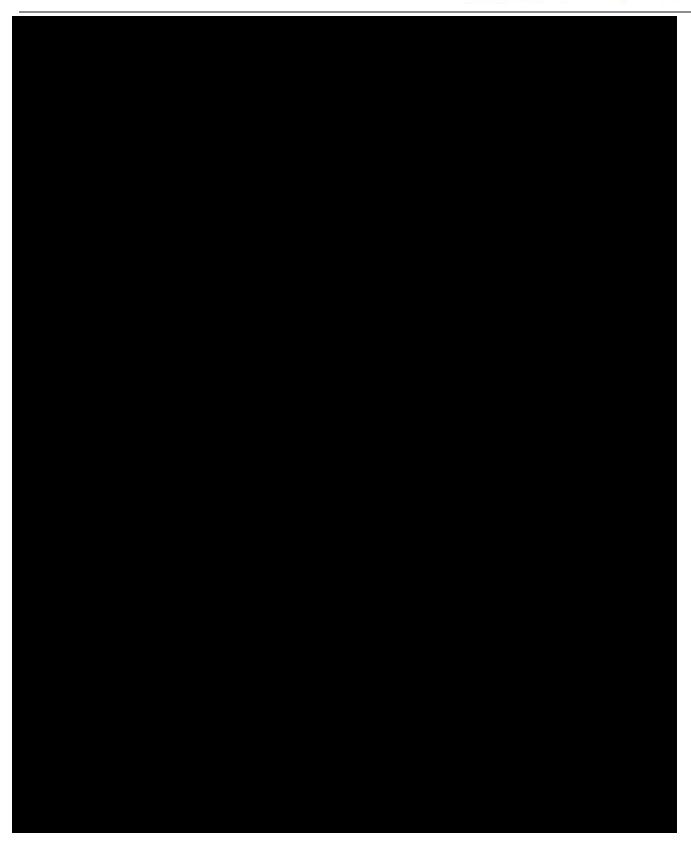














D. The Bidder must certify that the Bidder has not received any sanctions or corrective actions by a state or Federal government within the last ten (10) years. However, failure to certify may not disqualify a bidder's submission if the Bidder provides detailed documentation of each sanction and any corresponding corrective action received from a state or Federal government within the last ten (10) years. Documentation must include status of all corrective actions within the last ten (10) years, including corrective actions completed to the satisfaction of the issuing government agency.



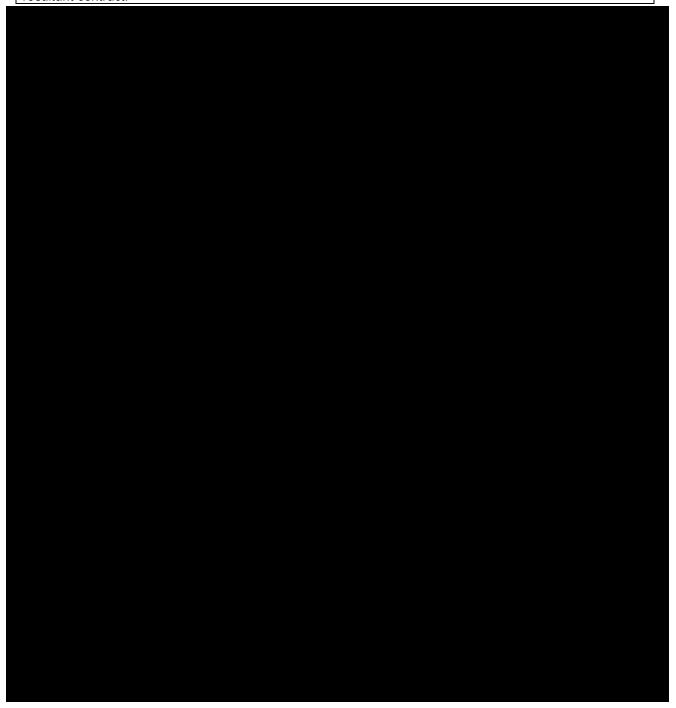


E. The Bidder and all subcontractors must certify that Bidder and all subcontractors have read the Organizational or Personal Conflict of Interest Clause (see Attachment G) and that Bidder and all subcontractors have no actual, apparent, or potential conflicts of interest with the DHS Independent Assessment vendor or Provider-Led Arkansas Shared Savings Entities (PASSE). If the Bidder or any subcontractor does have an actual, apparent, or potential conflict of interest, Bidder must disclose all relevant information pertaining to such conflict of interest. Bidders disclosing a potential, actual, or apparent conflict of interest must submit a conflict of interest mitigation plan. DHS, in its sole discretion, will determine if a conflict exists and whether it can be mitigated or waived. Bidders with conflicts of interest that cannot be mitigated or waived shall be disqualified.





F. The Bidder must submit a Letter of Bondability from an admitted Surety Insurer with its bid submission. The letter should unconditionally offer to guarantee to the extent of one hundred percent (100%) of the contract price the bidders performance in all respects of the terms and conditions of the RFP and resultant contract.



VOLUNTARY PRODUCT ACCESSIBILITY TEMPLATE

(VPAT)

eQHealth Solutions Inc. eQSuite®

AS OF Q3 RELEASE, August 12, 2018

Last Updated: **08/12/2018**Name of Product: **eQSuite®**

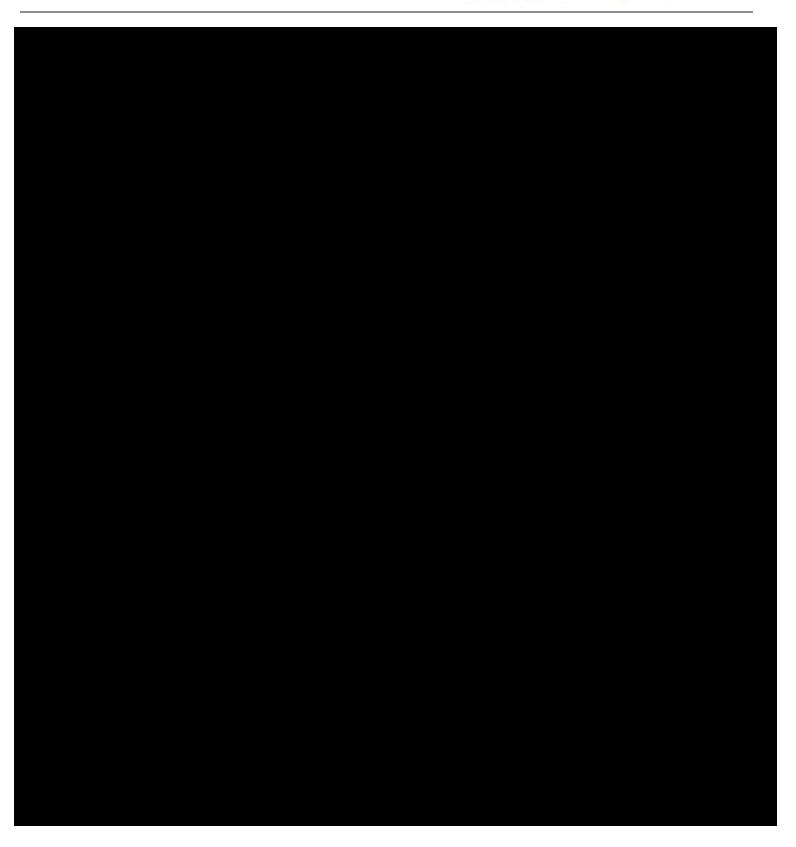




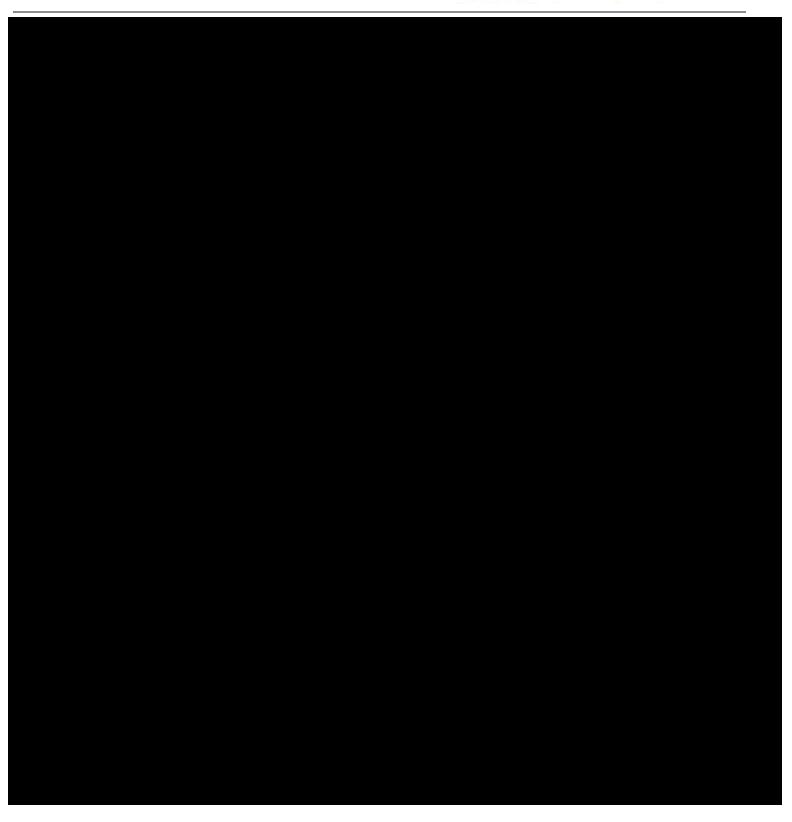




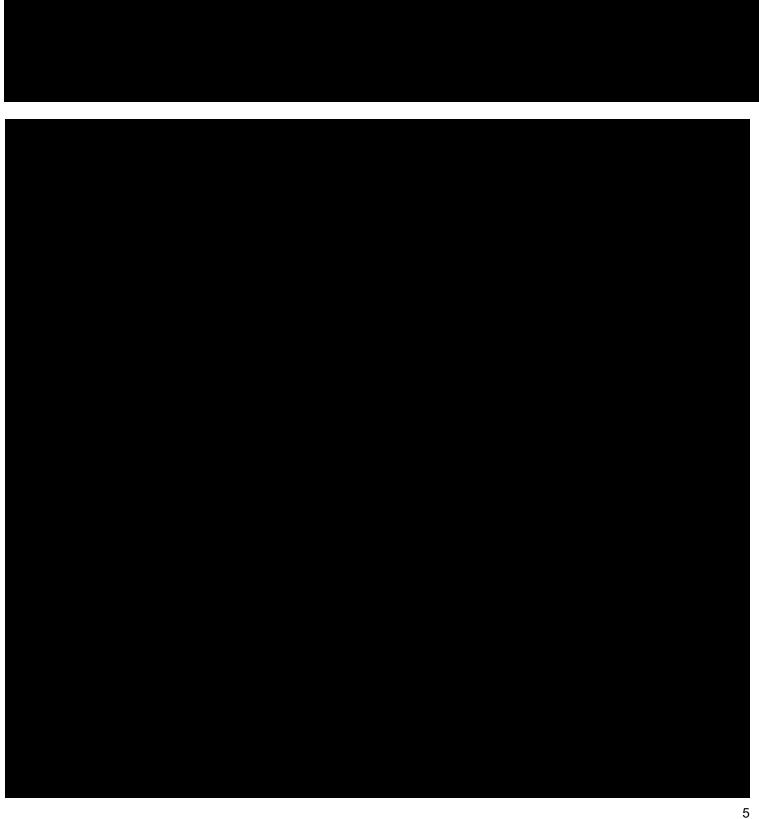




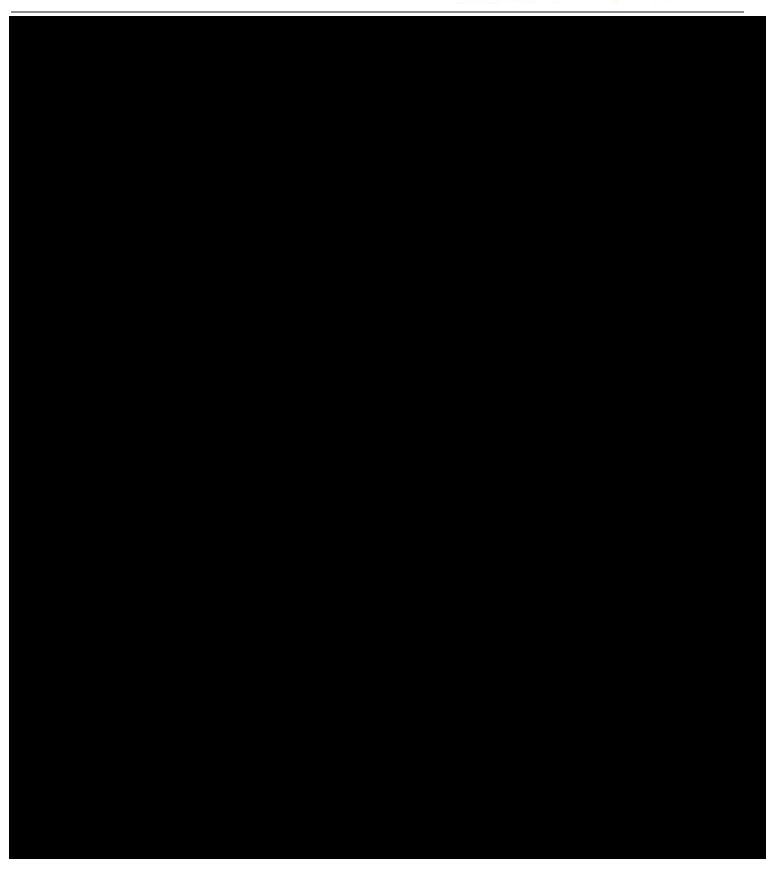




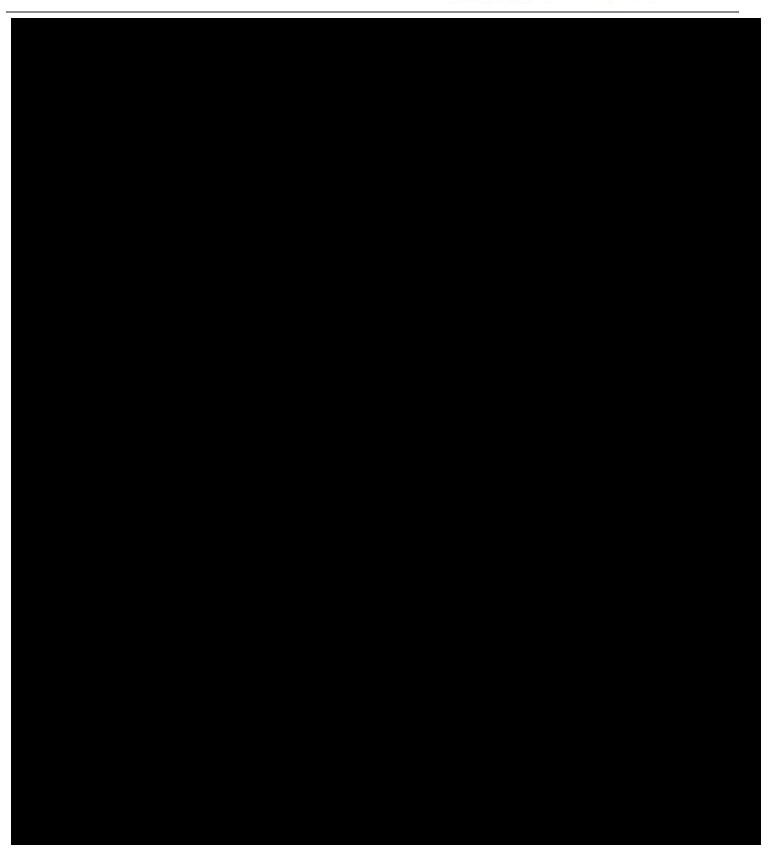




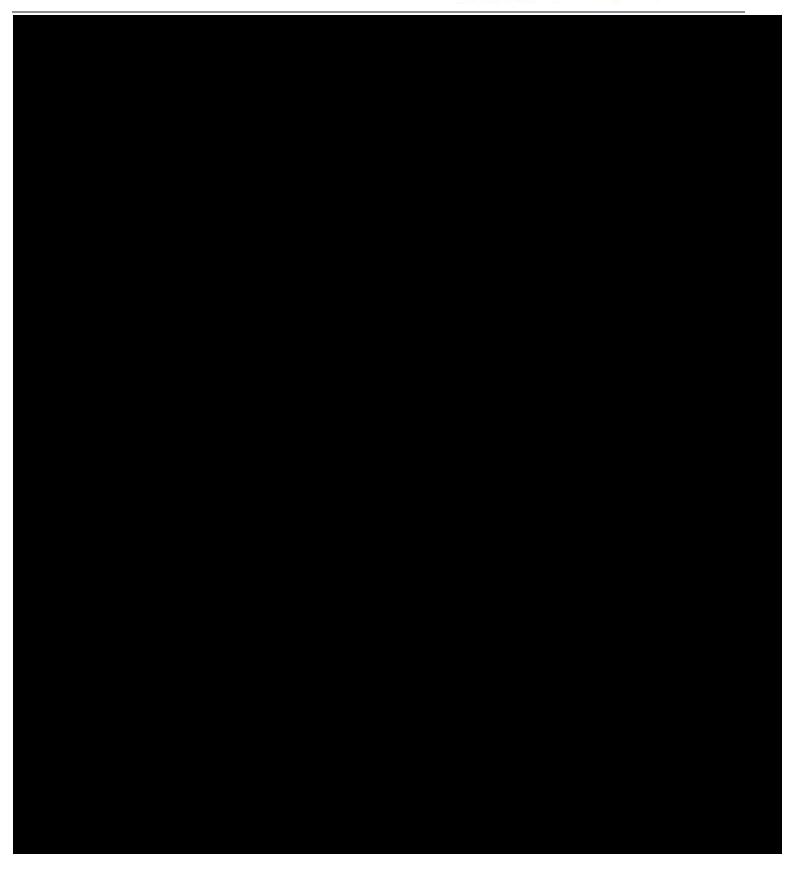




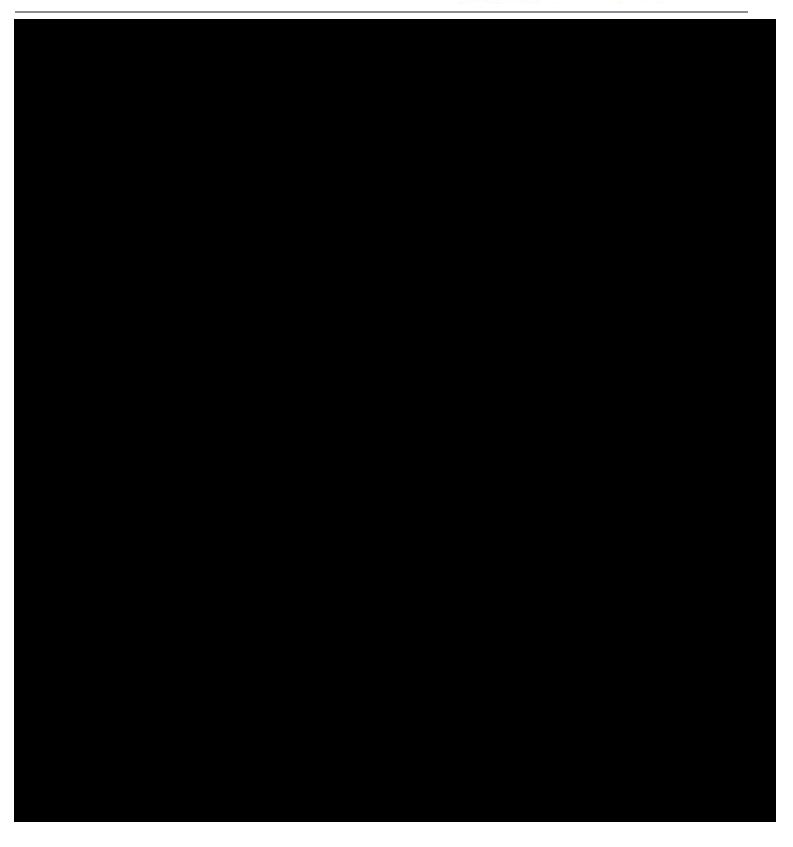




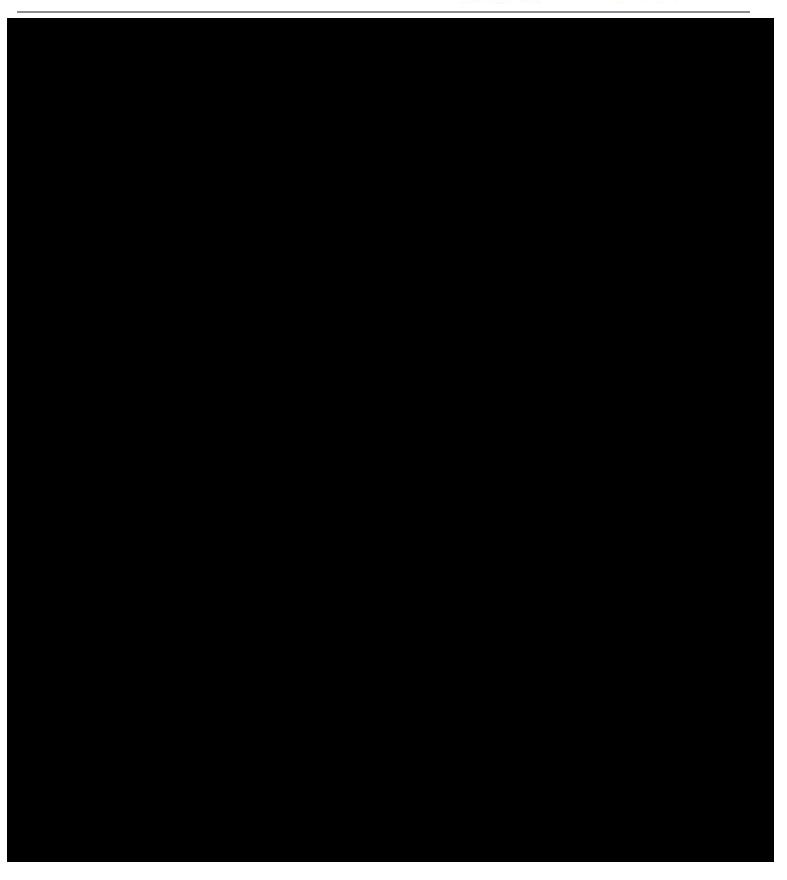




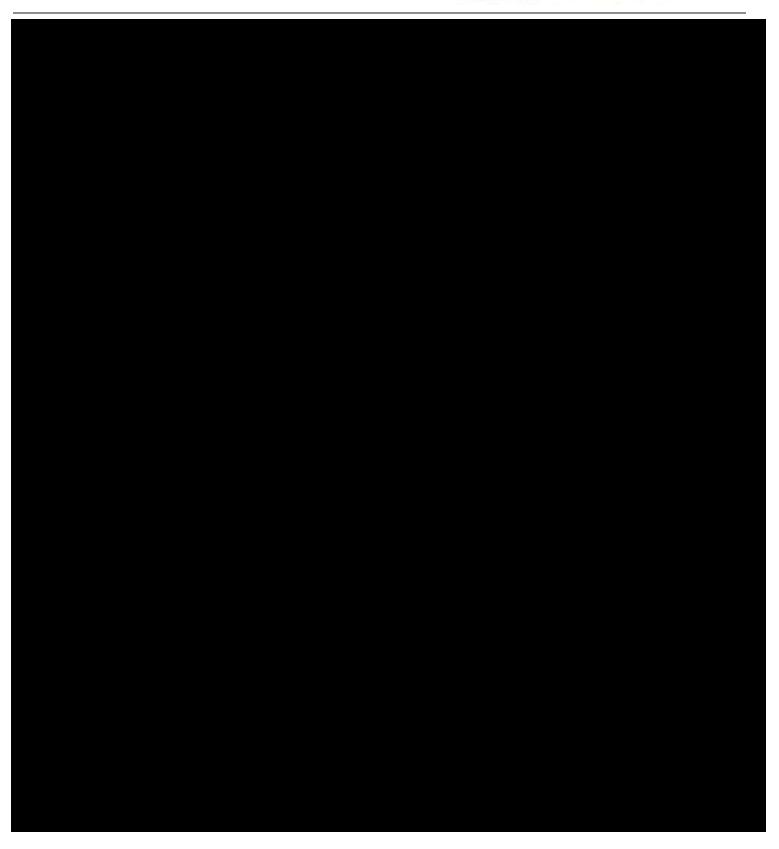








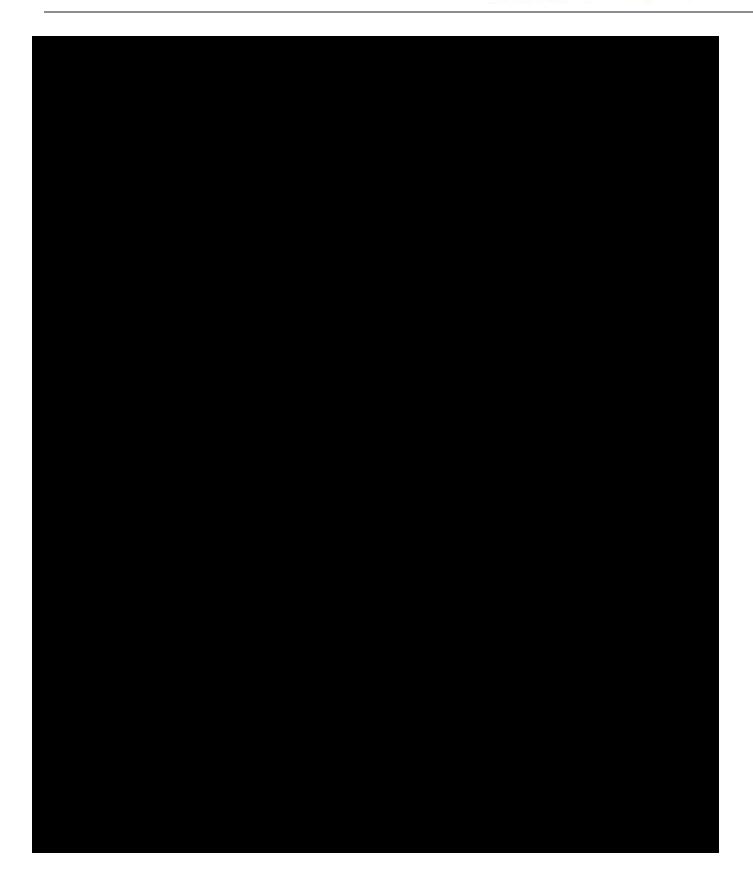






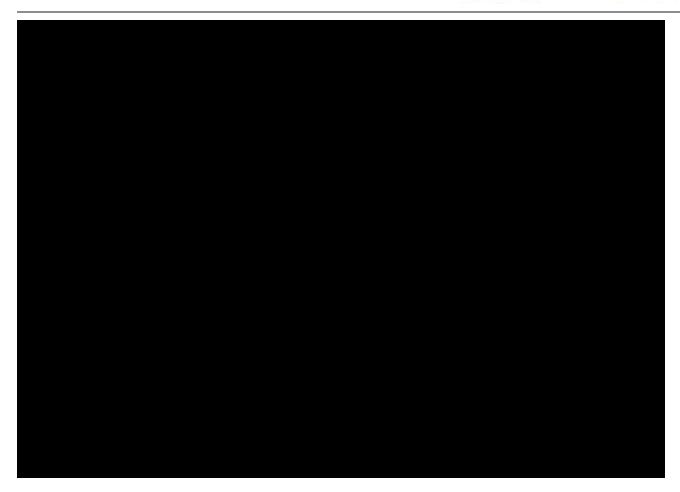






State of Arkansas Bid Number 0710-19-1001 Prior Authorization and Retrospective Reviews







INFORMATION FOR EVALUATION

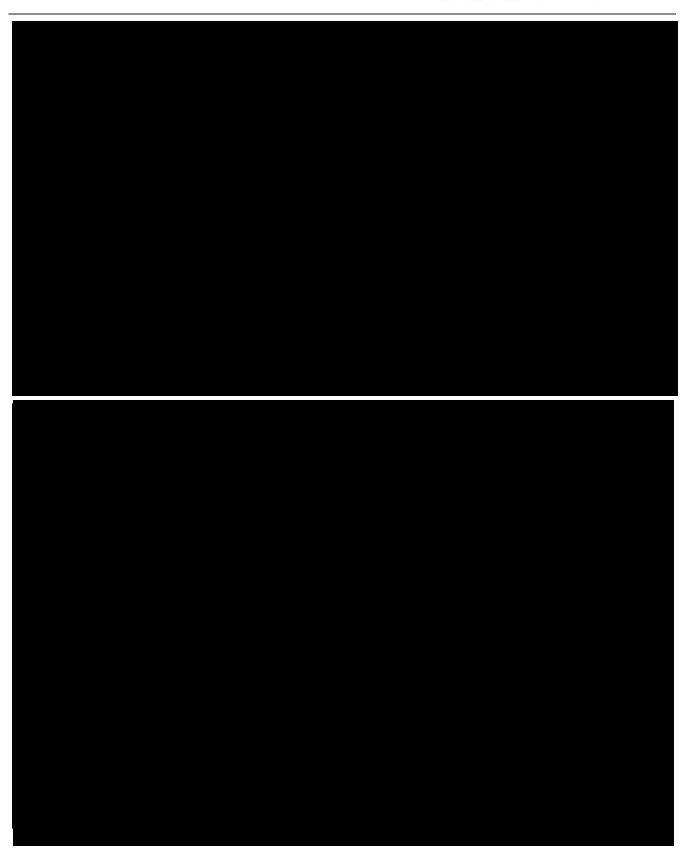
Background & Qualifications

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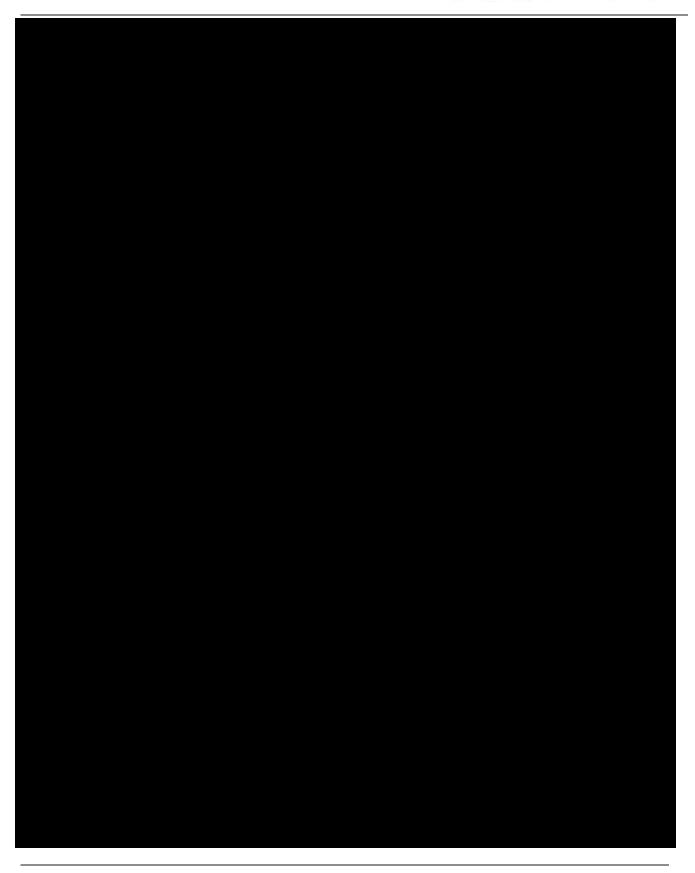
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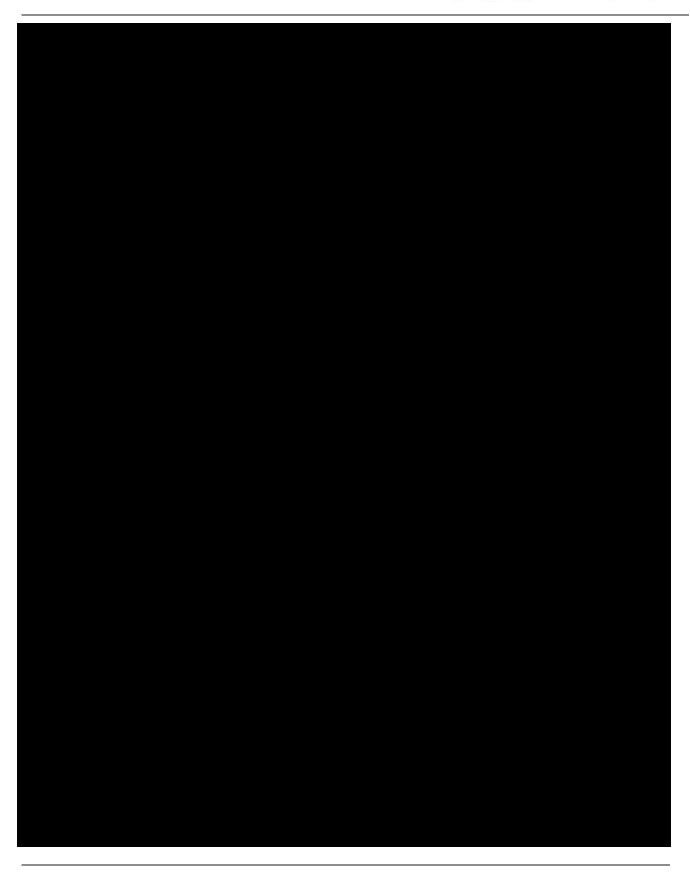




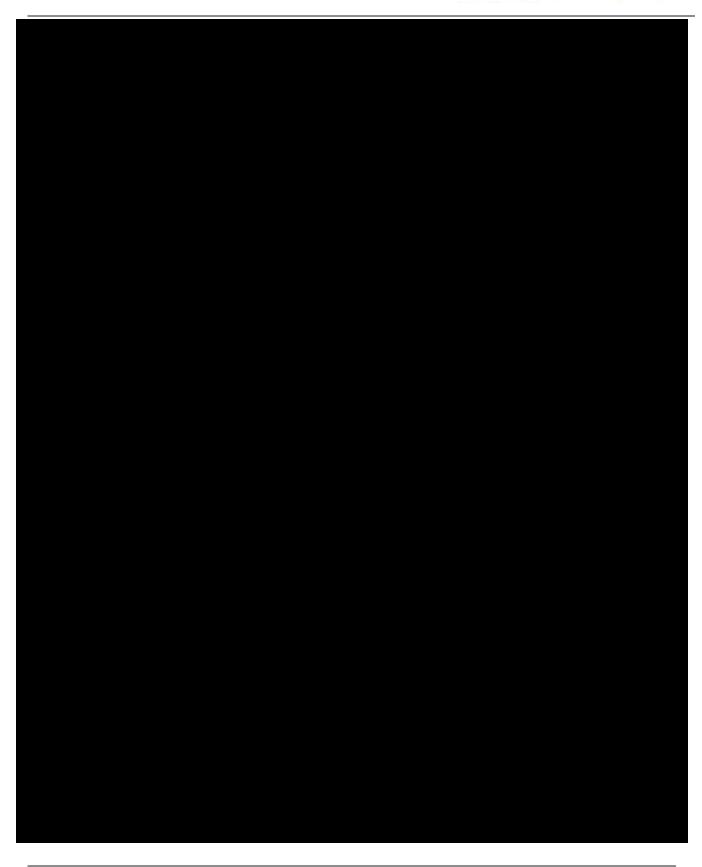




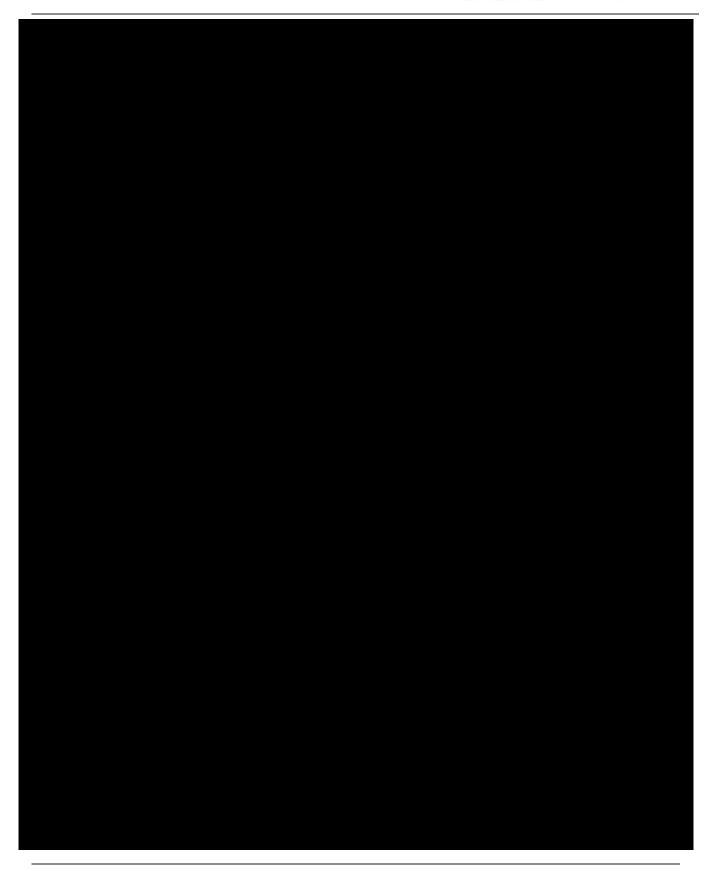




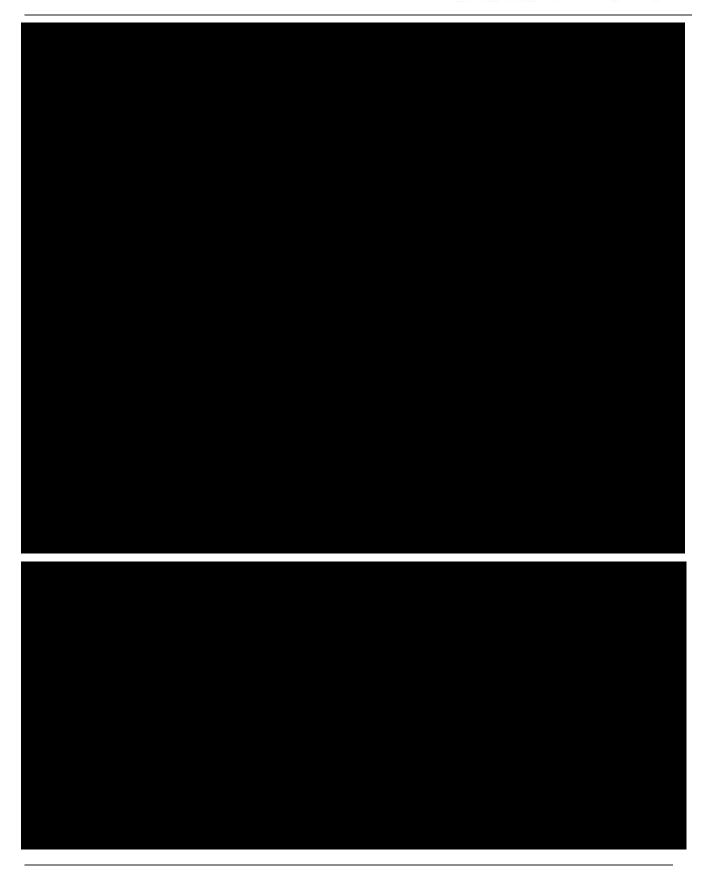




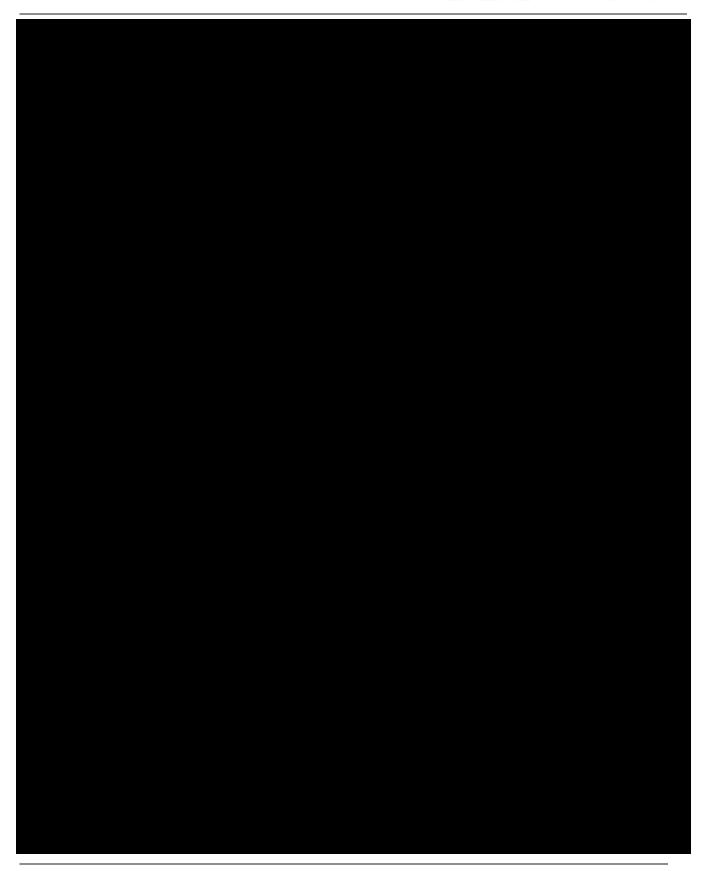




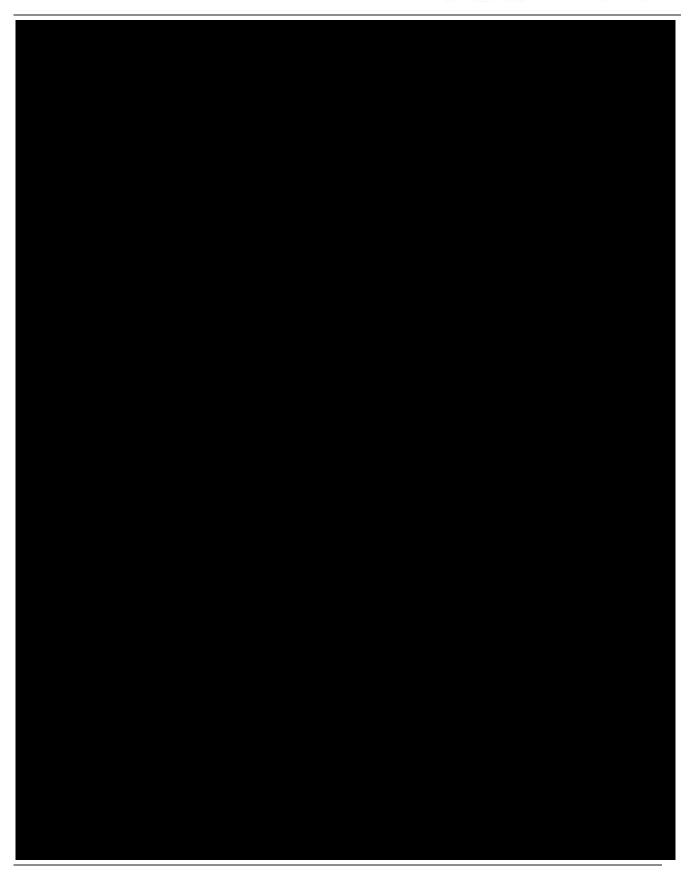
























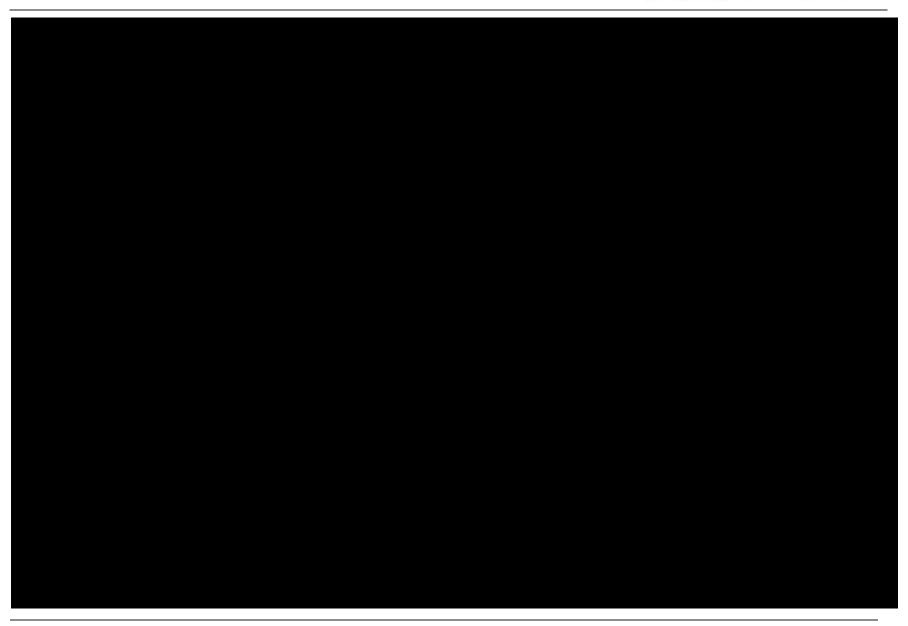






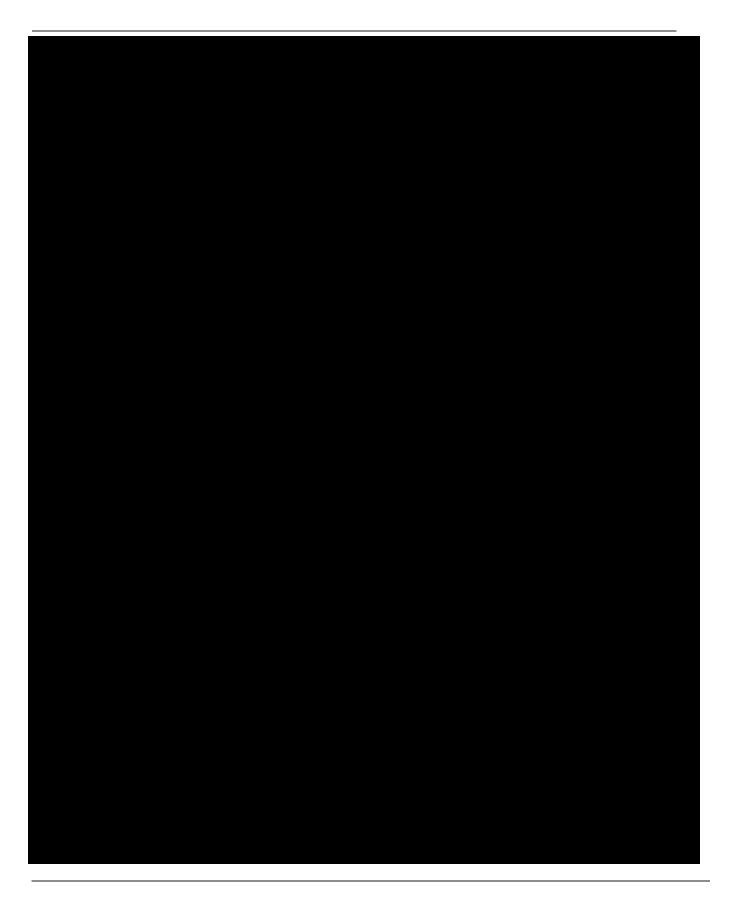












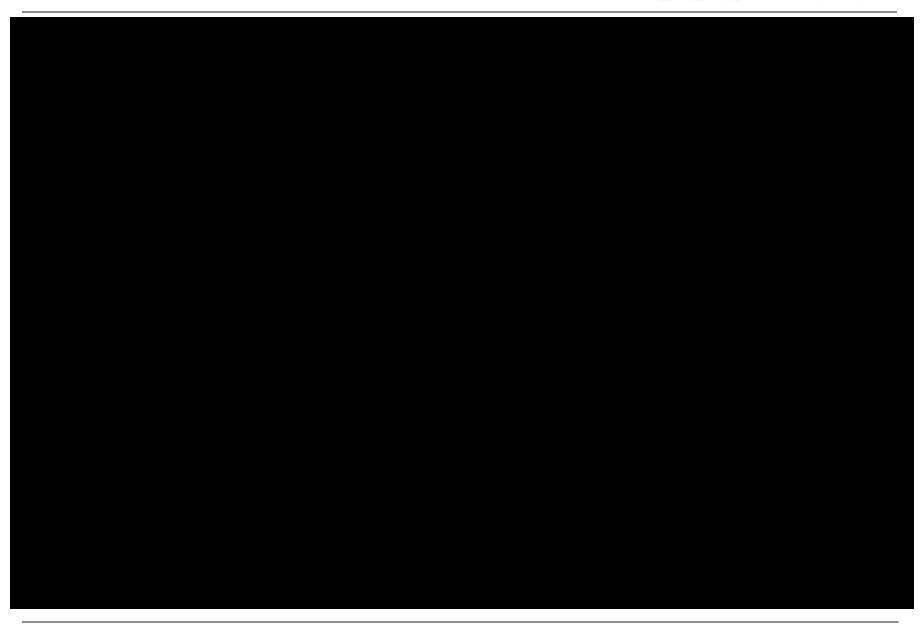














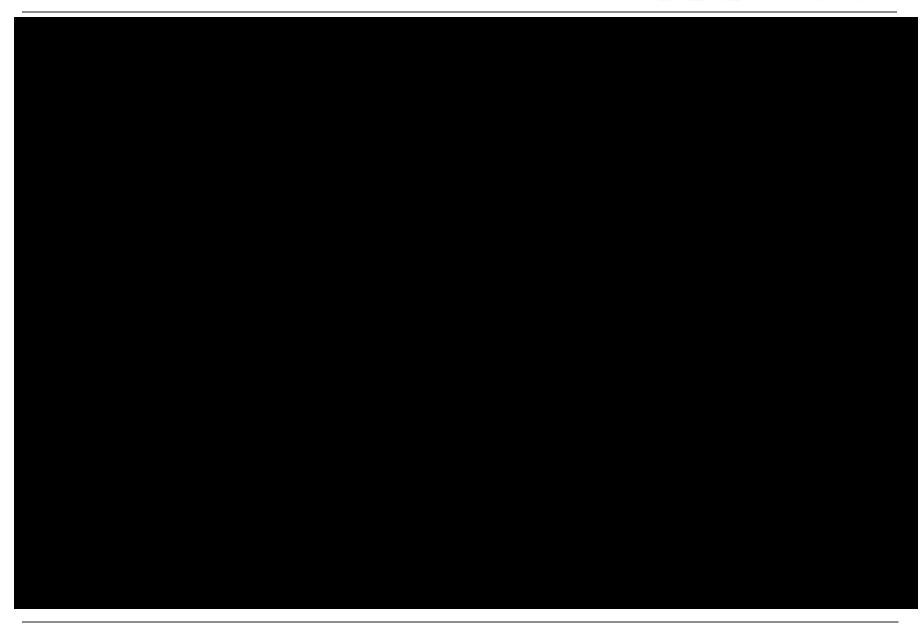


State of Arkansas Bid Number 0710-19-1001 Prior Authorization and Retrospective Reviews









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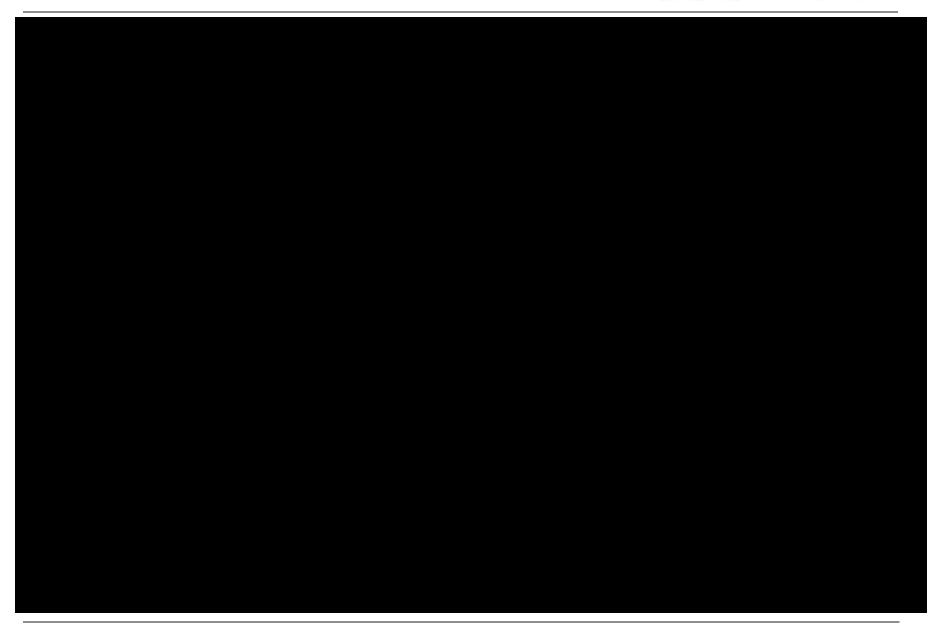




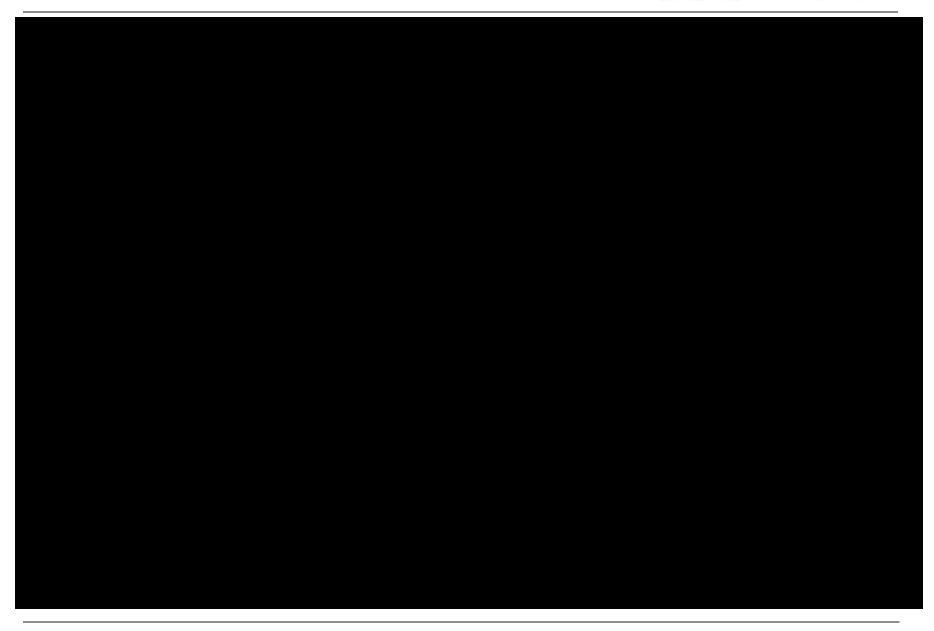


















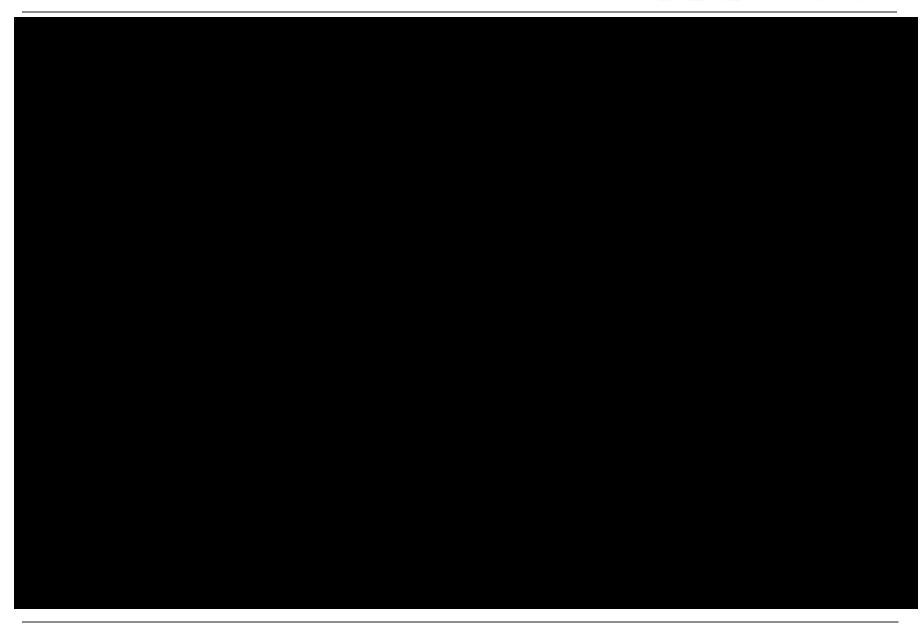












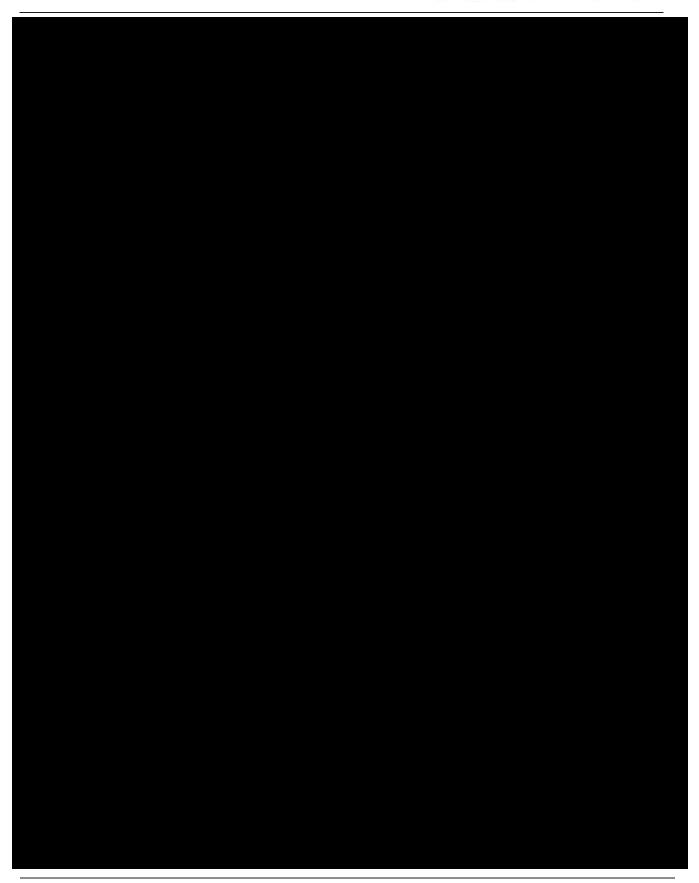












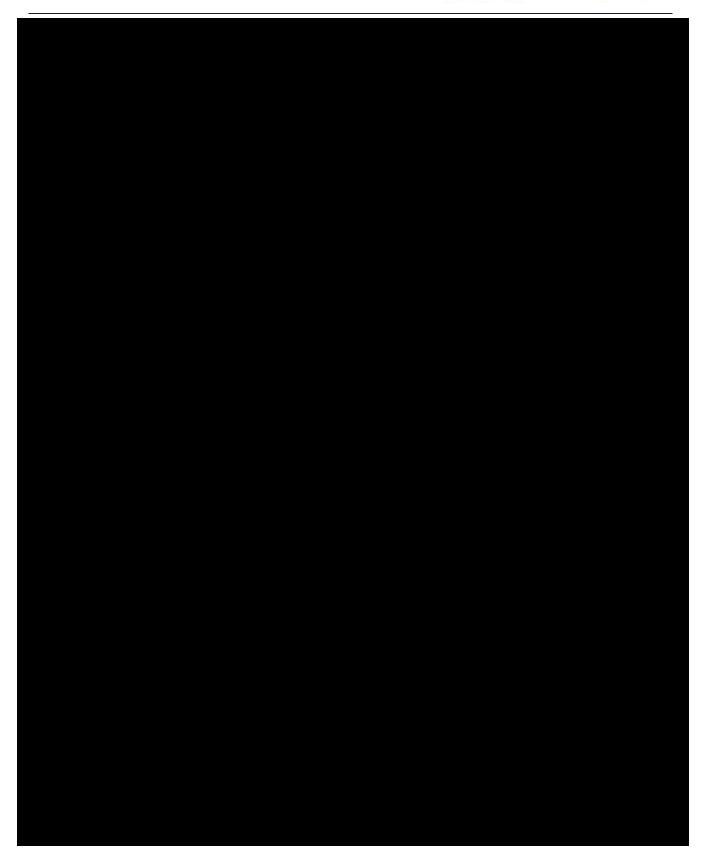




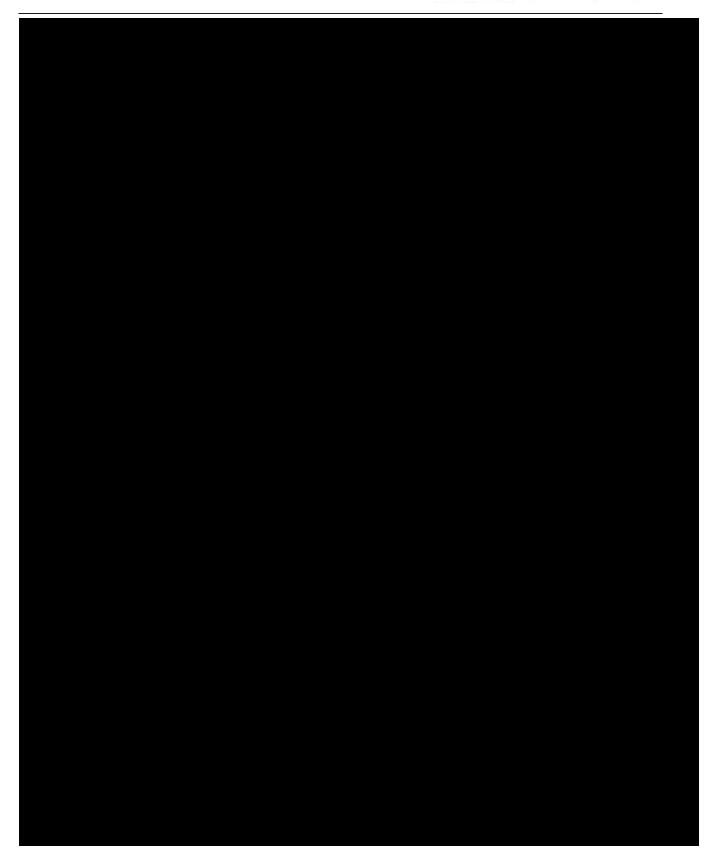




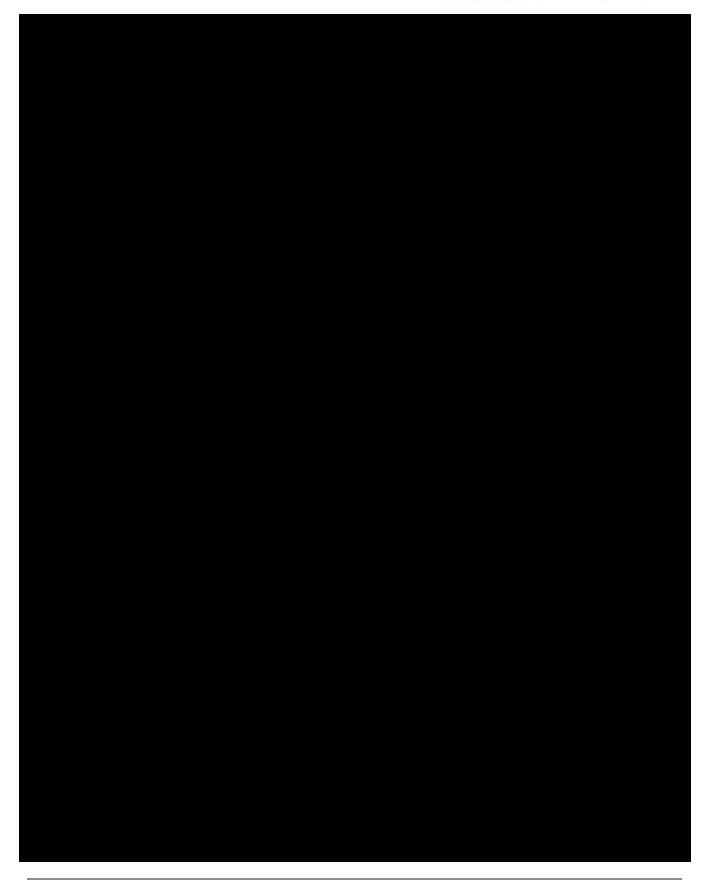




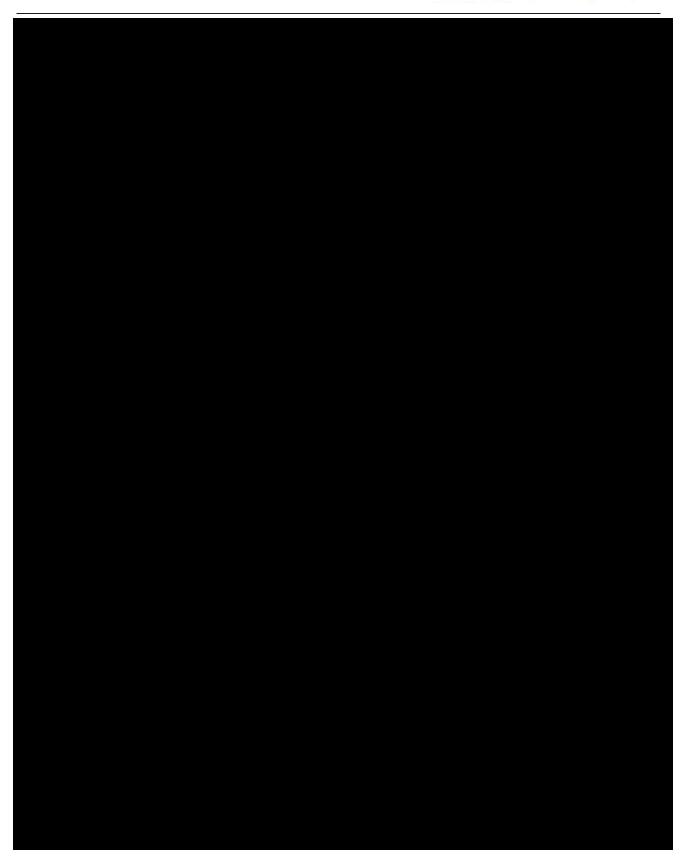




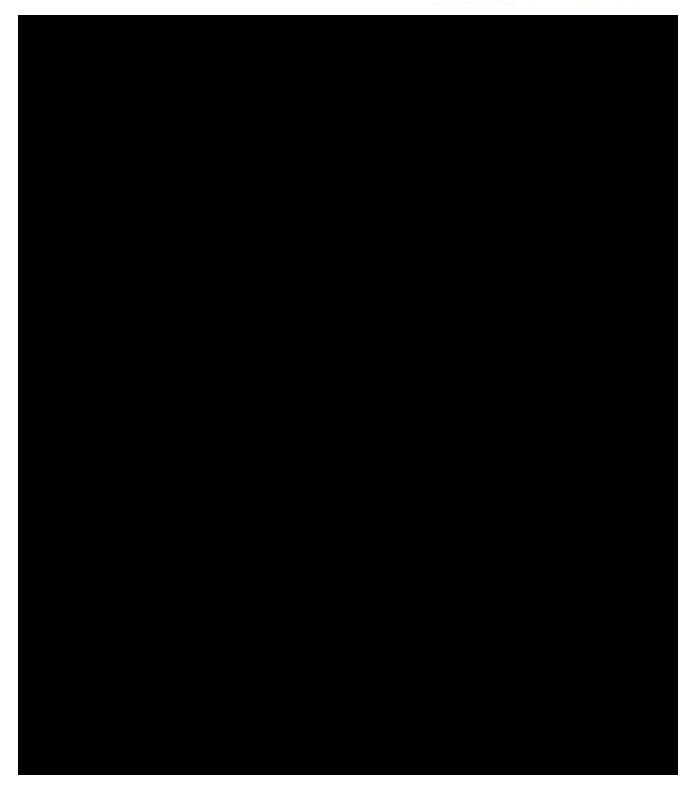




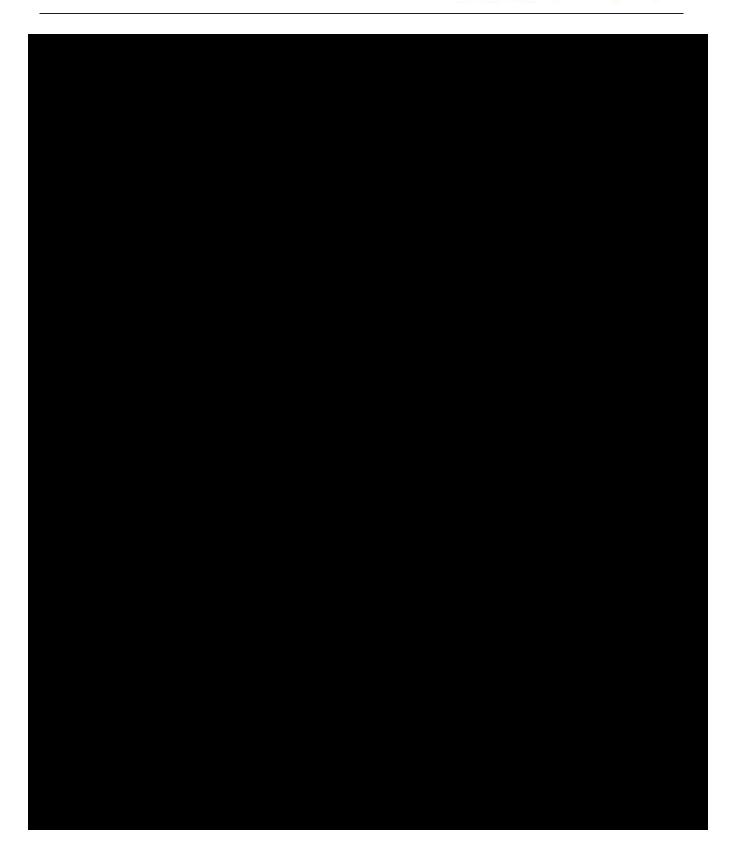




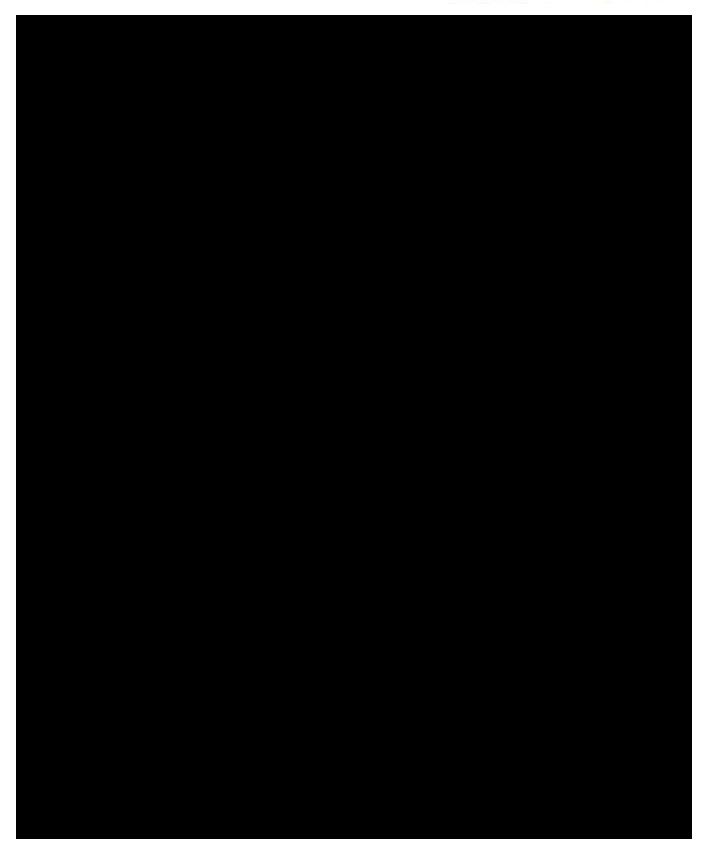




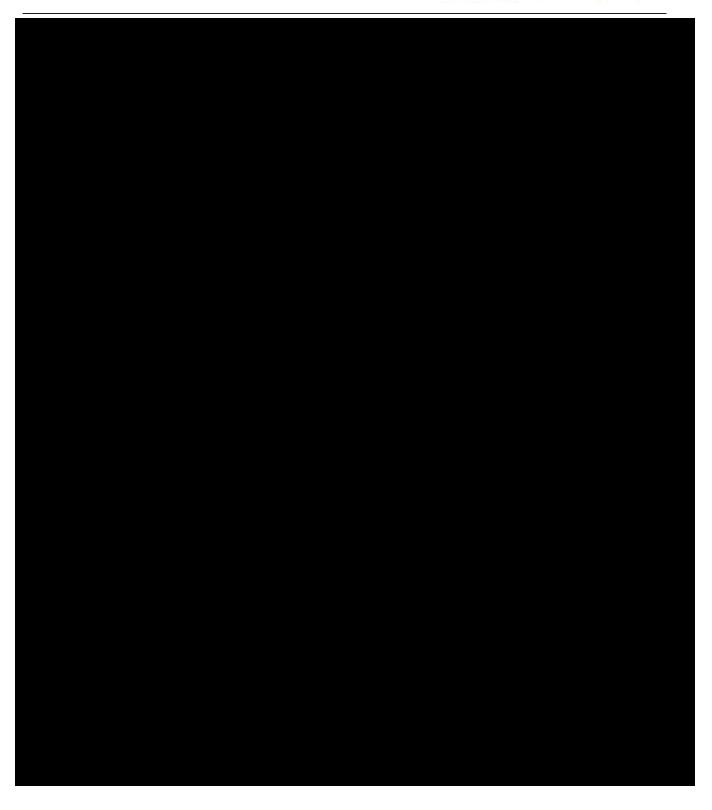




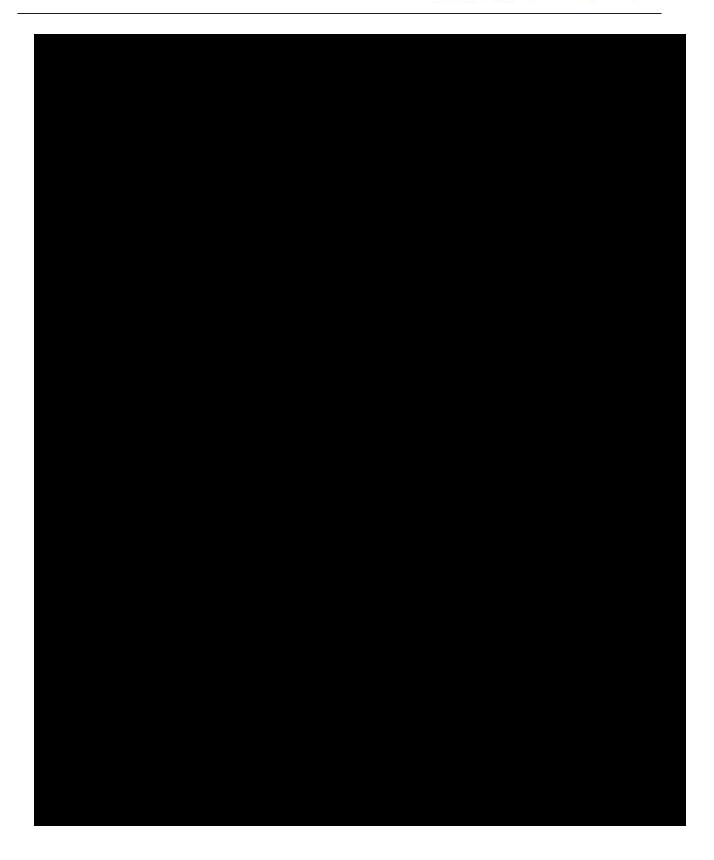








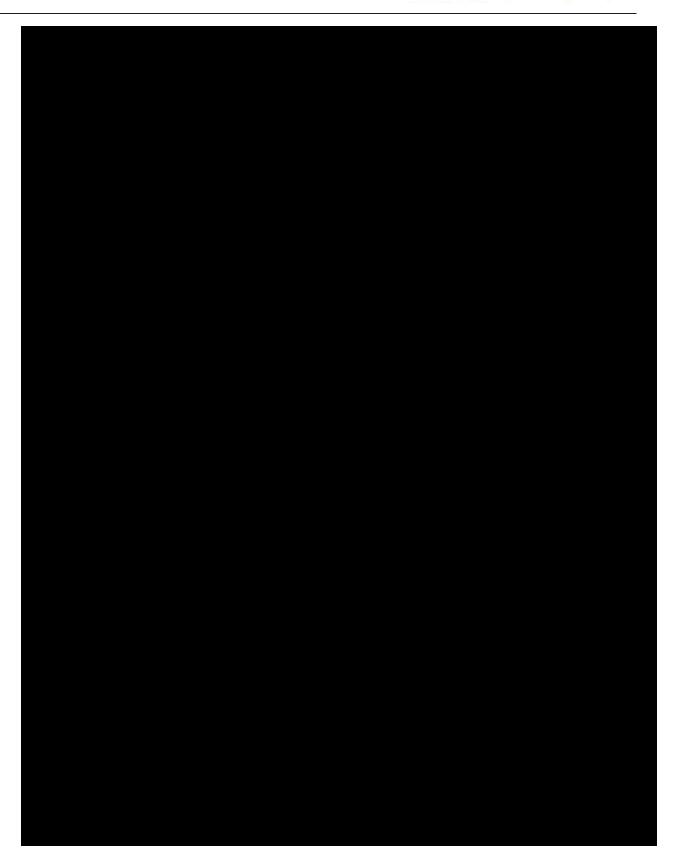




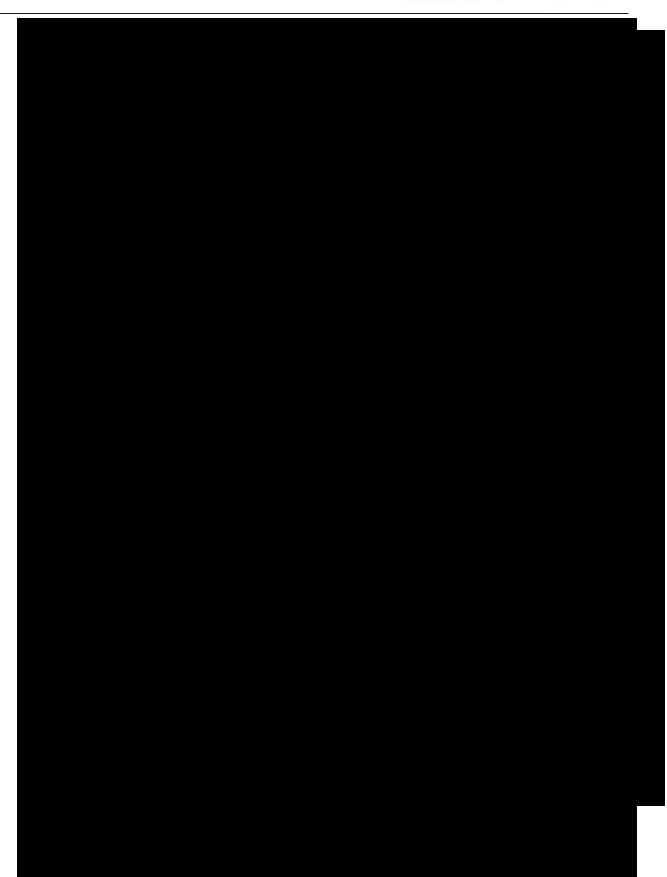








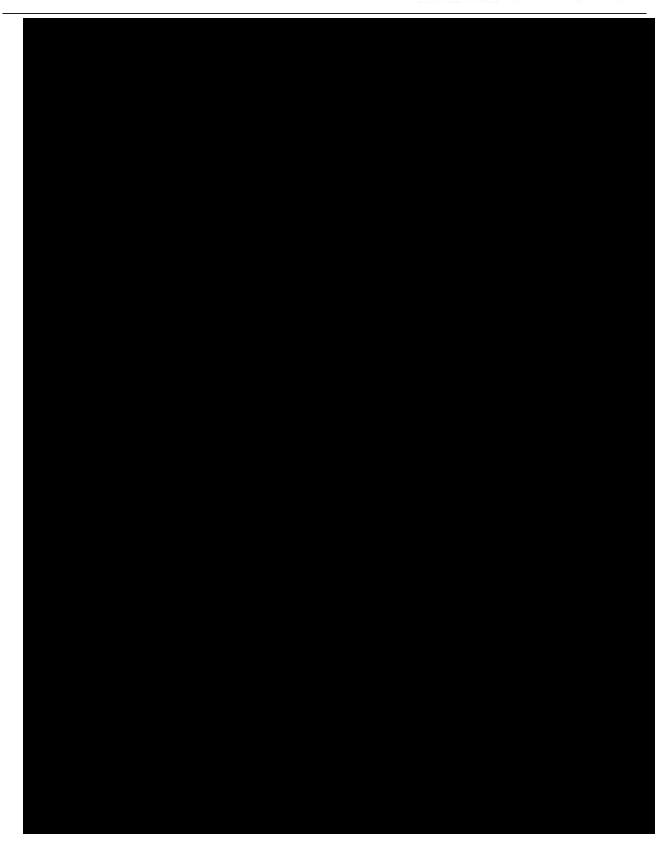








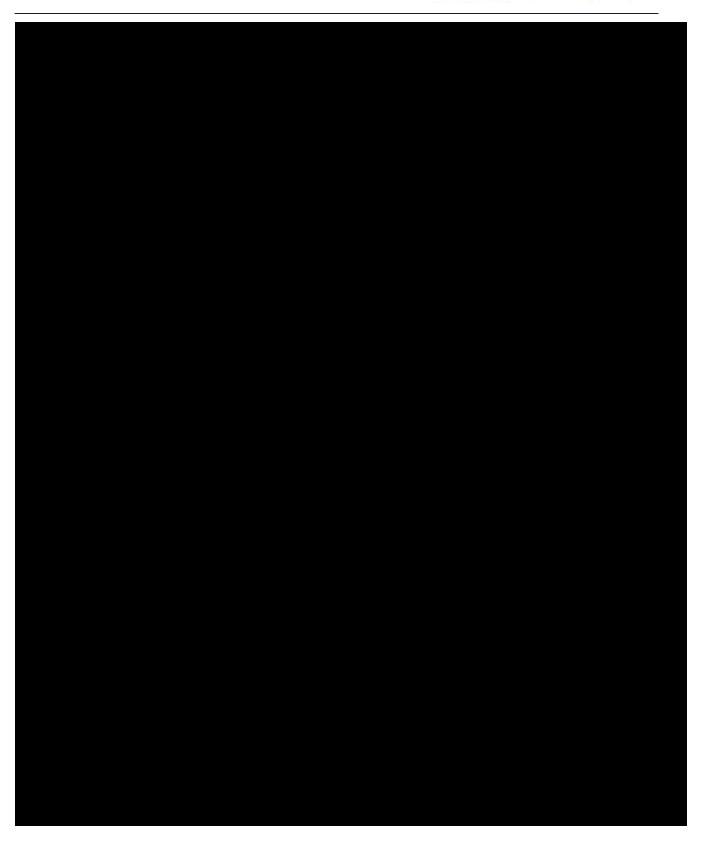




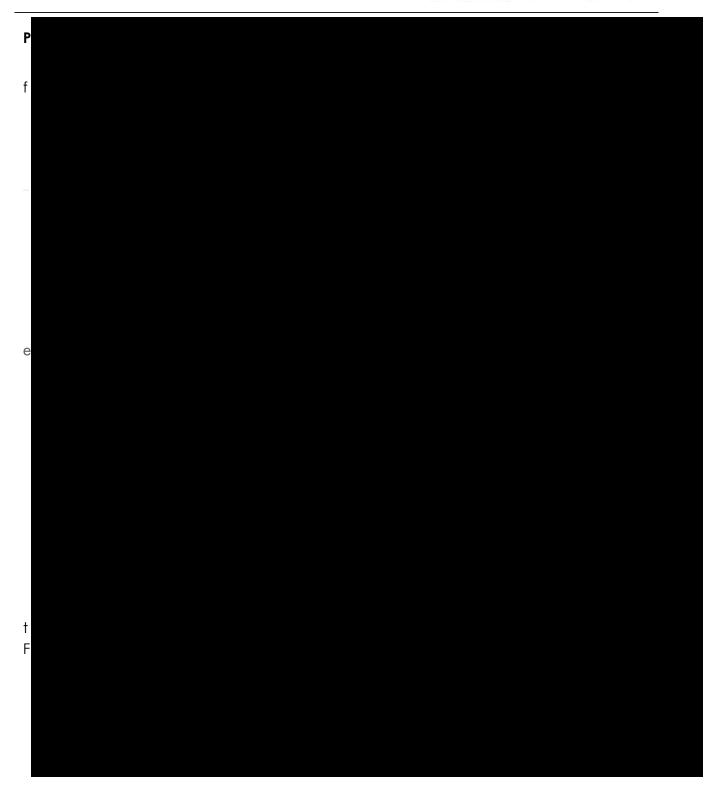


E.5	Provide your proposed Provider Training.

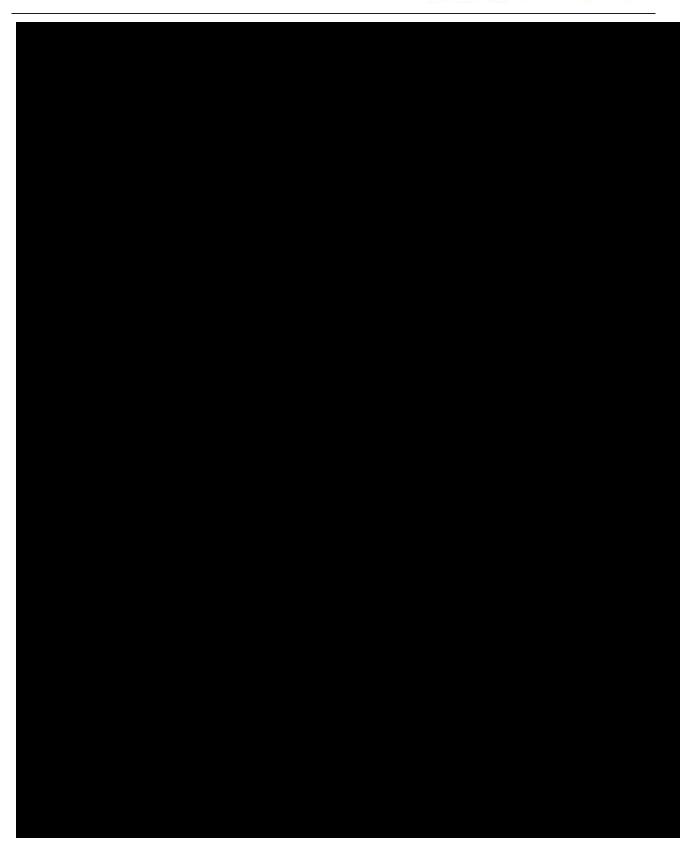




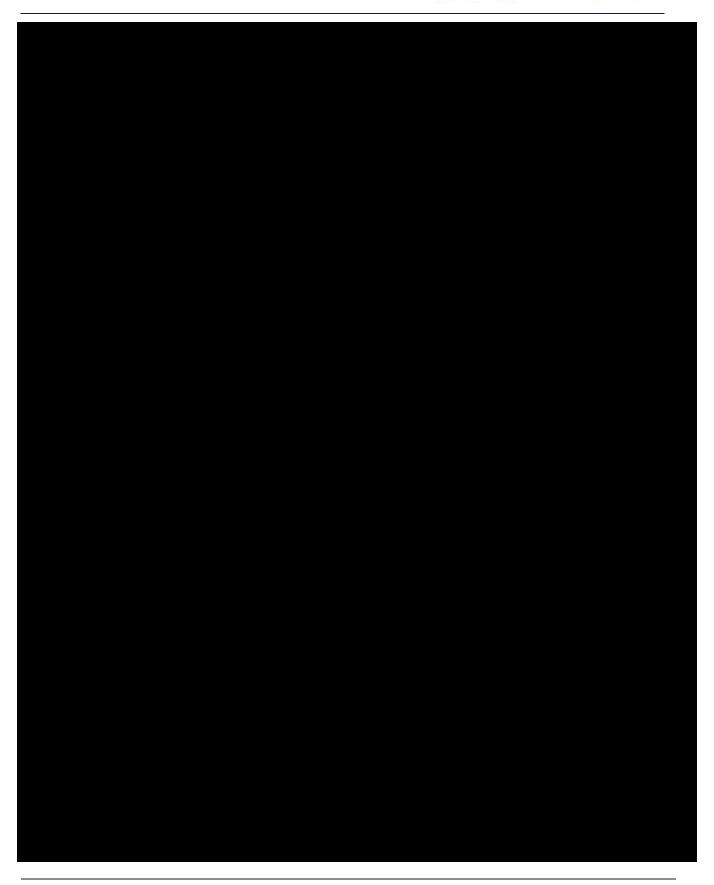




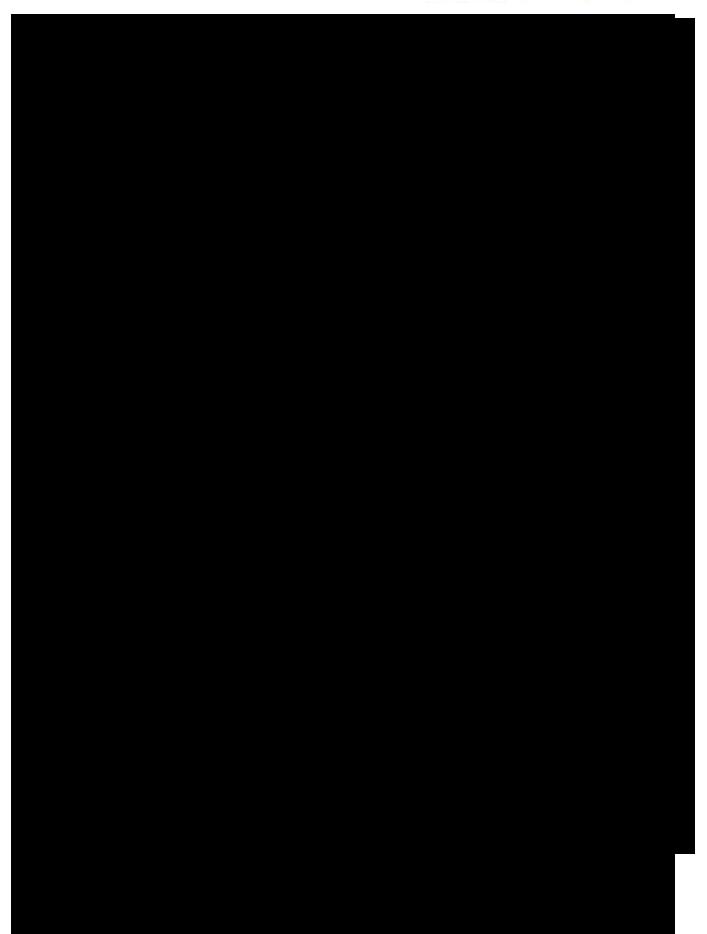




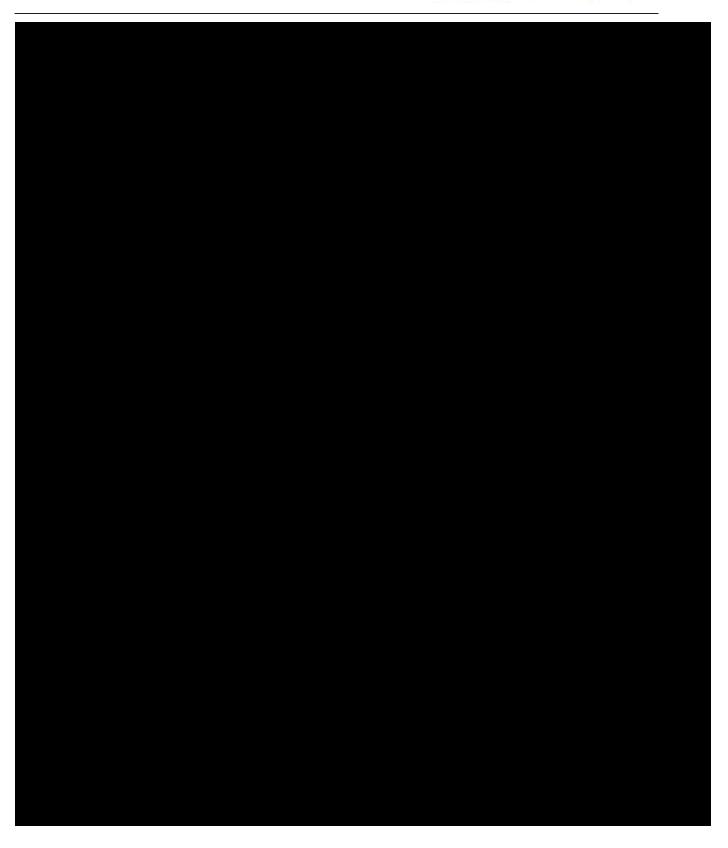




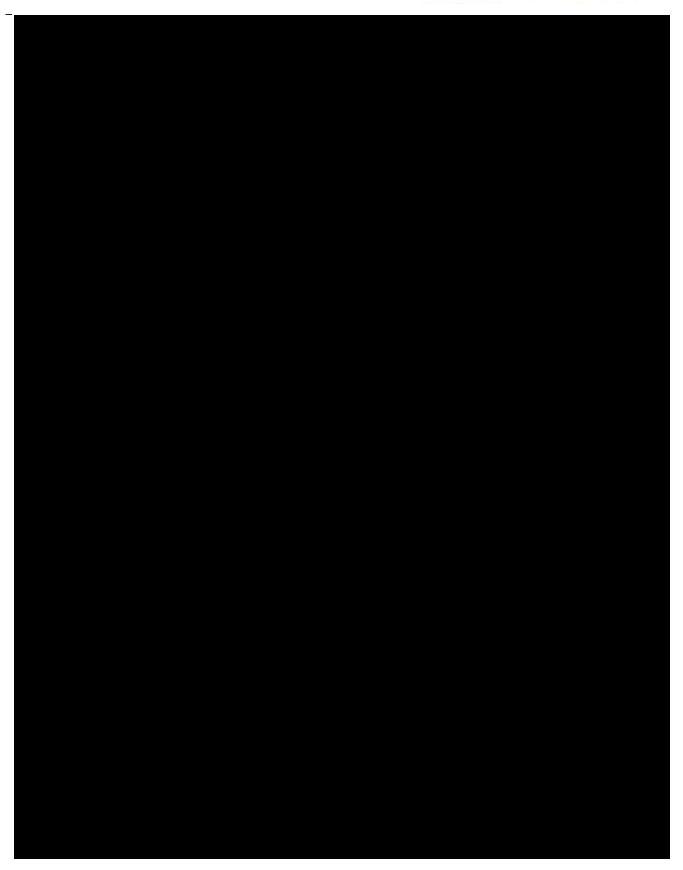




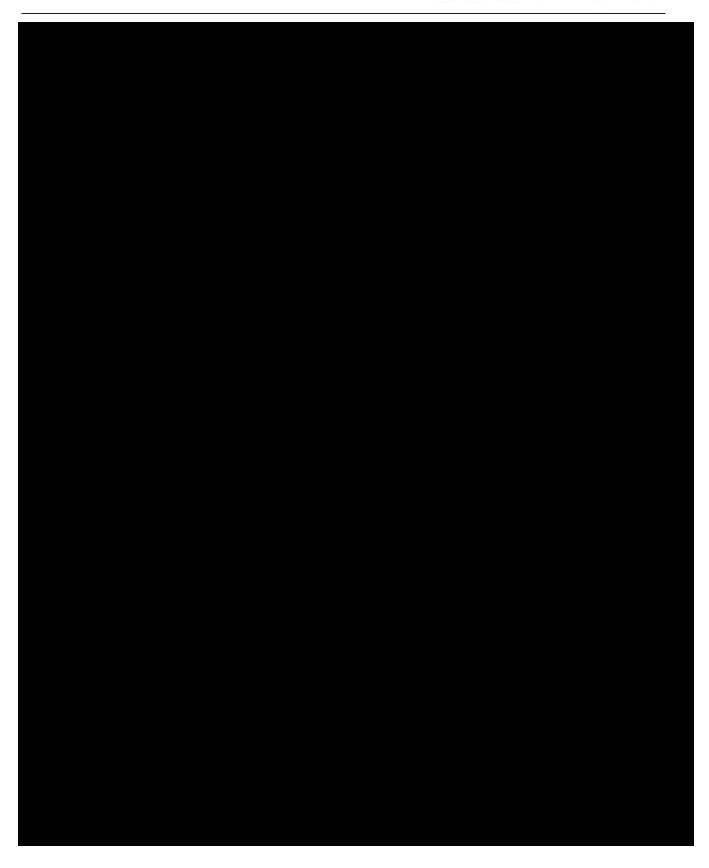








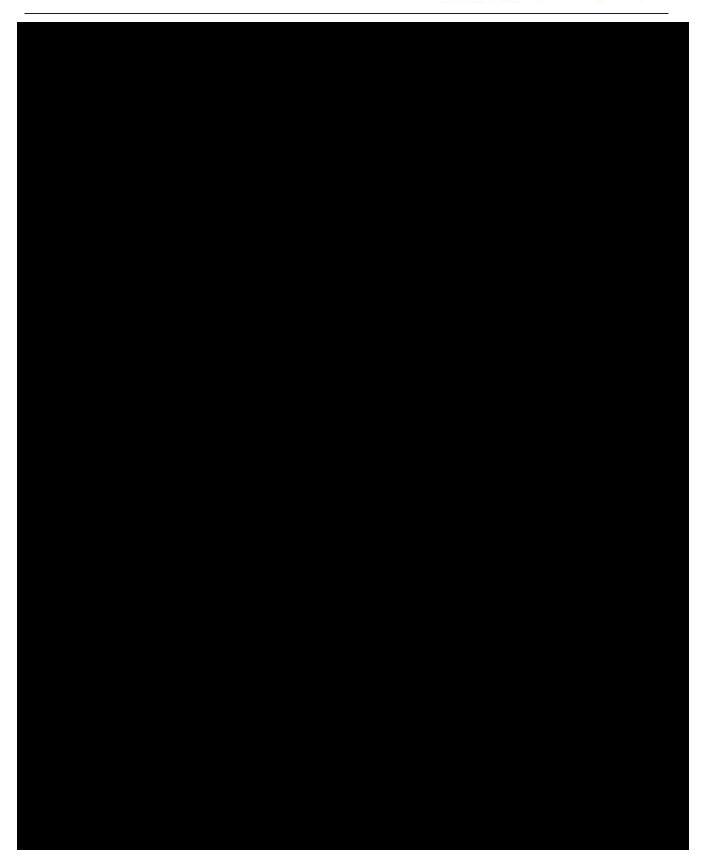




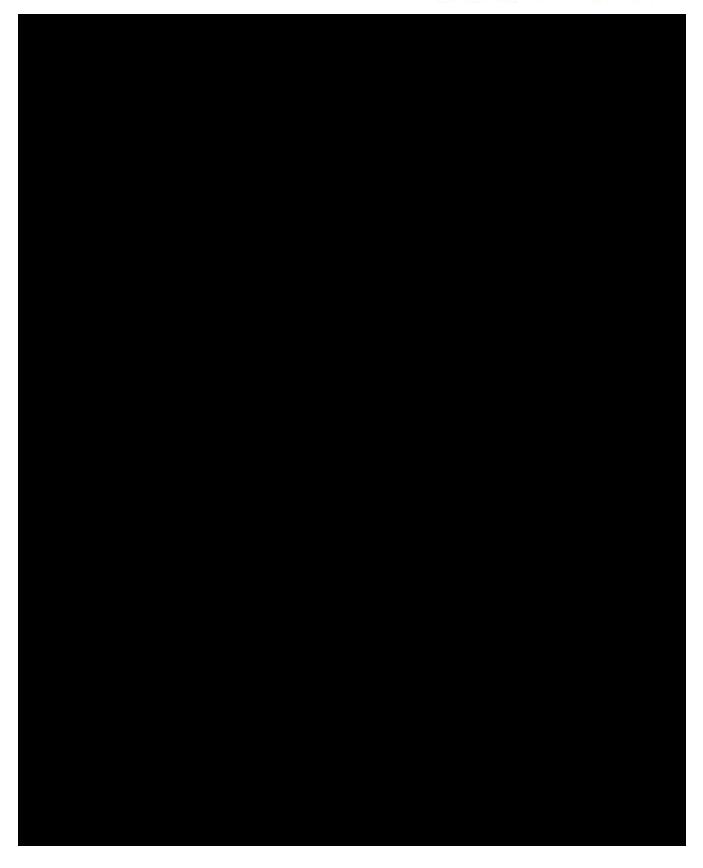








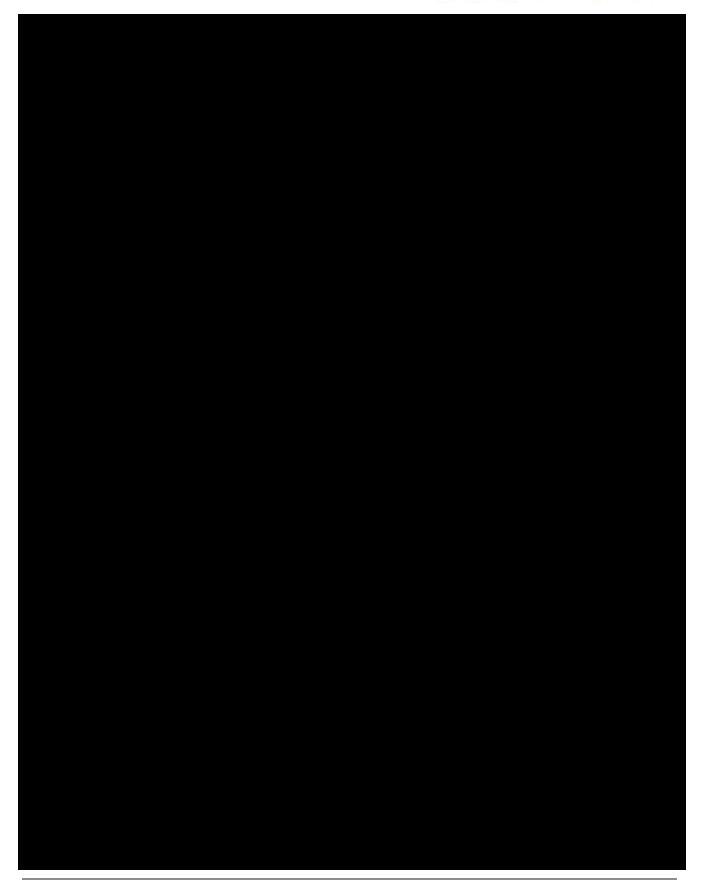




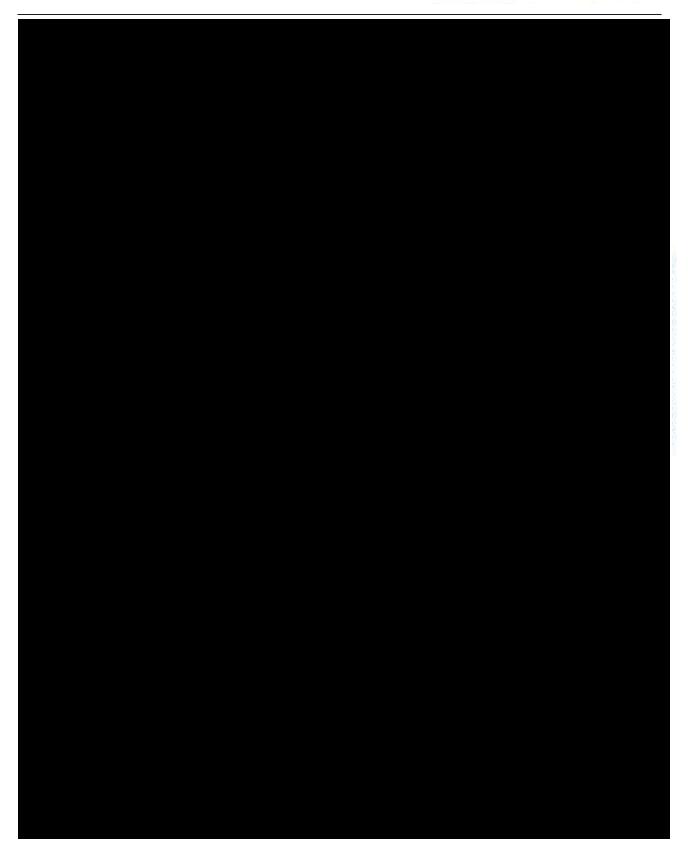




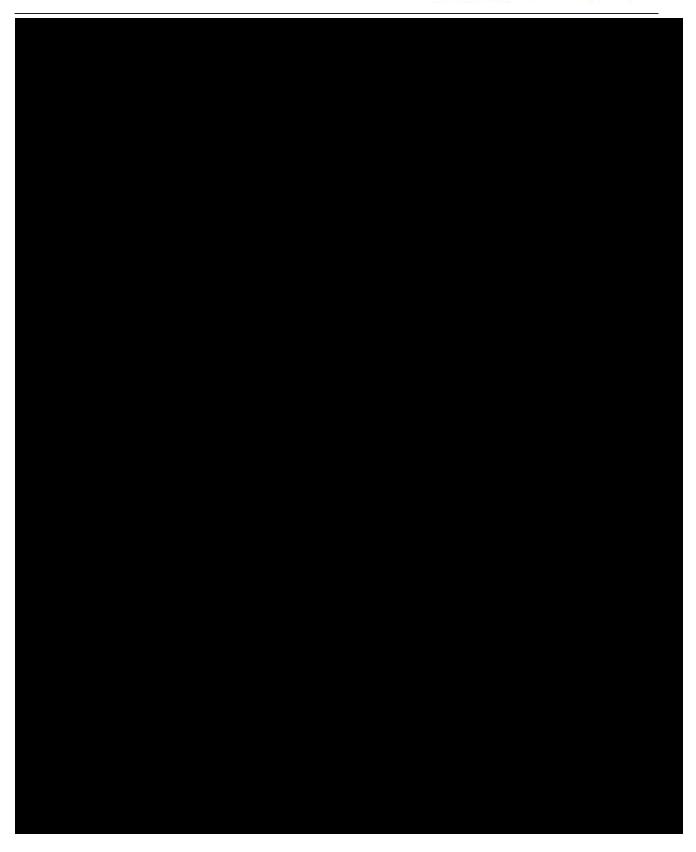








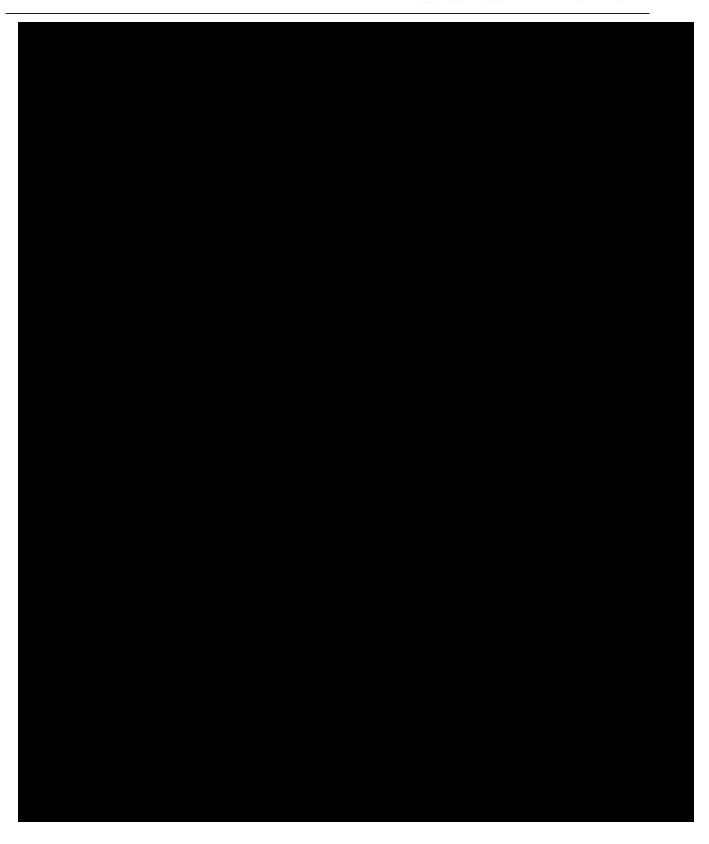










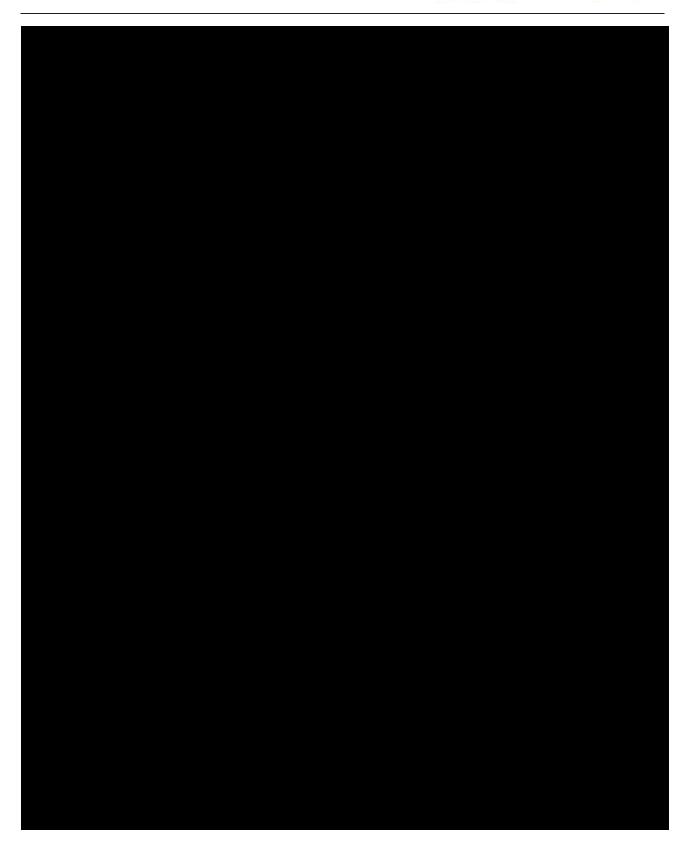




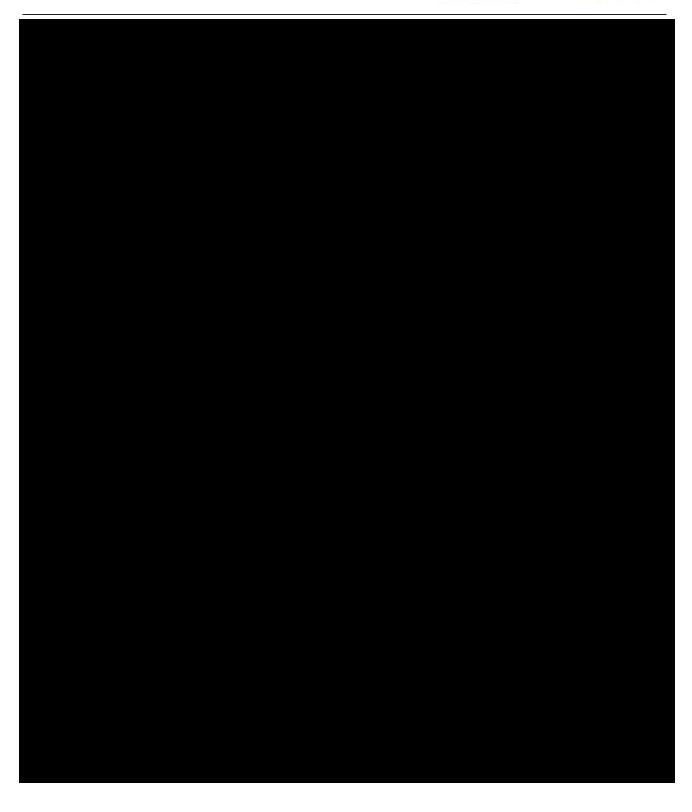


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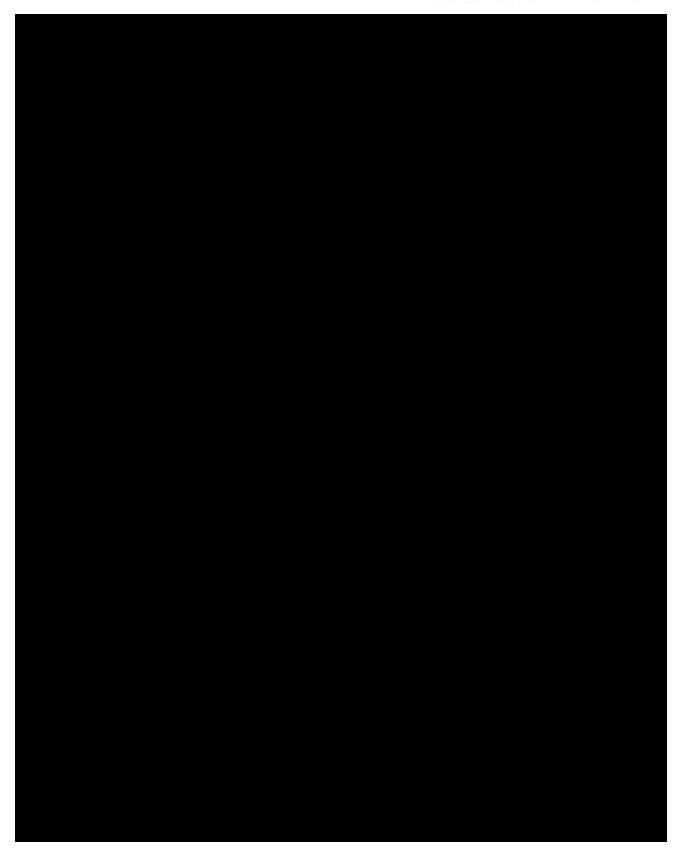








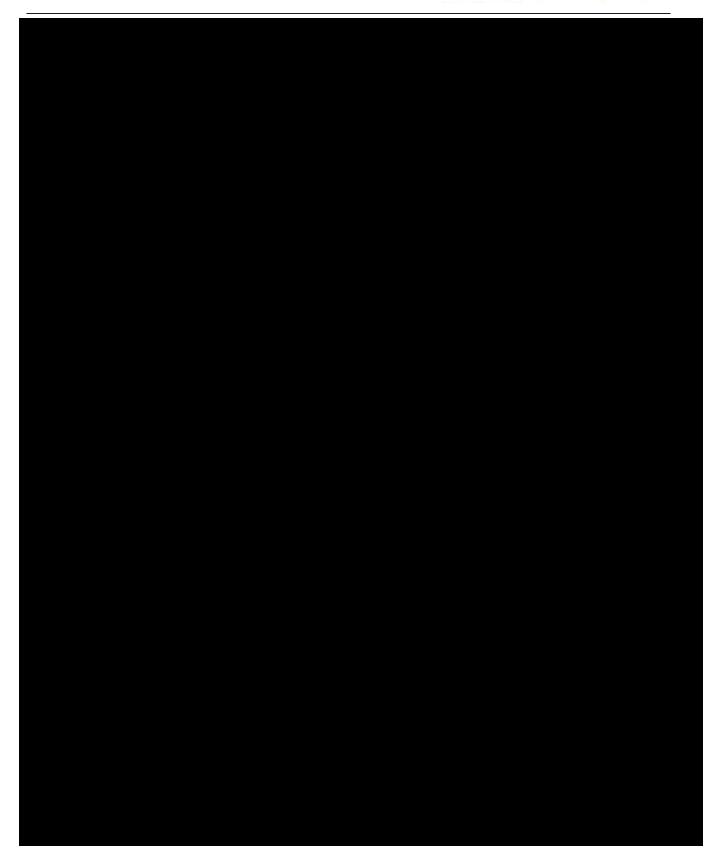




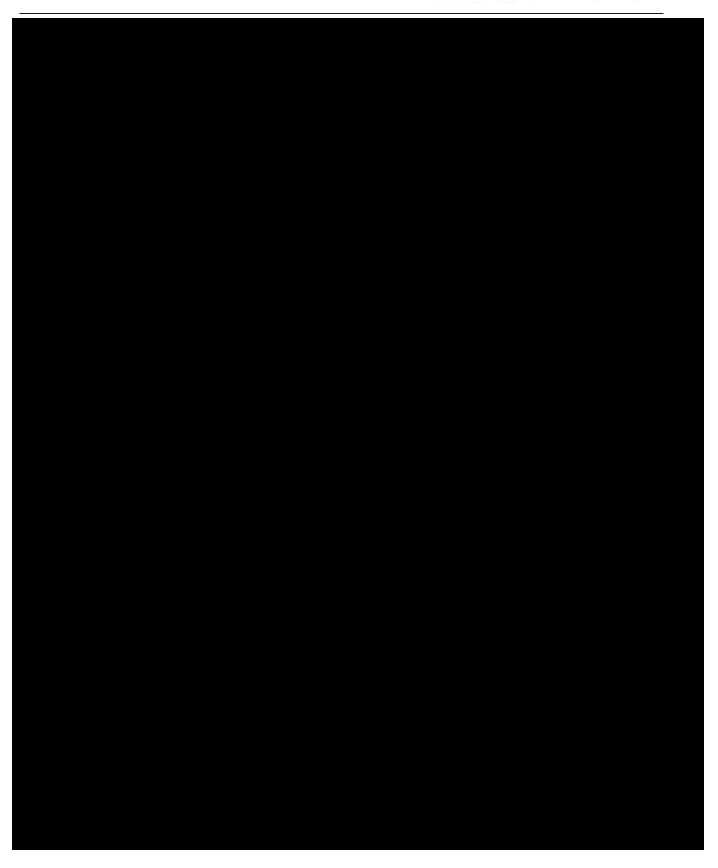




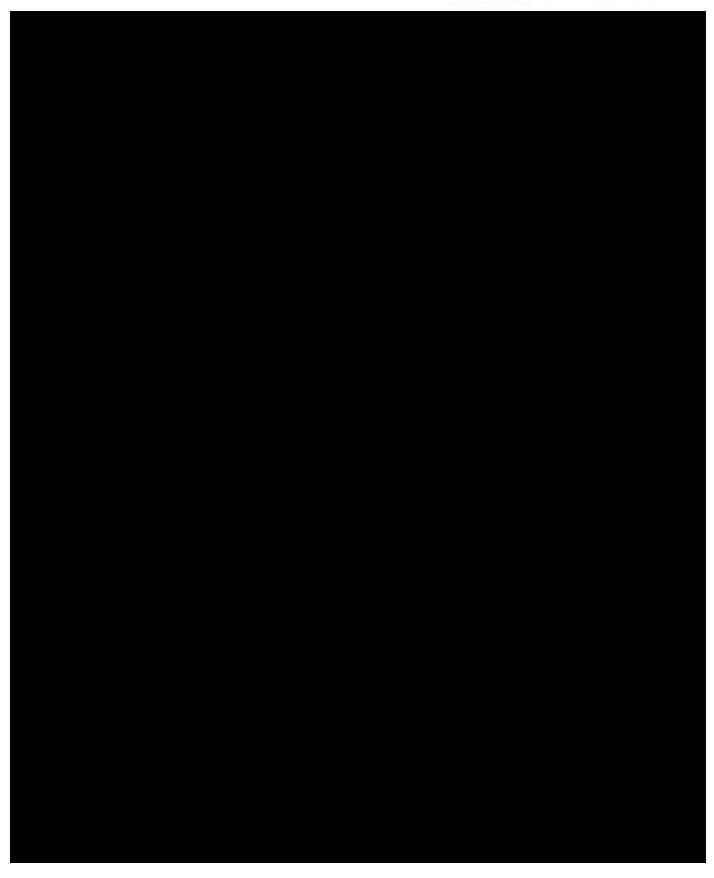




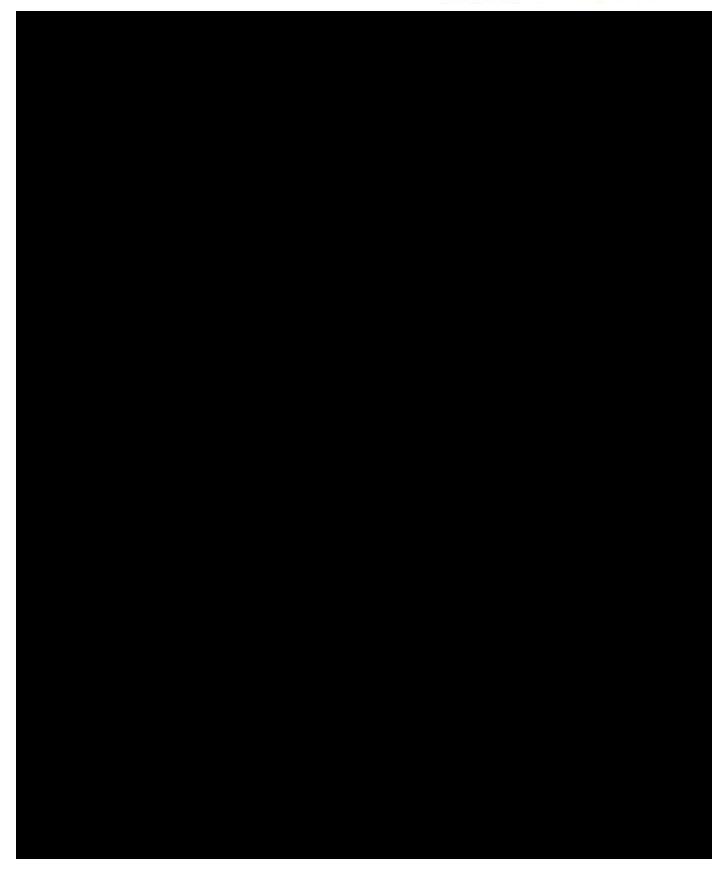




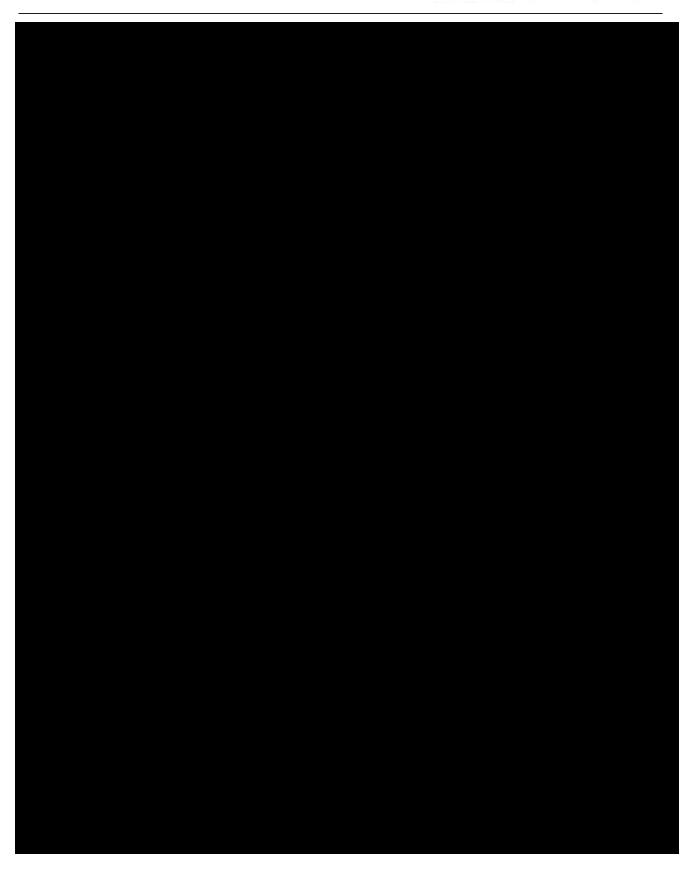








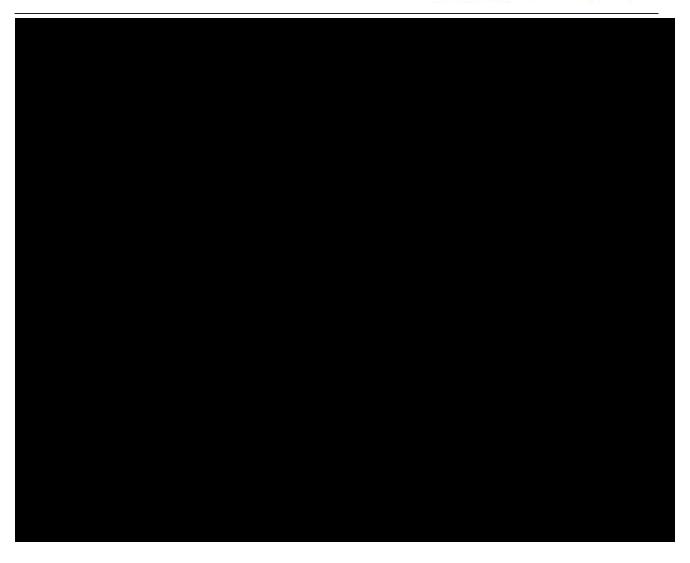
















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July 24, 2018

To: Arkansas Dept. of Human Services

Office of Procurement

Re: eQHealth Solutions, Inc.

Baton Rouge, LA

We are writing to you at the request of eQHealth Solutions, Inc.

eQHealth Solutions, Inc. has or is about to submit a proposal for Prior Authorization and Retrospective Reviews to the Department of Human Services, for the Division of Aging, Adult and Behavioral Health Services, Division of Developmental Disabilities Services and Division of Medical Services, Bid No. 0710-19-1001. If a contract for this work is awarded to eQHealth Solutions, Inc., it is our present intention to become surety on the performance bond and labor and material bond required by the RFP and resultant contract.

WESTERN SURETY COMPANY

Darlene T. Chanove Underwriting Consultant

One Galleria Blvd., Ste 1530

Metairie, LA 70001

